



# SRS LIQUID WASTE PROGRAM



## PARTNERING AGREEMENT

### CHARTER

We the members of the SRS Liquid Waste Partnering Team do hereby mutually agree to work in a collaborative and cooperative manner through open communication and coordination with team members, and consistent and complimentary existing defined policies and practices, to develop and reinforce the partnering process, which will result in accomplishing the mission and realizing the vision of the SRS Liquid Waste Program.

### VISION

This Partnering Team will establish a performance record that is a model of excellence recognized by stakeholders, inside and outside the Department of Energy, as Best-In-Class due to its demonstrated commitment to safety, management, business and technical excellence in delivering results meeting the highest standards as promised on schedule, with maximum cost efficiency.

### MISSION

This Partnering Team will work together in a manner consistent with the goals and objectives of this charter to achieve the contract commitments for safely treating and disposing of radioactive waste and closing high level waste tanks at SRS.

## GOALS

- Safety of our workers and the environment will always be our core value and we will aspire to a safety and quality performance goal of zero accidents, incidents, releases and defects.
- We will use the best innovative and transformational technologies and engineering processes and work practices to deliver the technical objectives of the contract in an optimal way.
- We will reduce cycle time in all that we do so as to accelerate performance, significantly reduce cost, and thereby exceed expectations.
- We will take the time necessary as a team to plan and perform our work in a manner that assures success the first time and minimizes potential rework.
- We will execute the contract at the highest level of management efficiency by eliminating non-value activity, avoiding delays, and fully aligning and integrating business and project systems.
- We will communicate among ourselves and with our stakeholders with alignment and transparency.
- We will act with trust and mitigate conflicts expeditiously, and with the utmost respect.
- Our leadership team will work together seamlessly to ensure the well-being of the work force and ensure a culture of excellence is evident throughout the organization.

# **SRS LIQUID WASTE PROGRAM**

## **PARTNERING AGREEMENT IMPLEMENTATION**

### **ISSUE RESOLUTION PROCESS**

**The Partnering Team agrees to resolve any issues arising out of this Partnering Agreement as follows:**

- Normal management processes and systems are used to resolve issues.
- The functional managers, as shown in the attached interface diagram, are expected to expeditiously resolve issues.
- Issues that are expected to take more than 5 business days to resolve or to impact the critical path schedule, will be immediately moved to the next level in the management chain for resolution.
- If corrective actions are needed to resolve an issue, the Partnering Co-Leads should track the completion of the corrective actions to assure complete resolution of the issue.

## LOGISTICS

**The Partnering Team agrees to track progress against partnering goals and meet periodically to discuss that progress.**

- The Partnering Team will develop metrics to measure and gauge performance to determine the effectiveness of the partnering initiative.
- The Partnering Co-Leads will meet at least monthly to discuss progress, issues, and lessons learned.
- The Partnering Team will meet at least quarterly. Future meetings will be held quarterly and involve all members of the Partnering Team (no quorum required). Other ad-hoc meetings may be required to manage emergent issues.
- In preparation for the periodic meetings, Partnering Team Co-Leads will develop and issue a formal agenda. The standard agenda will consist of: Prior 90 days of partnering performance, a look ahead at the next 90 days' priorities and partnering opportunities, and a status report of open partnering initiatives.
- A secretary will be appointed to be responsible for meeting minutes and recording and tracking of team commitments and actions from the meeting. The secretary may also assist the Co-Leads in the tracking of corrective actions associated with issue resolution. Minutes will be issued within 5 working days of the meeting.
- The Co-Leads will brief the DOE-SR Site Manager and SRR President on a quarterly basis of Partnering Team progress, issues, and actions.
- The Co-Leads and team membership changes will be upon approval of the DOE-SR Site Manager and SRR President.
- The Partnering Agreement will be review and renewed on an annual bases.

## INTERFACE DIAGRAM

The table identifies the major partnering alignments within DOE-SR and SRR.

	DOE	SRR	Function
1	D. Moody	D. Olson	Site Management
2	C. Armstrong	S. Fairchild	Contract Management
3	J. Hawkins	K. Burnau	Contracting Officer
4	D. Hintze / T. Alison	R. Blackmon	EVMS
5	R. Edwards	P. Allen	ESH&QA / CA
6	P. Lovick	C. Sprouse	Internal Audit
7	L. Knowles	V. Franklin	General Counsel
8	Z. Smith	M. Schmitz	ARRA
9	T. Polk	K. Harp	SWPF Support
10	T. Spears	D. Olson	HLW Program Management
11	J. Folk	W. Clark	HLW Program Support
12	M. Mikolanis	C. Winkler	Engineering
13	P. Giles	Clark/Wilkerson/Hasty	Operations
14	D. Hintze/ T. Fekete	S. Fairchild	Budget Planning
15	D. Hepner	M. Mims	HR
16	T. Gutmann	J. Dickenson	HLW Program Technical Support
17	T. Gutmann	J. Dickenson	DNFSB Support
18	C. Lanigan	K. Hauer / M. Schmitz	Tk 48 / SDU Projects
19	J. Giusti	D. Campbell	Public Relations
20	D. Stallings	S. Dingle	EEO / EAP
21	K. Nielsen	S. Fairchild	Finance
22	D. Hintze/ T. Alasin	K. Cassara	Project Management
23	D. Hintze	S. Fairchild	Business Systems/ Interface Management
24	T. Gutmann	V. Franklin	Regulatory Documentation

## COMMITMENT STATEMENT

Our Partnering Process will facilitate effective contract management and project execution through creating collaborative work relations.

Together our focus is on the "how" and not the "what" and "when"

On February 3, 2011, the following Partner Team Members Made a Personal Commitment to the Project Team and its Goals and Objectives.


  
D. Moody

L. David Olson

D. Olson

  
T. Spears

  
T. Fekete

  
J. Folk

  
T. Gutmann

  
C. Lanigan

  
C. Armstrong

  
J. Hawkins

  
D. Hintze

  
L. Knowles

  
T. Polk

  
M. Schmitz

  
J. Dickenson


  
S. Fairchild


  
W. Clark

  
S. Wilkerson

  
K. Harp

  
K. Burnau

  
V. Franklin

  
P. Allen

  
R. Blackmon

  
D. Campbell

  
K. Cassara

  
N. Grant

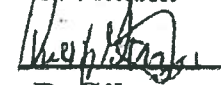
  
K. Hauer

  
M. Mims

  
C. Winkler

  
M. Hasty

  
T. Alasin

  
P. Giles

  
J. Giusti

  
D. Hepner

  
K. Nielsen

  
R. Edwards

  
M. Mikolanis