



Affects Members Of the Public?	Mark if Applicable w/ an X
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Department of Energy

Privacy Impact Assessment (PIA)

Guidance is provided in the template. See DOE Order 206.1, Department of Energy Privacy Program, Appendix A, Privacy Impact Assessments, for requirements and additional guidance for conducting a PIA: https://www.directives.doe.gov/directives-documents/200-series/0206.1-BOrder/@_images/file

Please complete form and return via email to Privacy@hq.doe.gov

No hand-written submissions will be accepted.

This template may not be modified.

MODULE I – PRIVACY NEEDS ASSESSMENT

Date	10-31-2022	
Departmental Element & Site	JTS-2 Data Center BPA Headquarters, 905 NE 11 th Ave, Portland OR	
Name of Information System or IT Project	Transmission System Ratings (TSR)	
Exhibit Project UID	BPA is a self-funded Federal agency and is exempt from Exhibit 300 submissions.	
New PIA Update	<input checked="" type="checkbox"/>	New Privacy Needs Assessment.
	<input type="checkbox"/>	
	Name, Title	Contact Information Phone, Email
System Owner	Yvette Gill Enterprise Shared Services	360-418-1795 yrgill@bpa.gov
Information Owner	Kyle Kohne Supervisory Electrical Engineer	360-619-6839 krkohne@bpa.gov



MODULE I – PRIVACY NEEDS ASSESSMENT

Local Privacy Act Officer	Candice Palen Privacy Act Officer	503-230-5602 cdpalen@bpa.gov
Cyber Security Expert reviewing this document (e.g. ISSM, CSSM, ISSO, etc.)	Nick Choi ISSO, JLS	503-230-5397 hcchoi@bpa.gov
Person Completing this Document	Ryan Concienne IT Specialist, JLST	360-619-6713 rconcienne@bpa.gov
Purpose of Information System or IT Project	<p>The Transmission System Rating (TSR) Project will develop an enterprise solution so BPA can reliably calculate and report all Bulk Electric System (BES) facility ratings directly from sources of record.</p> <p>BPA complies with standards set by the North American Electric Reliability Corporation. Standard FAC-008 requires facility owners to determine and document accurate Facility Ratings that describe the minimum/maximum acceptable voltage, current, frequency or power flow of the equipment comprising the facility.</p> <p>The TSR will develop a long term enterprise solution to support reliable Facilities Ratings data in order to meet FAC-008 compliance, by implementing databases and user interfaces to compile the most current data available for transmission equipment. Once collected from the existing data sources, TSR data stewards can generate Facility Ratings Reports on a more regular basis.</p> <p>The project will use the agency's current IT infrastructure, and the reports will be refreshed on a more frequent basis as the Transmission System data is maintained and expanded. The data maintained is publicly available and related to the functionality of the electrical system, including, for example, algorithms to calculate the load that a line could carry during peak time in the summer west of the Rocky Mountains. There is no PII associated with this data.</p> <p>Access by TSR data stewards will be through Active Directory for authentication and role groups. Data stewards may be a mix of Bonneville Full-Time Equivalent (BFTE) and Contracted Full-Time Equivalent (CFTE).</p> <p>Administrative Use exception applies.</p>	
Type of Information Collected or	<input type="checkbox"/> SSN Social Security number <input type="checkbox"/> Medical & Health Information e.g. blood test results	



MODULE I – PRIVACY NEEDS ASSESSMENT

Maintained by the System:	<input type="checkbox"/> Financial Information e.g. credit card number <input type="checkbox"/> Clearance Information e.g. "Q" <input type="checkbox"/> Biometric Information e.g. finger print, retinal scan <input type="checkbox"/> Mother's Maiden Name <input type="checkbox"/> DoB, Place of Birth <input type="checkbox"/> Employment Information <input type="checkbox"/> Criminal History <input checked="" type="checkbox"/> Name, Work Phone, Work Address <input checked="" type="checkbox"/> Other – Active Directory administrative data for approximately four data steward roles.
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Has there been any attempt to verify PII does not exist on the system? DOE Order 206.1, <i>Department of Energy Privacy Program</i> , defines PII as any information collected or maintained by the Department about an individual, including but not limited to, education, financial transactions, medical history and criminal or employment history, and information that can be used to distinguish or trace an individual's identity, such as his/her name, Social Security number, date and place of birth, mother's maiden name, biometric data, and including any other personal information that is linked or linkable to a specific individual.	N/A System contains non-sensitive PII.
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If "Yes," what method was used to verify the system did not contain PII? (e.g. system scan)	N/A
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Threshold Questions

1. Does system contain (collect and/or maintain), or plan to contain any information about individuals?	Yes
2. Is the information in identifiable form?	Yes
3. Is the information about individual Members of the Public?	No
4. Is the information about DOE or contractor employees?	Yes – Administrative data through Active Directory <input checked="" type="checkbox"/> Federal Employees



MODULE I – PRIVACY NEEDS ASSESSMENT

Contractor Employees

If the answer to all four (4) Threshold Questions is “No,” you may proceed to the signature page of the PIA. Submit the completed PNA with signature page to the CPO.

Module II must be completed for all systems if the answer to any of the four (4) threshold questions is “Yes.” All questions must be completed. If appropriate, an answer of N/A may be entered.

The goal of the threshold questions is to legitimately and efficiently determine whether additional assessment is necessary. If there is doubt, it is in the System Owner’s best interest to complete Module II.

PIAs affecting Members of the Public are posted on the DOE Privacy website. For this reason, PIAs affecting Members of the Public should be written in plain language and at a high level so they are easily understandable and do not disclose sensitive information.

END OF PRIVACY NEEDS ASSESSMENT



SIGNATURE PAGE		
	Signature	Date
System Owner	<hr/> <p>(Print Name)</p> <hr/> <p>(Signature)</p>	<hr/>
Information Owner	<hr/> <p>(Print Name)</p> <hr/> <p>(Signature)</p>	<hr/>
Local Privacy Act Officer	<hr/> <p>(Print Name)</p> <hr/> <p>(Signature)</p>	<hr/>
Ken Hunt Chief Privacy Officer	<hr/> <p>(Print Name)</p> <hr/> <p>(Signature)</p>	<hr/>