

# PORTSMOUTH SITE ADVISORY BOARD

**U.S. DEPARTMENT OF ENERGY  
ENVIRONMENTAL MANAGEMENT SITE-SPECIFIC ADVISORY BOARD  
PUBLIC MEETING MINUTES**

**January 4, 2024**

**1862 Shyville Road  
Room 160  
Piketon, OH 45661**

Approved by Jody Crabtree, Board Chair

*Signature on File*

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Jody Crabtree

## LIST OF ACRONYMS

ASER – Annual Site Environmental Report  
D&D – Deactivation & Decommissioning  
DDFO – Deputy Designated Federal Officer  
DOE – U.S. Department of Energy  
EM – (DOE) Office of Environmental Management  
EM SSAB – Environmental Management Site-Specific Advisory

EPA- Environmental Protection Agency  
ETAS – Enterprise Technical Assistance Services  
FACA – Federal Advisory Committee Act  
FY – Fiscal Year  
HQ – Headquarters

Portsmouth – (DOE) Portsmouth Site  
PORTS SSAB – Portsmouth Site-Specific Advisory Board  
PPPO –Portsmouth/Paducah Project Office  
SSAB – Site-Specific Advisory Board

## PARTICIPANTS

Site-Specific Advisory Board: **Jody Crabtree**, Chair; **Herman Potter**, Vice-Chair; **Sam Brady**, **Donna Carson**, **Bryan Davis**, **John Hemming**, **Wayne Mclaughlin**, **Matt Setters**, **Beth Workman**

Absent: **Randy Evans**

U.S. Department of Energy: **Jeremy Davis**, Deputy Designated Federal Officer; **Greg Simonton**, Federal Coordinator

Department of Energy Contractors: **Shawn Jordan**, Fluor-BWXT Portsmouth (FBP); **Melissa Green**, Enterprise Technical Assistance Services (ETAS) **Julie Galloway**, Staff; **Cindy Lewis**, Staff; **Eric Roberts**, Meeting Facilitator

Board Liaisons: **Sean Kubera**, Ohio Department of Health (ODH); **Grace Stutler**, Ohio Environmental Protection Agency (OEPA); **Tom Schneider**, (OEPA)

## **MEETING MINUTES**

The U.S. Department of Energy (DOE) Environmental Management (EM) Portsmouth Site-Specific Advisory Board (PORTS SSAB) meeting was in Piketon, Ohio and streamed via YouTube. Participants included EM SSAB leadership, support staff, DOE contractors, and the public. The meeting was open to the public and conducted in accordance with the requirements of the Federal Advisory Committee Act (FACA).

Recordings of this meeting can be viewed on YouTube at the following link:  
<https://www.youtube.com/@portssab>

### **Opening Remarks**

Mr. Roberts, contractor support for the Portsmouth/Paducah Project Office (PPPO) and meeting facilitator, welcomed attendees and reviewed the ground rules and logistics of the meeting. All board members introduced themselves.

### **Agenda**

Mr. Roberts asked board members for any changes or alterations needed to the agenda. Seeing none. He stated in the past the board minutes would be on the agenda to approved however, guidance from headquarters we write the minutes and have internal reviews and the board chair signs off on them.

### **Deputy Designated Federal Officer Presentation**

Mr. Davis, Deputy Designated Federal Officer of the Portsmouth Site-Specific Advisory Board, presented the details of the Annual Site Environmental Report (ASER). A copy of the presentation is available on the PORTS SSAB website. <https://www.energy.gov/pppo/ports-ssab/listings/meeting-materials>

Mr. Roberts stated that Mr. Davis spoke about the Integrated Priority List (IPL). IPL affects other sites across the DOE complex; however, they go forward with their projects. Mr. Davis said that falls into the imminent threat category, which we must keep in mind. The latest imminent threat was in Hanford, and they required all the sites to remove some of their funding and move it to them. He stated that this is beyond the local DOE offices' control. Mr. Roberts said that we will have DOE headquarters folks participating in our meeting next month. He stated that these scenarios will show what it is like to be a site lead and how the internal side of DOE deals with the budget, priorities, and issues.

Mr. Roberts stated that the board is asked to give Jeremy insight into the budget on an annual basis. He said we must let Mr. Davis deal with the numbers, but we communicate what is essential to the public. Mr. Roberts explained that the board recommendation that we developed last year encouraged DOE to continue looking into metal recycling, infrastructure, upgrades, property transfer, and the ability to establish further agreements with SODI. Mr. Roberts asked if any board member would like to help develop a recommendation for this year. Mr. Brady and Mr. Brian Davis said they would like to volunteer to work on the recommendation.

Mr. Potter asked if the board has looked at the accomplishments from the previous recommendations. Mr. Roberts stated that the board can ask for that from DOE. Mr. Potter said things have been done, but an update to the board would be significant.

Mr. Hemmings asked if the site had an inflationary increase. Mr. Brian Davis expressed concerns about declining inflation, but prices are not lowering. He stated that the percentages are all over the place depending on the sector. Mr. Jeremy Davis explained that different business sectors make it a different number. Mr. Roberts stated that the Piketon site budget is so large that it would be huge if you missed it by two or three percent. Mr. Simonton explained that the workforce is the most significant projected amount in our budget. Mr. Jeremy Davis explained that the standard information needs to be addressed. He stated that increasing cyber security in the area is the next greatest imminent threat in America. Mr. Jeremy Davis said having new directives rolled out in the middle of the year but without additional funding.

Mr. Potter asked if there had been any coordination with grant programs working with the EM budget for training. Mr. Jeremy Davis explained the uncertainty about the eligibility for programs like that. Mr. Potter explained that the steelworkers have grant training programs and building trades that could be substituted, permitting you to move funds. Mr. Potter said he would like to help with the recommendation process. Mr. Roberts explained that we will ensure we are precise with our verbiage on the budget recommendation; however, we will need DOE's expertise in developing it.

### **Federal Coordinator Comments**

Mr. Simonton, Federal Coordinator of the Portsmouth Site-Specific Advisory Board, explained the educational outreach. He said Northwest High School and Eastern Pike Schools are participating in the Annual Site Environmental Report (ASER). Mr. Simonton explained how the program has changed the format, such as developing poster boards and setting up the DOE quarterly meetings. Mr. Simonton stated that the Science Bowl has more than twenty teams registered this year. He said we need volunteers for this event; it will be held on the 1st Friday of March at Shawnee State. Mr. Simonton explained that DOE is working on the last phase of parcel three to transfer the property to SODI. He explained that the transfer process takes a long time because it goes through many departments. He stated that SODI will be giving an update in May.

**Liaison Comments** None at this time.

**Administrative Issues** None at this time.

**Public Comments** None at this time.

**Final Comments from the Board**

Mr. Setters asked if the board could have an update on the priorities during the board meetings. Mr. Jeremy Davis stated that the department has planned progress updates so that we will touch on those aspects, and we should think about previous recommendations.

Mr. Roberts asked if any of the board members had anything else they would like to touch on. Mr. Crabtree said SODI finalized the first land sale to the industry last week, which is a big step forward. Mr. Potter stated that during the next SODI meeting, we will vote on how to use some of that money in the surrounding counties. Mr. Crabtree explained that the SSAB recommendations were developed many decades ago and are now in full circle.

Mr. Roberts announced the upcoming meeting dates.

The meeting adjourned at 7:10 PM.