

**U.S. DEPARTMENT OF ENERGY
SEMI-ANNUAL DAVIS-BACON
ENFORCEMENT REPORT**

Instructions for Semi-Annual Enforcement Reporting Purposes

Calendar year semi-annual reports on compliance with and enforcement of the labor standards provisions of the Davis-Bacon Act and its related acts covering the periods of October 1st through March 31st, and April 1st through September 30th, respectively.

Please submit your semi-annual report to DOE three (3) weeks after the end of semi-annual reporting period by April 21st and October 21st for applicable performance period.

1. Please enter your Contract Number and Name. Enter beginning and ending dates of the reporting period covered by this semi-annual report (e.g., October 1, 20xx to March 31,20xx; or April 1, 20xx to September 30, 20xx).
2. Enter the number of contracts and grants which are subject to the Davis-Bacon Act.
3. Enter the total dollar amount of contracts and grants awarded that are subject to the Davis-Bacon Act. This Report is not cumulative. Report only contract amounts awarded during this specific six-month period.
4. Enter the total number of contractors and subcontractors against whom complaints were received by your office. Recipients of grants should track complaints received (and track complaints analyzed and answered). Count only complaints filed with your office against contractors performing work on all covered contracts. Do not report complaints filed with the Department of Labor (DOL), unless DOL requests your office investigate the complaint.
5. Enter the total number of investigations completed by your office during this reporting period. An “investigation” is “any corrective action taken to enforce the provisions of Davis-Bacon Act/ Contract Work Hours and Safety Standards Act for covered employees.” Track receipt of payrolls, review payrolls, interviews performed, and site visits - all of these activities are not part of an investigation, until someone is not properly paid or it appears someone has not been properly paid. Your actions taken to resolve that problem become an investigation - even if it is resolved by determining that your initial thought of violation is not true (the worker was classified properly, etc.).
- 6. Note: For every complaint received, there must be an investigation to resolve it.**
7. Enter the number of contractors and subcontractors found in violation as a result of the investigations reported in item 4 above. Do not count a contractor or subcontractor more than once in a single investigation even where more than one contract is included in the investigation. Do not report amounts found by DOL, as the DOL office performing the investigation will make that report.
8. Enter the total amount of wage restitution which **you found due** to employees of the contractors/subcontractors reported in item 5 above, showing the amount due because of violations of the Davis-Bacon and Related Acts or the Contract Work Hours and Safety Standards Act.
9. Enter the total amount of back wages paid during this reporting period.
10. Enter the number of employees to whom the wage restitution reported in item 7 above is due. This figure is the unduplicated count: that is, an employee due wage restitution as a result of an investigation shall be counted only once.
11. Enter amount of liquidated damages assessed under Contract Work Hours and Safety Standards Act.

OMB BURDEN DISCLOSURE STATEMENT

Respondents are not required to file or reply to any Federal collection of information unless it has a valid OMB control number. Public reporting burden for this collection of information is estimated to average one (1) hour per response, including the time of reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information.

Send comments regarding this burden estimate or any other aspect of this collection of information including suggestions for reducing this burden to: Office of Information Resources Management Policy, Plans, and Oversight, AD241-2-GTN, Paperwork Reduction Project (1910-5165), U.S. Department of Energy, 1000 Independence Avenue, S.W., Washington, DC 20585; and to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington DC 20503.