## THE OFFICE OF **CLEAN ENERGY DEMONSTRATIONS**

## PROCUREMENT STANDARDS DIAGRAM



## **GENERAL** RACTICES

- Written Procedures for Procurement
- Avoid unnecessary or duplicative items
- **Full and Open Competition**
- Avoid Conflict of Interest
- Adequate Documentation
  - Cost and Price Analysis (over \$250,000)
  - Vendor Selection



## **PROCUREMENT CONSIDERATIONS**

- Use small, minority, women, and veteran-owned businesses, and labor surplus area firms
- Purchase, acquire, or use goods, products, or materials produced in the United States



MICRO-**PURCHASES** 

- Up to \$10,000 with some exceptions
- No quotations
- Equitable distributions



- D Up to \$250,000
- Rate quotations
- No cost or price analysis



**SEALED BIDS** 





- Over \$250,000
- Preferred for construction contracts
- Price is determining factor
- Over \$250,000
- Fixed price or cost reimbursement
- RFP with evaluation methods
- Architectural and Engineering can select without price as a factor
- Price is not determining factor
- **O** Up to \$10,000
- Available from single source
- Public emergency
- Authorized by agency

For the complete financial assistance procurement standards see, <u>2 CFR Part 200 Subpart D - Procurement Standards</u>.