

Award Fee Determination Scorecard

Contractor: Navarro Research and Engineering, Inc.

Contract: Nevada Environmental Program Services (EPS)

Contract Number: DE-NA0002653

Award Period: 10/01/2016 – 09/30/2017

Basis of Evaluation: Performance-Based Award Fee Plan for Period: 10/01/2016 – 09/30/2017

The Nevada Environmental Program Services (EPS) contract is a Cost-Plus-Award-Fee (CPAF) contract as defined by the Federal Acquisition Regulation (FAR). Fee is available to the Contractor for the completion of implicit performance in areas of business relations, management of key personnel/subcontracts, cost control, schedule, quality of product or service, health and safety and explicit completion of deliverables or milestones. Fee is earned based on an annual evaluation of the Contractor's performance after issuance of the Award Fee Determination (AFD). Total available fee for each contract year is identified in Section B, *Services and Prices/Costs*, of the contract. This fee scorecard highlights the award fee earned by the Contractor for the evaluation period: October 1, 2016 – September 30, 2017.

Available fee for the EPS contract is comprised of two components: Award fee (40%) and performance-based incentive fee (60%). Award fee is comprised of subjective evaluation measures focusing on implicit performance in areas of business relations, management of key personnel/subcontracts, cost control, schedule, quality of product or service, and health and safety as identified in the Performance-Based Award Fee Plan, contract section J, Attachment J-G, Part I. The total available subjective award fee for this period was \$351,037.

The objective incentive fee measures consist of explicit deliverables or milestones the Contractor must complete to earn fee as identified in the Performance-Based Incentive Fee Plan, contract section J, Attachment J-G, Part II. The total available objective award fee for this period was \$506,000.

Below highlights, in more detail, the total available fee and total fee earned as described in the AFD issued by the Fee Determining Official on November 7, 2017.

	Available	Earned	% of Available Fee Earned
Award fee	\$351,037	\$329,975	94%
Incentive fee	\$506,000	\$506,000	100%
Total fee	\$857,037	\$835,975	97.5%

Summary of Performance-Based Award Fee, Part I:

The Environmental Management (EM) Nevada Program evaluates and scores the Contractor's performance at the end of the evaluation period using Attachment B, Management Effectiveness Evaluation, of the Performance-Based Award Fee Plan.

Award Fee Adjectival Rating:

Business relations – Excellent
Management of key personnel/subcontracts – Excellent
Cost control – Excellent
Schedule – Excellent
Quality of products or service – Excellent
Health and safety – Excellent

Notable Achievements:

Navarro made a concerted effort to contribute and participate in transfer activities required for the transition of the EM Nevada Program work to the EM Consolidated Business Center (EMCBC) including leading the development of a partnering agreement between the EM Nevada Program, the EMCBC, and Navarro.

Navarro was successful in maximizing the efficiency of current staff and mitigating the loss of critical resources.

Navarro achieved cost and schedule performance indices, both within $\pm 5\%$ of planned work scope values.

Navarro, working with the management and operating contractor, completed the environmental corrective actions at CAU 568: Area 3 Plutonium Dispersion Sites and CAU 573: Alpha Contaminated Sites. These corrective actions included the removal of more than 18,000 cubic feet of low-level waste and 22 cubic feet of mixed-LLW.

Navarro continues to demonstrate outstanding safety, health, and radiological performance. Under Navarro's diligent leadership, there have not been any lost work day cases under the contract.

Notable Deficiencies:

There were no significant or notable deficiencies identified during the rating period.

Summary of Performance-Based Incentive Fee, Part II:

Performance Measure (Name and Number)	Milestone Number and Description	Due Date	Completion Date	Fee Available	Fee Earned
#1 - Program Integration	#1 - Coordinate and Execute Required Public Notifications, and as Required, Public Meetings in Support of the RCRA Permit Modification for a New MLLW Disposal Cell	01/31/17	12/14/16	10,000.00	10,000.00
#1 - Program Integration	#2 - Develop Resource Planning Tool and conduct an Analysis of Cost Collection in Support of the NNSA/NFO Public Involvement Mission	09/15/17	09/13/17	10,000.00	10,000.00
#1 - Program Integration	#3 - Initiate the Pre/Post-EMIS EM Correspondence Records Project	09/29/17	07/13/17	10,000.00	10,000.00
#2 - Industrial Sites	#1 - Submit the Draft Post-Closure Baseline Plan to NNSA/NFO	01/17/17	01/17/17	6,000.00	6,000.00
#2 - Industrial Sites	#2 - Submit the Final Post-Closure Inspection Reports for All Closed Corrective Action Units to NNSA/NFO as Identified in the Metrics	05/15/17	05/15/17	4,000.00	4,000.00
#2 - Industrial Sites	#3 - Submit Four (4) Quarterly E-Tunnel Maintenance and Monitoring Reports and the Annual E-Tunnel Monitoring Report as Identified in the Metrics	07/14/17	07/12/17	2,128.57	2,128.57
#3 - UGTA	#1 - Complete Development, Testing and Sampling Activities at Wells ER-3-3 and ER-4-1 (CAU 97)	03/31/17	02/21/17	15,000.00	15,000.00
#3 - UGTA	#2 - Complete and Submit Final Rev 0 Annual Quality Assurance Report	04/21/17	04/20/17	10,000.00	10,000.00
#3 - UGTA	#3 - Complete and Submit Final CAU 98: Frenchman Flat Post Closure Presentation #1 to NNSA/NFO	04/21/17	01/25/17	15,000.00	15,000.00

Performance Measure (Name and Number)	Milestone Number and Description	Due Date	Completion Date	Fee Available	Fee Earned
#3 - UGTA	#4 - Complete and Submit Final Rev 0 CAU 97: Yucca Flat Corrective Action Decision Document/Corrective Action Plan (CADD/CAP)	05/22/17	05/22/17	26,000.00	26,000.00
#3 - UGTA	#5 - Complete and Submit CAU 99: Rainier Mesa Status Final Presentations to NNSA/NFO	05/31/17	05/31/17	15,000.00	15,000.00
#3 - UGTA	#6 - Complete and Submit CAU 97: Yucca Flat Model Evaluation Pump Test Decision Point Presentation to NNSA/NFO	06/16/17	06/07/17	15,000.00	15,000.00
#3 - UGTA	#7 - Complete and Submit CAU 98: Frenchman Flat Closure Sample Collections to the Analytical Laboratory(s)	06/30/17	04/18/17	15,000.00	15,000.00
#3 - UGTA	#8 - Complete and Submit Final Rev 0 CAUs 101/102: Pahute Mesa and CAU 97: Yucca Flat Head Monitoring Report	06/30/17	06/14/17	10,000.00	10,000.00
#3 - UGTA	#9 - Complete and Submit Two (2) Final Rev 0 Drilling Completion Reports for Wells ER-3-3 and ER-4-1 (CAU 97)	07/31/17	07/26/17	20,000.00	20,000.00
#3 - UGTA	#10 - Complete and Submit CAUs 101/102: Pahute Mesa Phase II Data Completion Presentation #3 to NNSA/NFO	08/31/17	08/31/17	15,000.00	15,000.00
#3 - UGTA	#11 - Complete and Submit a Final Database Management Plan and Presentation	09/01/17	08/30/17	12,500.00	12,500.00
#3 - UGTA	#12 - Complete and Submit Final Rev 0 CAU 99: Rainier Mesa/Shoshone Mountain Flow & Transport Model Document	09/29/17	09/29/17	26,000.00	26,000.00
#3 - UGTA	#13 - Complete the Peer Review Selection for CAU 99: Rainier Mesa	09/29/17	08/29/17	10,000.00	10,000.00

Performance Measure (Name and Number)	Milestone Number and Description	Due Date	Completion Date	Fee Available	Fee Earned
#4 - Soils	#1 - Submit Draft Risk Based Corrective Action Document, Revision 2 to NNSA/NFO	11/30/16	11/23/16	15,000.00	15,000.00
#4 - Soils	#2 - Submit CAU 573 Final Closure Report (CR) to NNSA/NFO	02/23/17	02/23/17	20,000.00	20,000.00
#4 - Soils	#3 - Submit CAU 413 Final Corrective Action Decision Document/Corrective Action Plan (CADD/CAP) to NNSA/NFO	04/21/17*	05/23/17	30,000.00	30,000.00
#4 - Soils	#4 - Submit CAU 568 Final Closure Report (CR) to the EM Nevada Program	06/23/17	06/22/17	15,000.00	15,000.00
#4 - Soils	#5 - Submit CAU 411 and CAU 412 Draft <i>Multi-Agency Radiation Survey and Site Investigation Manual (MARSSIM)</i> Final Survey Plan to NNSA/NFO	08/18/17	08/18/17	10,000.00	10,000.00
#4 - Soils	#6 - Submit CAU 576 Draft Corrective Action Decision Document/Closure Report (CADD/CR) to the EM Nevada Program	09/29/17	09/29/17	20,000.00	20,000.00
#4 - Soils	#7 - Submit CAU 414 Draft Corrective Action Decision Document/Corrective Action Plan (CADD/CAP) to the EM Nevada Program	07/24/17	07/24/17	20,000.00	20,000.00
#4 - Soils	#8 - Strategic Planning Milestone	09/29/17	09/29/17	27,213.60	27,213.60
#4 - Soils	#9 - Submit CAU 415 Draft Closure Report to the EM Nevada Program	08/31/17	08/30/17	20,000.00	20,000.00
#4 - Soils	#10 - Perform the Readiness Determination and Authorization Process for the Clean Slate II remediation field activities	09/29/17	09/29/17	19,820.40	19,820.40
#5 - Yucca Mountain	#1 - Maintain Yucca Mountain Permits as Current in FY 2017	09/29/17	08/07/17	2,337.90	2,337.90

Performance Measure (Name and Number)	Milestone Number and Description	Due Date	Completion Date	Fee Available	Fee Earned
#6 - RWAP	#1 - Design and Submit an Automated Display of the Profile Approval Times and Comment Tracking	01/26/17	01/19/17	20,000.00	20,000.00
#6 - RWAP	#2 - Complete and Submit a Final Summary of FY 2016 RWAP Activity Report	03/30/17	03/30/17	20,000.00	20,000.00
#6 - RWAP	#3 - Develop and Submit a Low-Level Waste (LLW) Verification Plan	06/30/17	06/29/17	20,000.00	20,000.00
Total Fee/Fee Earned				506,000.47	506,000.47

*The Federal Facility Agreement and Consent Order (FFACO) milestone date to Submit CAU 413 Final Corrective Action Decision Document/Corrective Action Plan (CADD/CAP) to NNSA/NFO was changed to 5/30/2017 during the evaluation period. Per the Performance Based Fee Rating Criteria detailed in the Performance-Based Incentive Fee Plan, Part II, "Fee earned will be paid upon successful comment resolution meeting with NDEP and the final document being delivered to the EM Nevada Program within 7 days of the FFACO Deadline date." Based on this key metric, the milestone was met.