

DOE OFFICE OF INDIAN ENERGY

# Funding Opportunity Announcement Webinar

TRIBAL COLLEGES AND UNIVERSITIES PLANNING FOR CLEAN ENERGY TRANSITION – 2025  
(DE-FOA-0003403)

Josh Gregory, Lead Engineer for Financial Assistance

Jami Alley, Senior Engineer



October 17, 2024

Send FOA Questions to  
[TribalGrants@hq.doe.gov](mailto:TribalGrants@hq.doe.gov)

# Josh Gregory, Engineer and Financial Assistance Lead



- Josh is an engineer and Project Officer with the Office of Indian Energy and serves as the Financial Assistance team lead for the Deployment Program.
- As a Project Officer, he is a technical expert and helps administer financial assistance awards to Native Nations, Alaska Native Villages, and inter-Tribal Organizations.
  - Holds a Bachelor of Science degree in Mechanical Engineering
  - Previously served six-years as a mechanical engineer with the Division of Energy and Mineral Development (DEMD), a Tribal Energy Office within the Bureau of Indian Affairs
  - Brings over 20 years of technical experience with 10 years specifically assisting Tribal Energy Projects



*“What inspires me the most about the work we do is the resilience, the drive, and the unwavering determination of our grant recipients to take control of their resources and utilize and manage those resources—to not only secure reliable energy now, but to move toward energy independence for the benefit of generations to come.”*



# Jami Alley, Senior Engineer



- Jami is an engineer with the Office of Indian Energy and serves as a Project Officer for the Deployment Program
- As a Project Officer, she is an expert administrator of financial assistance awards to Indian Nations, Alaska Native Villages, and inter-Tribal Organizations.
  - Holds a Bachelor of Science degree in Civil Engineering
  - Brings over 20 years of experience in commercial and residential buildings, including construction, clean energy project development, and management
  - Has dedicated over 15 years to assisting Indian tribes in developing their energy resources and building their human capacity to realize their energy visions

*“My work in Tribal energy has by far been the most inspiring and fulfilling work of her career, and she is honored to be a part of the team advancing the mission of the Office of Indian Energy for the ultimate benefit of American Indians and Alaska Natives.”*

# Office of Indian Energy

The DOE Office of Indian Energy is charged by Congress under the **Indian Tribal Energy Development and Self Determination Act of 2005** (Title V of the Energy Policy Act of 2005) to “**provide, direct, foster, coordinate, and implement energy planning, education, management, conservation, and delivery programs that –**

- (1) **promote Indian tribal energy development, efficiency, and use;**
- (2) **reduce or stabilize energy costs;**
- (3) **enhance and strengthen Indian tribal energy and economic infrastructure** relating to natural resource development and electrification; and
- (4) **bring electrical power and service to Indian land and the homes** of tribal members located on Indian lands or acquired, constructed, or improved (in whole or in part) with Federal funds.”



Clockwise from right: **Seneca Nation's** (NY) 1.5-MW wind turbine, **Sokaogon Chippewa Community** (WI) Housing Project, and **Chippewa Cree Tribe's** (MT) Residential Solar.

# Deployment Program

## Financial Assistance



Provides funding and financing to support tribal energy development

## Technical Assistance



Offers no-cost technical assistance to advance tribal energy and infrastructure projects

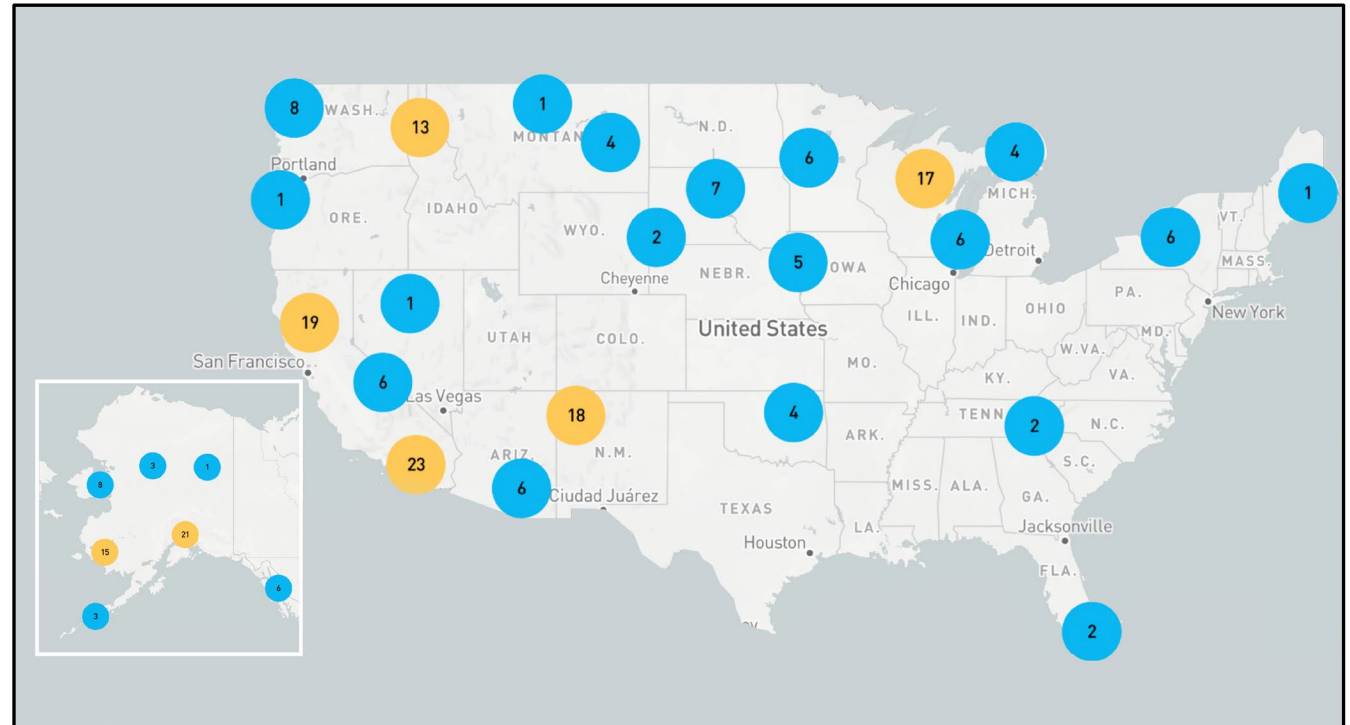
## Education and Capacity Building



Supports internal capacity building to develop energy projects and navigate energy markets

# Office of Indian Energy Investments (2010–2024)

- More than **\$190 million invested** in over **240 tribal energy projects** across the contiguous 48 states and Alaska
- Valued at more than **\$300 million**
- Leveraged by over **\$125 million** in recipient cost-share

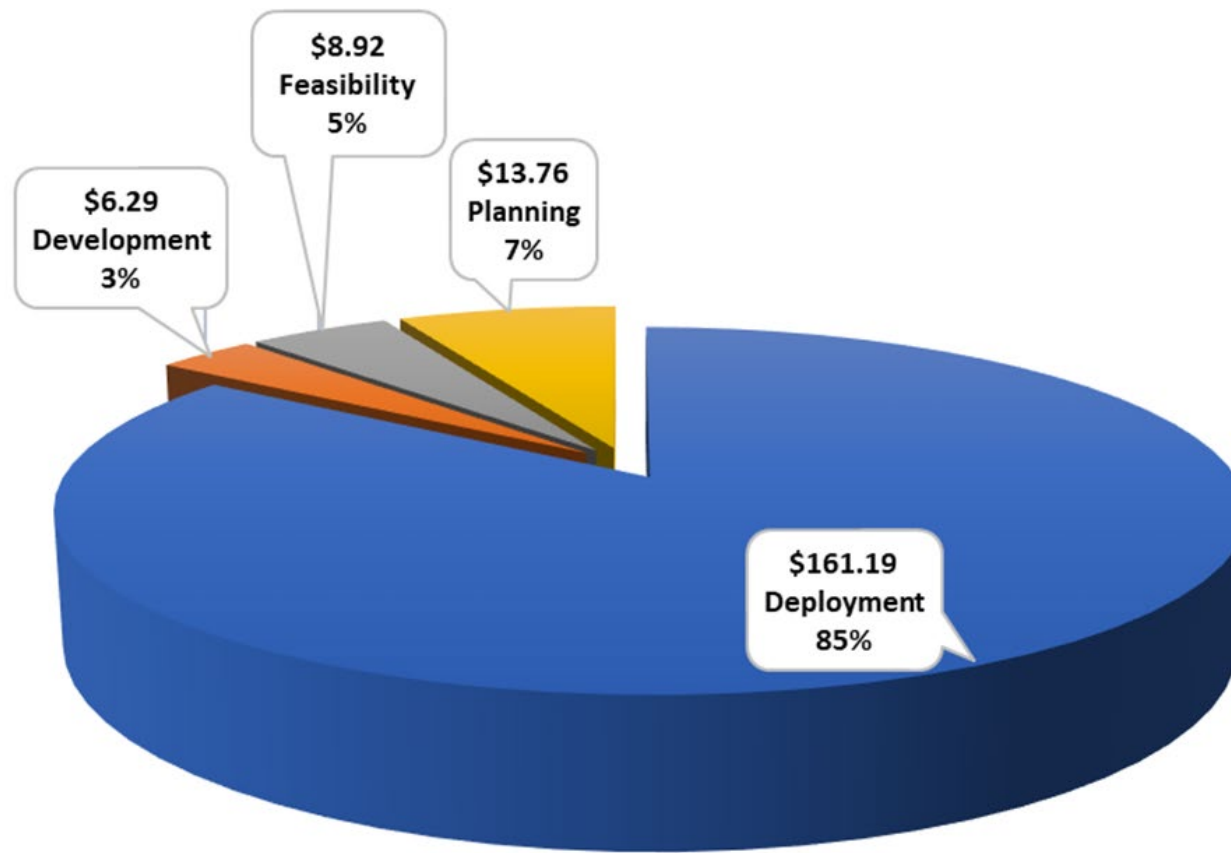


For more information on funded projects, see:  
[energy.gov/indianenergy/tribal-energy-projects-database](https://energy.gov/indianenergy/tribal-energy-projects-database)



# Investments by Year and Awards by Type (2010-2024)

Investments by Year (\$ in Millions)



Reflects investments by fiscal year of selections  
Includes FY2020 cost share reductions in year of award

## Financial Assistance Results (2010-2024)

- Over 63 MW of new generation installed
- Over 19 MWh of battery storage installed
- Over \$21 million saved every year
- Nearly \$530 million saved over system lifetimes
- \$3.29 saved for every DOE dollar invested
- Nearly 11,000 tribal buildings affected



Clockwise from top right: **Huslia Tribe Council (AK)** installed a community-scale biomass project to heat their community's buildings (2018); **Rosebud Sioux (SD)** solar system on low-income home (2016); **Alaska Village Electric Cooperative, Inc. (AVEC) and Bethel Native Corporation's (BNC)** installed a 900-kW turbine to power the communities of Bethel and Oscarville, AK.



## All Funds Awarded Through a Competitive Process

**22**  
funding  
opportunity  
announcements  
(FOA) issued

(Includes FOAs issued in 2009  
for award in 2010)

Accepted over  
**760**  
applications  
valued over  
**\$1 billion**

Funded over  
**33%**  
of all applications  
received  
(253 out of 763)

DOE average ~ 5%-10%

The Office of Indian Energy has primarily fulfilled the requirements under 42 U.S.C. § 7144e by providing cost-shared federal funding to Indian tribes and tribal entities through competitive financial assistance awards.

# FOA Document, Forms & Templates, Frequently Asked Questions

<https://ie-exchange.energy.gov>

## DE-FOA-0003403: TRIBAL COLLEGES AND UNIVERSITIES PLANNING FOR CLEAN ENERGY TRANSITION - 2025

Under this Funding Opportunity Announcement (FOA), the DOE Office of Indian Energy is soliciting applications from Tribal Colleges and Universities (TCUs) for planning to transition their campuses to clean energy.

Apply

Eligible clean energy planning activities under this FOA, may include, but are not limited to:

- (1) Strategic energy planning;
- (2) Conducting an energy options analysis;
- (3) Conducting energy audits to establish baseline energy use and energy efficiency options;
- (4) Developing an energy organization or office;
- (5) Conducting climate resiliency planning;
- (6) Establishing energy policy, regulations, or codes to reduce energy use or promote energy development; and,
- (7) Obtaining skills and training related to energy use, development, or management.

Applicants may propose a single eligible planning activity, multiple planning activities, or all eligible activities, provided the amount of DOE funding being requested does not exceed the maximum DOE funding per individual award specified under Section II.A.1 of the FOA.

No recipient cost share is required under this FOA.

DOE expects to make approximately \$5 million of federal funding available for new awards under this FOA. The actual level of funding, if any, depends on Congressional appropriations. DOE anticipates making approximately 15 to 35 awards under this FOA. DOE funding per individual award under this FOA will range from no less than \$100,000 to a maximum of \$350,000. Further, DOE anticipates making awards with a period of performance of approximately two(2) to three (3) years.

See the FOA document for a full description.

<https://ie-exchange.energy.gov/#Foald78e3ebf7-605b-438f-86e3-0d14c03c282e>

# FOA Document, Forms & Templates, Frequently Asked Questions

<https://ie-exchange.energy.gov>

## APPLICATION FORMS AND TEMPLATES

The following forms and templates may be used as part of the application submission. Note that these forms and templates do not necessarily constitute all the documents required for a complete application. Please refer to the 'Application and Submission Information' of the published announcement to learn more about the required application content requirements.

[View Application Forms and Templates](#)

## CONTACT INFORMATION

- [TribalGrants@hq.doe.gov](mailto:TribalGrants@hq.doe.gov)  
For questions regarding the FOA
- [ExchangeHelp@hq.doe.gov](mailto:ExchangeHelp@hq.doe.gov)  
For questions related to the use of the IE Exchange website

## FREQUENTLY ASKED QUESTIONS (FAQS)

Responses to questions are posted to the [FAQs webpage](#).

## SUBMISSION DEADLINES

- Full Application Submission Deadline: 12/18/2024 5:00 PM ET

<https://ie-exchange.energy.gov/#Foald78e3ebf7-605b-438f-86e3-0d14c03c282e>

# FOA Document, Forms & Templates, Frequently Asked Questions

<https://eere-exchange.energy.gov>

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### Full Application

- [Application for Federal Assistance SF-424 \(Must be signed by an authorized representative\)](#) (Last Updated: 9/25/2024 10:43 AM ET)
- [Summary Slide](#) (Last Updated: 9/25/2024 10:44 AM ET)
- [Technical Volume](#) (Last Updated: 9/25/2024 03:02 PM ET)
- [Workplan](#) (Last Updated: 9/25/2024 10:45 AM ET)
- [Eligibility Statements and Evidence File \(Must be signed by an authorized representative\)](#) (Last Updated: 9/25/2024 10:46 AM ET)
- [Budget Justification Workbook form \(IE 540.132-01\)](#) (Last Updated: 9/25/2024 10:48 AM ET)
- [Subrecipient Budget Justification Workbook form \(IE 540.132-01\)](#) (Last Updated: 9/26/2024 04:23 PM ET)
- [Budget Support \(Must be signed by an authorized representative\)](#) (Last Updated: 9/25/2024 10:49 AM ET)
- [Applicant Registration Certifications \(Must be signed by an authorized representative\)](#) (Last Updated: 9/25/2024 10:50 AM ET)
- [SF-LLL Disclosure of Lobbying Activities \(Must be signed by an authorized representative\)](#) (Last Updated: 9/25/2024 10:50 AM ET)
- [Locations of Work](#) (Last Updated: 9/25/2024 10:51 AM ET)
- [SF-424: Application for Federal Assistance and SF-LLL: Disclosure of Lobbying Activities](#)

[Hide Application Forms and Templates](#)

## CONTACT INFORMATION

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# FOA Document, Forms & Templates, Frequently Asked Questions

<https://ie-exchange.energy.gov>

## FREQUENTLY ASKED QUESTIONS

Select a FOA to view questions and answers for the specific funding opportunity. Alternatively select "Non-FOA related items" to view system FAQ items.

DE-FOA-0003403: TRIBAL COLLEGES AND UNIVERSITIES PLANNING FOR CLEAN ENERGY TRANSITION - 2025

Questions and  
answers will be  
posted here

<https://ie-exchange.energy.gov/#Foald78e3ebf7-605b-438f-86e3-0d14c03c282e>

# FOA Document, Forms & Templates, Frequently Asked Questions

<https://ie-exchange.energy.gov>

**Funding Opportunity**

**Funding Archive**

**Questions and Answers**

**Login**

**Register**

**User Guides**

## FREQUENTLY ASKED QUESTIONS

Select a FOA to view questions and answers for the specific funding opportunity. Alternatively select "Non-FOA related items" to view system FAQ items.

Non-FOA related items

**Question 1:** Where can I find instructions on how to submit an application?  
**Answer 1:** The User Guide for Applicants can be found at <https://ie-exchange.energy.gov/Manuals.aspx>.

**Question 2:** How do I know if I was successful?  
**Answer 2:** All applicants will receive an automated receipt email. Once your application was successfully submitted, a message will be displayed on the screen, and the IE-Exchange system will send you an email confirmation. Please retain this automated email confirming a successful submission for your records.

**Question 3:** How do I submit an application?  
**Answer 3:** All applicants are required to submit their complete application through the IE-Exchange system. On IE-Exchange (<https://ie-exchange.energy.gov>), click "Apply" next to the funding opportunity to which you wish to apply. Click "login," and follow the instructions for the submission of an application. Also, see the User Guide for Applicants found at <https://ie-exchange.energy.gov/Manuals.aspx> for more detailed instructions.

**Question 4:** How long does it take to upload a full application?  
**Answer 4:** The time required to upload an application will vary, depending on your internet connection, internet and data server traffic, file size, and other factors. Applicants are strongly encouraged to submit their applications at least 48 hours in advance of the submission deadline. Under normal conditions (i.e., at least 48 hours in advance of the submission deadline), Applicants should allow at least 1 hour to submit an application. Allow sufficient time to resolve any technical difficulties or seek assistance, if needed. Contact the IE-Exchange helpdesk for assistance at [ExchangeHelp@hq.doe.gov](mailto:ExchangeHelp@hq.doe.gov). Please also retain screen shots or other documentation relative to any issues you experience.

<https://ie-exchange.energy.gov/FAQ.aspx>

# FOA Document, Forms & Templates, Frequently Asked Questions

<https://ie-exchange.energy.gov>

The screenshot shows the website header for the U.S. Department of Energy, Office of Indian Energy. The main navigation menu includes: Funding Opportunity, Funding Archive, Questions and Answers, Login, Register, and User Guides (circled in red). The 'User Guides' section is expanded, showing a table with the following entries:

Category Name
<input type="checkbox"/> IE-Exchange Guides for Applicants
<a href="#">IE-Exchange Applicant Guide February 2023</a>
<a href="#">IE-Exchange Registration Login Guide November 2022</a>

Red arrows indicate the flow from the 'User Guides' menu item to the 'IE-Exchange Applicant Guide February 2023' link, and then to a separate box on the right containing the full title: 'Office of Indian Energy Funding Opportunity Exchange IE-Exchange User Guide for Applicants February 2023'.

# Funding Opportunity

## TRIBAL COLLEGES AND UNIVERSITIES PLANNING FOR CLEAN ENERGY TRANSITION - 2025

**Funding Opportunity Announcement (FOA)**

**Number: DE-FOA-0003403**

**FOA Type: Initial**

**Assistance Listing Number: 81.087**

<b>FOA Issue Date:</b>	September 26, 2024
<b>Informational Webinar:</b>	October 17, 2024 at 3:00 pm Eastern Time
<b>Submission Deadline for Applications:</b>	December 18, 2024 at 5:00 pm Eastern Time
<b>Expected Date for DOE Selection Notifications:</b>	Spring 2025
<b>Expected Timeframe for Award Negotiations</b>	90 days after receipt of any requested supplemental information



# Read the Funding Opportunity Announcement, then Read it Again



## IE-Exchange and Grants.gov Registrations

- To apply to this FOA, **Applicants must register, create an account, and submit all required application documents to IE-Exchange** at <https://ie-exchange.energy.gov>. The Office of Indian Energy's online Application portal.
- A **Control Number** will be assigned while registering in IE-Exchange. Retain this number as it will be required on all application documents.
- The IE-Exchange registration does not have a delay; however, **the remaining registration requirements could take several weeks to process.**
- **Register in Grants.gov** (<http://www.grants.gov>) to receive automatic updates when Amendments to this FOA are posted.
- **Applications will only be accepted through IE-Exchange, not through Grants.gov.**

## Other Registration Requirements

- All potential Applicants lacking a Unique Entity ID (UEI) number, or not yet registered with SAM or FedConnect **must complete those registrations prior to submitting an application.**
- Please see Part VI.B of the FOA (beginning on page 64 of the FOA document) for information on how to register in the above systems.
- **An authorized representative of the Applicant must certify that all system registrations have been completed, and that certification submitted as part of an application.**
- The Applicant Registration Certifications template is available under ‘Application Forms and Templates’ for this FOA on IE-Exchange at <https://ie-exchange.energy.gov>.

# Notice

- All applicants are strongly encouraged to carefully read the Funding Opportunity Announcement (FOA) and adhere to the stated submission requirements.
- This presentation summarizes the contents of FOA. However, if there are any inconsistencies between the FOA and this presentation or statements from DOE or other personnel, the **FOA is the controlling document, and applicants should rely solely on the FOA language or seek clarification from DOE.**
- If you believe there is an inconsistency, please contact us by sending an email to [TribalGrants@hq.doe.gov](mailto:TribalGrants@hq.doe.gov).



# Agenda

<b>Funding Opportunity Overview and IE Requirements</b>	
<b>Required Application Documents</b>	
<b>Topic Area</b>	
<b>Applications Not of Interest</b>	
<b>Award Information</b>	
<b>Eligibility Information</b>	
<b>Cost Sharing Requirements</b>	
<b>Content and Form of Application</b>	
<b>Application Eligibility Requirements</b>	
<b>Merit Review and Selection Criteria and Process</b>	
<b>Registration Requirements</b>	
<b>Application Submission and Points-of-Contact</b>	
<b>FOA Questions</b>	
<b>Best Practices</b>	
<b>Closing</b>	

# Agenda

**Funding Opportunity Overview and IE Requirements**

**Required Application Documents**

**Topic Area**

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# FOA Executive Summary

<b>Funding Opportunity Overview</b>	
<b>FOA Summary</b>	The DOE Office of Indian Energy is soliciting applications from Tribal Colleges and Universities (TCUs) for planning to transition their campuses to clean energy. (See Section III.A. for eligibility information and Appendix A for relevant definitions).
<b>Total Amount to be Awarded</b>	Approximately \$5 million in federal funds. DOE anticipates making approximately 15 to 35 awards under this FOA.
<b>Award Amount (Minimum and Maximum)</b>	DOE funding per individual award under this FOA will range from <u>no</u> less than \$100,000 to a maximum of \$350,000.
<b>Types of Funding Agreements</b>	Grants
<b>Period of Performance</b>	DOE anticipates making awards with a period of performance of approximately two (2) to three (3) years.

# FOA Executive Summary

## Funding Opportunity Overview

### Eligible Applicants

The DOE Office of Indian Energy will only consider applications from Tribal Colleges and Universities (TCUs). See Section III.A., Eligibility Information, and Appendix A for further definition. Applications from a consortium of Tribal Colleges and Universities (Consortium) will be accepted but must be submitted by a single Tribal College or University acting as the Applicant representing the Consortium. See Section III.A. for eligibility requirements and definitions. **DOE will not make eligibility determinations for potential Applicants prior to the date on which applications to this FOA must be submitted. The decision of whether to submit an application in response to this FOA lies *solely* with the Applicant. *All* Applicants are required to submit eligibility statements that document and provide evidence of Applicant and land status eligibility to support DOE's eligibility determination.**



# FOA Executive Summary

Funding Opportunity Overview	
<b>Cost Share Requirement</b>	No recipient cost share is required.
<b>Additional Consideration in the Selection for Funding</b>	In addition to the ability to consider geographic distribution and the optimum use of available DOE funding to achieve programmatic objectives, the Selection Official may, through the application of program policy factors (see Section V.C.), give additional consideration in the selection of applications for funding to: (1) whether the tribal community has high energy costs; (2) whether the tribal community is <u>not</u> connected to the traditional centralized electrical power grid; (3) and/or Applicants who have <u>not</u> previously received a grant from the Office of Indian Energy.
<b>Technical Assistance</b>	Within scope and budget, the DOE Office of Indian Energy may, upon request, provide technical assistance to eligible Applicants who apply under this FOA and whose applications are comprehensively reviewed, but <u>not</u> selected for negotiation.
<b>Submission of Multiple Applications</b>	Applicants may only submit one application to this FOA.

# FOA Executive Summary

Funding Opportunity Overview	
<b>Technical Assistance</b>	Within scope and budget, the DOE Office of Indian Energy may, upon request, provide technical assistance to eligible Applicants who apply under this FOA and whose applications are comprehensively reviewed, but <u>not</u> selected for negotiation.
<b>Submission of Multiple Applications</b>	Applicants may only submit one application to this FOA.

# FOA Executive Summary

## Funding Opportunity Overview

<b>Means of Submission</b>	Applications <u>must</u> be submitted through IE-Exchange at <a href="https://ie-exchange.energy.gov">https://ie-exchange.energy.gov</a> , DOE's online application portal. DOE will <u>not</u> review or consider applications submitted through other means. The IE-Exchange User Guide for Applicants is found at <a href="https://ie-exchange.energy.gov/Manuals.aspx">https://ie-exchange.energy.gov/Manuals.aspx</a> .
<b>Application Forms</b>	<u>Required</u> forms and templates are available under 'Application Forms and Templates' for this FOA on IE-Exchange at <a href="https://ie-exchange.energy.gov">https://ie-exchange.energy.gov</a> .
<b>Applicant Notification</b>	DOE will notify <u>all</u> Applicants of its eligibility and selection determinations. The selection notification letter will inform the Applicant if its application was selected for award negotiations, or <u>not</u> . Alternatively, DOE may notify one or more Applicants that a final selection determination on a particular application(s) may be made at a later date, subject to congressional appropriations or other programmatic factors. Written feedback on <u>all</u> eligible applications will also be provided at the time of notification. Ineligible applications will <u>not</u> be reviewed or considered for award negotiations. If determined ineligible, the Contracting Officer will send a notification letter by email to the technical and administrative points of contact designated by the Applicant in IE-Exchange. The notification letter will state the basis upon which the application is ineligible and <u>not</u> considered for further review.

# Requirements for Office of Indian Energy FOAs

The requirements beginning on page 3 of the FOA are not all inclusive and cannot exclusively be relied upon as they do not reflect all evaluation factors and requirements for this FOA. **Applicants must read the entire FOA to determine the complete set of requirements under this FOA.**

- Pre-award Costs
- Registration Requirements
- Eligibility Statements and Evidence
- Applicant Commitment
- Participant Letters of Commitment and Cost Sharing
- Letters of Support
- Post Award Payment
- Post Award Reporting Requirements
- Cost Share



# Agenda

Funding Opportunity Overview and IE Requirements

**Required Application Documents**

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# Required Application Documents

- Applications must include:

• Application for Federal Assistance Form SF-424\*

• Summary Slide

• Technical Volume - 15-page limit

• Workplan - 5-page limit, excluding the Milestone Table

• Eligibility Statements and Evidence\*

• Applicant Commitment File\*

• Participant Letters of Commitment File\*

• Resumes – 3-page limit each

\* Denotes documents which must be executed or signed by an authorized representative

# Required Application Documents

- Continued:

- Budget Justification Workbook (IE 540.132-01)

- Subrecipient Budget Justification Workbook (IE 540.132-01)

- Budget Support\*

- Applicant Registration Certifications\*

- SF-LLL: Disclosure of Lobbying Activities

- Location(s) of Work

- Potentially Duplicate Funding Notice File

- Supplemental Information File

\* Denotes documents which must be executed or signed by an authorized representative

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## Funding Opportunity

This FOA builds on efforts by the DOE Office of Indian Energy and the authorities granted to the DOE Office of Indian Energy under EPOA 2005, to **accelerate the deployment of clean energy technology on Tribal Lands.**

Between 2010 and 2022, the DOE Office of Indian Energy **invested more than \$190 million in over 240 tribal energy projects** across the contiguous 48 states and Alaska. These projects, collectively valued at more than \$300 million, are leveraged by more than over \$125 million in Recipient cost share.



# Funding Opportunity

Through this FOA, the DOE Office of Indian Energy will continue its efforts to advance Tribal energy sovereignty and maximize the deployment of clean, reliable, affordable and local energy solutions.

In support of these objectives, the DOE Office of Indian Energy intends to provide financial support to Tribal Colleges and Universities (TCUs) to plan the transition of their campuses to clean energy.

Specifically, DOE's Office of Indian Energy will only consider applications from **Tribal Colleges and Universities (TCUs)**.

Applications from a consortium of TCUs (Consortium) will be accepted but must be submitted by a single TCU acting as the Applicant and representing the Consortium.



## FOA Description – Definitions

- **“Tribal Colleges and Universities (TCUs),”** for the purposes of this FOA, eligible Tribal Colleges and Universities (TCUs) must be (1) institutions of higher education located in the 48 contiguous United States or Alaska and be (2) defined and eligible based on the Tribally Controlled Community College Assistance Act of 1978 (25 U.S.C. § 1801(a)(4)), and the Higher Education Act of 1965 (20 U.S.C. § 1059).





## Funding Opportunity – Topic Area

Under this FOA, the DOE Office of Indian Energy is soliciting applications to conduct clean energy planning. Projects selected are intended to **result in specific outcomes (measurable results or end-products)**.

Funds under this Topic Area are intended to cover internal personnel costs (e.g., energy and infrastructure management roles) and may be used for community outreach, including Native language translation.



## Funding Opportunity – Topic Area

**Eligible planning activities** under this Topic Area, may include, but are not limited to:

- (a) **Strategic energy planning;**
- (b) **Conducting an Energy Options Analysis;**
- (c) **Conducting energy audits** to establish baseline energy use and energy efficiency options;
- (d) **Developing an energy organization or office;**
- (e) **Conducting climate resiliency planning;**
- (f) **Establishing energy policy, regulations, or codes** to reduce energy use or promote energy development; and,
- (g) **Obtaining skills and training** related to energy use, development, or management.

Applicants may propose a single eligible planning activity, multiple planning activities, or all eligible activities, provided the amount of DOE funding being requested does not exceed the maximum DOE funding per individual award specified under Section II.A.1.

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## Applications Specifically Not of Interest

The following types of applications will be deemed nonresponsive and will not be reviewed or considered (See Section I.C. of the FOA):

- Applications that fall outside the technical parameters specified in Section I.B. of the FOA



**NOT INTERESTED**

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# Award Information

<b>Funding Opportunity Overview</b>	
<b>Total Amount to be Awarded</b>	Approximately \$5 million in federal funds. DOE anticipates making approximately 15 to 35 awards under this FOA.
<b>Award Amount (Minimum and Maximum)</b>	DOE funding per individual award under this FOA will range from <u>no</u> less than \$100,000 to a maximum of \$350,000.
<b>Period of Performance</b>	DOE anticipates making awards with a period of performance of approximately two (2) to three (3) years.



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# Eligibility Information

## Who's Eligible to Apply?

- All Applicants will be **required** to provide eligibility statements and evidence to support DOE's eligibility determination (see Section IV.C.5.)
- **DOE will not make sufficiency determinations prior to an application being submitted.** Applicants that do not meet the eligibility requirements under Section III.A. of the FOA will be deemed ineligible and their applications will not be reviewed or considered.
- The DOE Office of Indian Energy will only consider applications from Tribal Colleges and Universities (TCUs). Applications from a consortium of TCUs (Consortium) will be accepted but must be submitted by a single TCU acting as the Applicant and representing the Consortium.

## Eligibility Information

“Tribal Colleges and Universities (TCUs)” for purposes of this FOA, are (1) institutions of higher education located in the 48 contiguous United States or Alaska and (2) defined and eligible based on the Tribally Controlled Community College Assistance Act of 1978 ([25 U.S.C. § 1801\(a\)\(4\)](#)), and the Higher Education Act of 1965 ([20 U.S.C. § 1059](#)), respectively, as follows:

Tribal Colleges and Universities," for purposes of the FOA, mean institutions of higher education which are formally controlled, or have been formally sanctioned, or chartered, by the governing body of an Indian tribe or tribes, except that no more than one such institution shall be recognized with respect to any such tribe;

including:

Those institutions cited and eligible for funding under section 532 of the Equity in Educational Land-Grant Status Act of 1994 ([7 U.S.C. 301 note](#)), any other institution that qualifies for funding under the Tribally Controlled Community College Assistance Act of 1978 ([25 U.S.C. 1801 et seq.](#)), and Diné College, authorized in the Navajo Community College Assistance Act of 1978, Public Law 95-471, title II ([25 U.S.C. 640a note](#)).

# Eligibility Information

## QUESTIONS REGARDING ELIGIBILITY

DOE will not make eligibility determinations for potential Applicants prior to the date on which applications to this FOA must be submitted. The decision of whether to submit an application in response to this FOA lies solely with the Applicant.



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# Cost Sharing Requirements

**No cost share is required for applications submitted under this FOA.**





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# Required Application Documents

- Applications must include:

• Application for Federal Assistance Form SF-424\*

• Summary Slide

• Technical Volume - 15-page limit

• Workplan - 5-page limit, excluding the Milestone Table

• Eligibility Statements and Evidence\*

• Applicant Commitment File\*

• Participant Letters of Commitment File\*

• Resumes – 3-page limit each

\* Denotes documents which must be executed or signed by an authorized representative

# Content and Form of Applications

## APPLICATION FORMS AND TEMPLATES

The following forms and templates are the documents required for a complete application. The required application content requirements are listed below.

### Full Application

- [Application for Federal Assistance SF-424](#)
- [Summary Slide](#) (Last Updated: 9/25/2024)
- [Technical Volume](#) (Last Updated: 9/25/2024)
- [Workplan](#) (Last Updated: 9/25/2024)
- [Eligibility Statements and Evidence](#)
- [Budget Justification](#)
- [Subrecipient Budget](#)
- [Budget Support \(Form\)](#)
- [Applicant Registration](#)
- [SF-LLL Disclosure](#)
- [Locations of Work](#)
- [SF-424: Application](#)

### Hide Application Forms

### CONTACT INFORMATION

- [TribalGrants@hq.doe.gov](mailto:TribalGrants@hq.doe.gov)  
For questions regarding the application process
- [ExchangeHelp@hq.doe.gov](mailto:ExchangeHelp@hq.doe.gov)  
For questions related to the IE-Exchange website

### FREQUENTLY ASKED QUESTIONS

Responses to questions regarding the application process

### SUBMISSION DEADLINES

- Full Application Submission

View Burden Statement

OMB Number: [Redacted]  
Expiration Date: [Redacted]

## Application for Federal Assistance SF-424

### \* 1. Type of Submission:

- Preapplication
- Application
- Changed/Corrected Application

### \* 2. Type of Application:

- New
- Continuation
- Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

[Redacted]

4. Applicant Identifier:

[Redacted]

5a. Federal Entity Identifier:

[Redacted]

5b. Federal Award Identifier:

[Redacted]

## APPLICANT PROJECT TITLE TOPIC AREA

### Project Summary

Summary of the proposed project (e.g., project goals and objectives, technology type, system(s) size, project location, number of buildings affected, and how the project integrates into the long-term energy goals/vision of the Applicant).

### Key Personnel/Organizations

Identify the Applicant and other organizations (e.g., vendors, partners, etc.) involved in the project.

### Budget

Federal funds requested: \$ [Redacted]  
Cost share proposed: \$ [Redacted]  
Total project costs: \$ [Redacted]

### Project Outcome

Description of the project's expected outcomes, including energy saved, jobs created, potential environmental and economic benefits, replicability, environmental and economic step towards energy independence, etc.

Insert a picture or chart summarizing key project milestones, outcomes, or location

Add a sentence identifying a key take-away of the proposed project.

U.S. DEPARTMENT OF ENERGY | Office of Indian Energy

Technical Volume

[Applicant Organization Name]

[IE-Exchange Control Number]

## Technical Volume Cover Page(s)

Note: Cover page(s) and Table of Contents are not counted against the maximum number of Technical Volume pages.

Workplan

[Applicant Organization Name]

[IE-Exchange Control Number]

## Workplan

[Applicant Organization Name]

[Control Number]

## ELIGIBILITY STATEMENTS AND EVIDENCE

All Applicants are required to submit eligibility statements that document and provide evidence of Applicant and land status eligibility to support DOE's eligibility determination. Complete the eligibility questions below, attach the requisite evidence, and certify below.

The form must be signed by an authorized representative, either digitally or manually in ink and scanned. Typed signatures do not constitute a digital signature.

Save the completed Eligibility Statements and Evidence form and any additional evidentiary information as a single or multiple PDF files (no more than 3 files including the form) and submit as part of your application. Note: The maximum file size that can be uploaded to the IE-Exchange website is 50MB. If multiple files are submitted, use the convention for the title "ControlNumber\_LeadOrganization\_Eligibility", denoting the subsequent files as "Part\_1" and "Part\_2", and submit as part of your application. The use of the Eligibility Statements and Evidence template is not required; however, the information included within the Eligibility Statements and Evidence template is required.

Pursuant to its authorizing statute, the DOE Office of Indian Energy will only consider applications from: (1) an Indian Tribe, which include Alaska Native Regional Corporations and Village Corporations; (2) Intertribal Organization, or (3) Tribal Energy Development Organization; and (4) on whose Tribal Lands the project(s) will be located (see Section III, Eligibility Information, and Appendix A of the FOA for further definition).

Applications from a consortium of Indian Tribes (Tribal Consortium) will be accepted but must be submitted by a single Indian Tribe acting as the Applicant representing the Consortium. Applications

and appropriate lease – and "bracketing"

entering the

of the energy system(s) and/or equipment, see Site and equipment and their associated project saved, displaced, efficiency, resiliency, independence,

Topic Area 2)

only a few

ground related to initiatives, management or

# Required Application Documents

- Continued:

- Budget Justification Workbook (IE 540.132-01)

- Subrecipient Budget Justification Workbook (IE 540.132-01)

- Budget Support\*

- Applicant Registration Certifications\*

- SF-LLL: Disclosure of Lobbying Activities

- Location(s) of Work

- Potentially Duplicate Funding Notice File

- Supplemental Information File

\* Denotes documents which must be executed or signed by an authorized representative

# Content and Form of Applications

## APPLICATION FORMS AND TEMPLATES

The following forms and templates may be used to constitute all the documents required for an application announcement to learn more about the requirements.

### Full Application

- [Applicant Registration Certifications \(IE 540.132-01\)](#)
- [Application for Federal Assistance SF-424](#)
- [Budget Justification Workbook \(IE 540.132-01\)](#)
- [Budget Support Template \(Must be submitted with the Budget Justification Workbook\)](#)
- [Cost Share Reduction Request Template \(IE 540.132-01\)](#)
- [Eligibility Statements and Evidence \(IE 540.132-01\)](#)
- [Energy Options Analysis Template \(R 540.132-01\)](#)
- [Locations of Work FOA-3401 \(Last Updated 12/2018\)](#)
- [SF-LLL Disclosure of Lobbying Activities \(IE 540.132-01\)](#)
- [Subrecipient Budget Justification Workbook \(IE 540.132-01\)](#)
- [Summary of Work \(IE 540.132-01\)](#)
- [Technical Proposal \(IE 540.132-01\)](#)
- [Technical Proposal \(IE 540.132-01\)](#)
- [Workplan \(IE 540.132-01\)](#)

### Hide Application

### CONTACT

1. Column B: Identify the Location Type (a principal place of performance, a prime or subrecipient location, or a location of work).
  2. Column E: Input Subrecipient (if the location is a subrecipient location).
  3. For all other Columns: Select from the dropdown menu.
- Note: If you need additional rows, be sure to "Copy" the last row.

### FREQUENTLY ASKED QUESTIONS

### RESPONSES

### SUBMISSIONS

- Full Application

## BUDGET SUPPORT

The Budget Support provided in this document is to supplement and compliment your Budget Justification Workbook form (IE 540.132-01). Complete the header information, include narrative responses to the questions below, attach any necessary supplemental information, and upload it as part of your application.

### The Budget Support or manual

Save the completed and signed Budget Support template as single PDF file using the following convention for the title: "ControlNumber\_LeadOrganization\_Registration\_Certifications" and submit as part of your application.

### The Budget Support Templates

### The following project cost

1) If you are a contractor, please provide the following information:

Section A - Budget Summary	Federal	Cost Share	Total Contr	Cost Share %
Federal	\$0	\$0	\$0	0.00%
Cost Share	\$0	\$0	\$0	0.00%
Total Contract	\$0	\$0	\$0	0.00%

Section B - Budget Categories	CATEGORY	Project Period	Total Contr	% of Project
a. Personnel	\$0	\$0	0.00%	
b. Fringe Benefits	\$0	\$0	0.00%	
c. Travel	\$0	\$0	0.00%	
d. Equipment	\$0	\$0	0.00%	
e. Supplies	\$0	\$0	0.00%	
f. Contractual	\$0	\$0	0.00%	
g. Vendor	\$0	\$0	0.00%	
h. Subrecipient	\$0	\$0	0.00%	
i. FFWDs	\$0	\$0	0.00%	
Total Contractual	\$0	\$0	0.00%	
j. Construction	\$0	\$0	0.00%	
k. Other Direct	\$0	\$0	0.00%	
Total Direct Contr	\$0	\$0	0.00%	
l. Indirect Charges	\$0	\$0	0.00%	
TOTAL COSTS	\$0	\$0	0.00%	

Additional Explanation (if needed):

BURDEN DISCLOSURE STATEMENT  
Public reporting burden for this collection of information is estimated to average 3 hours per response, including reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this collection of information. Send comments to Washington Headquarters Service, Paperwork Project (0182-0001), Washington, DC 20503.

Instructions and Summary

[Applicant Organization Name]

[Control Number]

## DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB  
4040-0013

<b>1. * Type of Federal Action:</b> <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. * Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. * Report Type:</b> <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year: <input type="text"/> quarter: <input type="text"/> date of last report: <input type="text"/>
--	--	--

**Name and Address of Reporting Entity:**

SubAwardee Tier if known:

[Applicant Organization Name]  
[Control Number]

## APPLICANT REGISTRATION CERTIFICATIONS

**All Applicants must certify that all system registrations have been completed.** The use of this Applicant Registration Certifications template is not required, but the information included within the Applicant Registration Certifications template is **required**.

Specifically, this certification must confirm that the Applicant has:

- Registered in [IE-Exchange](#) and obtained a control number that will be required on all application documents;
- Obtained a Unique Entity Identifier (UEI) number, has registered in [SAM](#) and will continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency;
- Registered in [FedConnect.net](#) in order to receive award documentation; and
- Registered in [Grants.gov](#) in order to receive automatic updates when Amendments to this FOA are posted.

**The Applicant Registration Certifications template must be signed by an authorized representative, either digitally or manually in ink and scanned. Typed signatures do not constitute a digital signature.**

Save the completed and signed Applicant Registration Certifications template as single PDF file using the following convention for the title: "ControlNumber\_LeadOrganization\_Registration\_Certifications" and submit as part of your application.

Note: These certifications are in addition to those certifications and assurances an Applicant attests to when signing the Application for Federal Assistance (SF-424). The list of those certifications and assurances is in Field 24 of the SF-424 form and can be found at [https://www.gsa.gov/transaction/foa/foa-forms](#)

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# Application Eligibility Requirements

- Applicants must submit an Application by **December 18, 2024, at 5:00 PM Eastern Time**
- Applications are eligible for review only if:
  - The Applicant is an eligible entity (Section III.A of FOA)
  - The Cost Share requirement is satisfied (Section III.B of FOA)
  - The Application complies with the content, format, and submission requirements in Section IV.A and Section IV.C. of the FOA;
  - The Applicant successfully uploaded *all* required documents and clicked the “Submit” button in IE-Exchange by the deadline stated in the FOA.
  - The proposed project is responsive to the intent of the FOA (Section I and Section III.D of FOA)
  - The Application meets any other eligibility requirements identified in Section III of the FOA.
- DOE will **not** make eligibility determinations for potential Applicants prior to the date on which Applications to this FOA must be submitted. The decision whether to submit an Application in response to this FOA lies *solely* with the Applicant.



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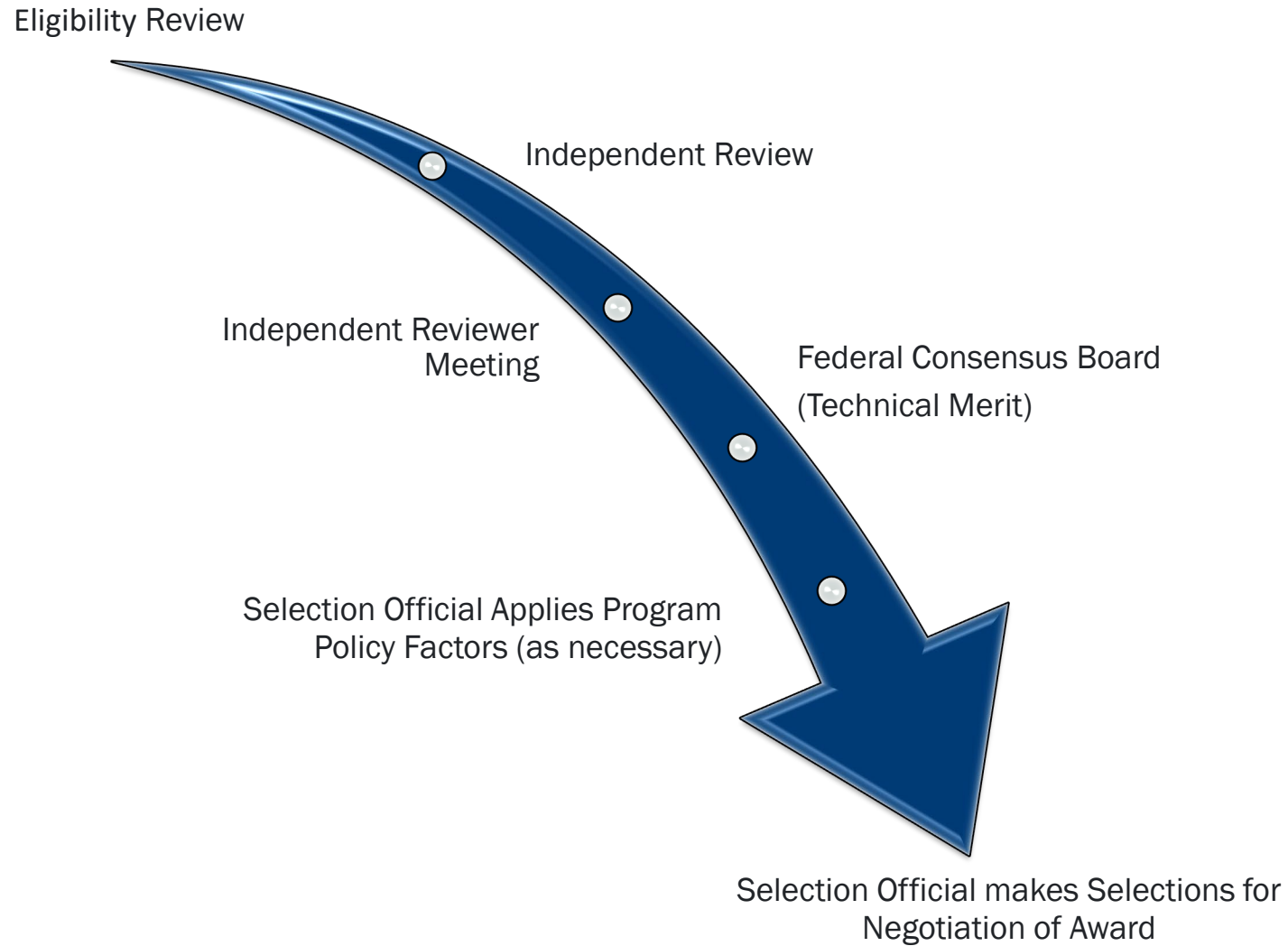
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## Merit Review and Selection Process

- The Merit Review and Selection Process consists of a series of reviews including an initial eligibility review, rigorous technical review, and programmatic review.
- Rigorous technical reviews are conducted by reviewers that are experts in the subject matter of the FOA.
- Ultimately, the Selection Official considers the recommendations of the reviewers, along with other considerations such as program policy factors, to make selection decisions.

# Merit Review Process



# Technical Merit Review Criteria

<b>Criterion</b>	<b>Weight</b>
<b>Criterion 1: Goals and Objectives</b>	<b>15%</b>
<b>Criterion 2: Project Description and Outcomes</b>	<b>40%</b>
<b>Criterion 3: Roles, Responsibilities, Capabilities and Commitment</b>	<b>30%</b>
<b>Criterion 4: Workplan</b>	<b>15%</b>

## Program Policy Factors

The Selection Official may consider the merit review recommendations, program policy factors, and the amount of funds available in arriving at selection decisions under this FOA.



## Program Policy Factors

In addition to the Technical Review Criteria, the Selection Official may consider the following program policy factors (in no particular order) in determining which applications to select for award negotiations:

- The degree to which the proposed project, or group of projects, represent a desired **geographic distribution** (considering past awards and current applications);
- The degree to which the proposed project, including proposed cost share, **optimizes the use of available DOE funding** to achieve programmatic objectives;
- Whether the proposed project(s) **serves tribal communities with high energy costs**;
- Whether the proposed project(s) **serves tribal communities not connected to the traditional centralized electrical power grid**; and,
- Applicants who have **not previously received a grant from the Office of Indian Energy**.

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# Registration Requirements

- To apply to this FOA, Applicants must register, create an account, and submit applications through IE-Exchange at <https://ie-exchange.energy.gov>. Applications will only be accepted through IE-Exchange.
- A control number will be assigned while registering in IE-Exchange. Retain this number as it will be required on all application documents.**

Registration Requirement	Website
UEI Number	<a href="https://www.sam.gov">https://www.sam.gov</a>
SAM	<a href="https://www.sam.gov">https://www.sam.gov</a>
FedConnect	<a href="https://www.fedconnect.net">https://www.fedconnect.net</a>
Grants.gov	<a href="http://www.grants.gov">http://www.grants.gov</a>

- The Applicant will be required to certify that these registrations have been completed and to include that certification as part of their application. Therefore, it is essential that these registrations be completed as soon as possible as some may take several weeks to process.
- Failure to complete the registrations below prior to submitting an application could result in DOE determining that the Applicant is not qualified to receive a federal award.

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# Means of Submission

- Applications **must** be submitted through IE-Exchange at <https://ie-exchange.energy.gov>
- DOE will not review or consider applications submitted through any other means
- An *IE-Exchange Applicant Guide* and an *IE-Exchange Registration and Login Guide* can be found at <https://ie-exchange.energy.gov/Manuals.aspx>.

<b>Funding Opportunity</b>	<b>USER GUIDES</b>				
<b>Funding Archive</b>	<table border="1"><thead><tr><th>Category Name</th></tr></thead><tbody><tr><td><input type="checkbox"/> IE-Exchange Guides for Applicants</td></tr></tbody></table>	Category Name	<input type="checkbox"/> IE-Exchange Guides for Applicants		
Category Name					
<input type="checkbox"/> IE-Exchange Guides for Applicants					
<b>Questions and Answers</b>					
<b>Login</b>					
<b>Register</b>					
<b>User Guides</b>	<table border="1"><tbody><tr><td><a href="#">IE-Exchange Applicant Guide February 2023</a></td><td>IE-Exchange</td></tr><tr><td><a href="#">IE-Exchange Registration Login Guide November 2022</a></td><td>IE-Exchange</td></tr></tbody></table>	<a href="#">IE-Exchange Applicant Guide February 2023</a>	IE-Exchange	<a href="#">IE-Exchange Registration Login Guide November 2022</a>	IE-Exchange
<a href="#">IE-Exchange Applicant Guide February 2023</a>	IE-Exchange				
<a href="#">IE-Exchange Registration Login Guide November 2022</a>	IE-Exchange				

U.S. DEPARTMENT OF ENERGY | Office of Indian Energy | IE-Exchange User Guide for Applicants | February 2023

Office of Indian Energy  
Funding Opportunity Exchange

IE-Exchange User Guide  
for Applicants  
February 2023

U.S. DEPARTMENT OF ENERGY | Office of Indian Energy | IE-Exchange Registration and Login Guide for Applicants | November 2022

Office of Indian Energy  
Funding Opportunity Exchange

IE-Exchange Registration  
and Login Guide for  
Applicants

# Key Submission Points

- **Check entries in IE-Exchange**
  - Submissions could be deemed ineligible due to an incorrect entry
- DOE strongly encourages Applicants to **submit applications 1-2 days prior to the deadline** to allow for full upload of application documents and to avoid any potential technical issues.
- Make sure you **push the submit button**
  - Any changes made after you push the submit button will un-submit your application and you will need to push the submit button again
- For your records, **print out the IE-Exchange Confirmation page** at each step, which contains the application's Control Number.



## Key Submission Points

### Protected Personally Identifiable Information

All information provided by the Applicant must to the greatest extent possible exclude Personally Identifiable Information (PII). The term “personally identifiable information” refers to information which can be used to distinguish or trace an individual's identity, such as name, social security number, biometric records, etc. alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother’s maiden name, etc. (See OMB Memorandum M-07-16 dated May 22, 2007, found at:

<https://www.whitehouse.gov/sites/default/files/omb/memoranda/fy2007/m07-16.pdf>

By way of example, Applicants must screen resumes to ensure that they do not contain PII such as personal addresses, phone/cell numbers, personal emails, or social security numbers. In short, if the PII is not essential to the application, it should not be in the application.

## Applicant Points-of-Contact

- Applicants must designate primary and backup points-of-contact in IE-Exchange with whom DOE will communicate during the process.
- These are the contacts that will be used to notify applicants of whether their applications was deemed non-responsive, non-compliant, unsuccessful, or selected for negotiation of an award.



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# Questions

- Questions about this FOA?
  - Email [TribalGrants@hq.doe.gov](mailto:TribalGrants@hq.doe.gov)
  - All Q&As related to this FOA will be posted on the IE-Exchange website. See the Frequently Asked Questions (FAQs) for this particular FOA.
  - DOE will attempt to respond to questions within 3-business days, unless a similar Q&A has already been posted on the website.
  - You will be notified via email when a response to your question has been posted.



# Questions

- Problems logging into IE-Exchange or uploading and submitting application documents to IE-Exchange?
  - Email Exchange helpdesk at [ExchangeHelp@hq.doe.gov](mailto:ExchangeHelp@hq.doe.gov)
  - Include the FOA name and number in the subject line
- Questions about this specific FOA?
  - All questions must be in writing.
  - Send any questions specific to the FOA via email to [TribalGrants@hq.doe.gov](mailto:TribalGrants@hq.doe.gov).
  - Please include the FOA number in the subject line.



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## Best Practices

- Please download the Funding Opportunity Announcement and read it thoroughly so you understand all the steps and requirements for submitting an application. Do not rely solely on this webinar.
- If you are considering submitting an application, please register in IE-Exchange as soon as possible to obtain a Control Number. This control number must be included on all application documents.
- Check the Frequently Asked Questions (FAQs) on IE-Exchange periodically for any supplemental information or amendments to the FOA.

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## FOA Questions

[TribalGrants@hq.doe.gov](mailto:TribalGrants@hq.doe.gov)



## Subscribe to get our email updates

[energy.gov/indianenergy/contact-us-and-staff](https://energy.gov/indianenergy/contact-us-and-staff)



## Register in Grants.gov for FOA Notices

[energy.gov/indianenergy/contact-us-and-staff](https://energy.gov/indianenergy/contact-us-and-staff)



# Engage With Us to Learn More



## Office of Indian Energy

(240) 562-1352



[indianenergy@hq.doe.gov](mailto:indianenergy@hq.doe.gov)  
[energy.gov/indianenergy](https://energy.gov/indianenergy)

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## Social Media



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[twitter.com/DOEIndianEnergy](https://twitter.com/DOEIndianEnergy)

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TCU newsletter!



Thank you!

