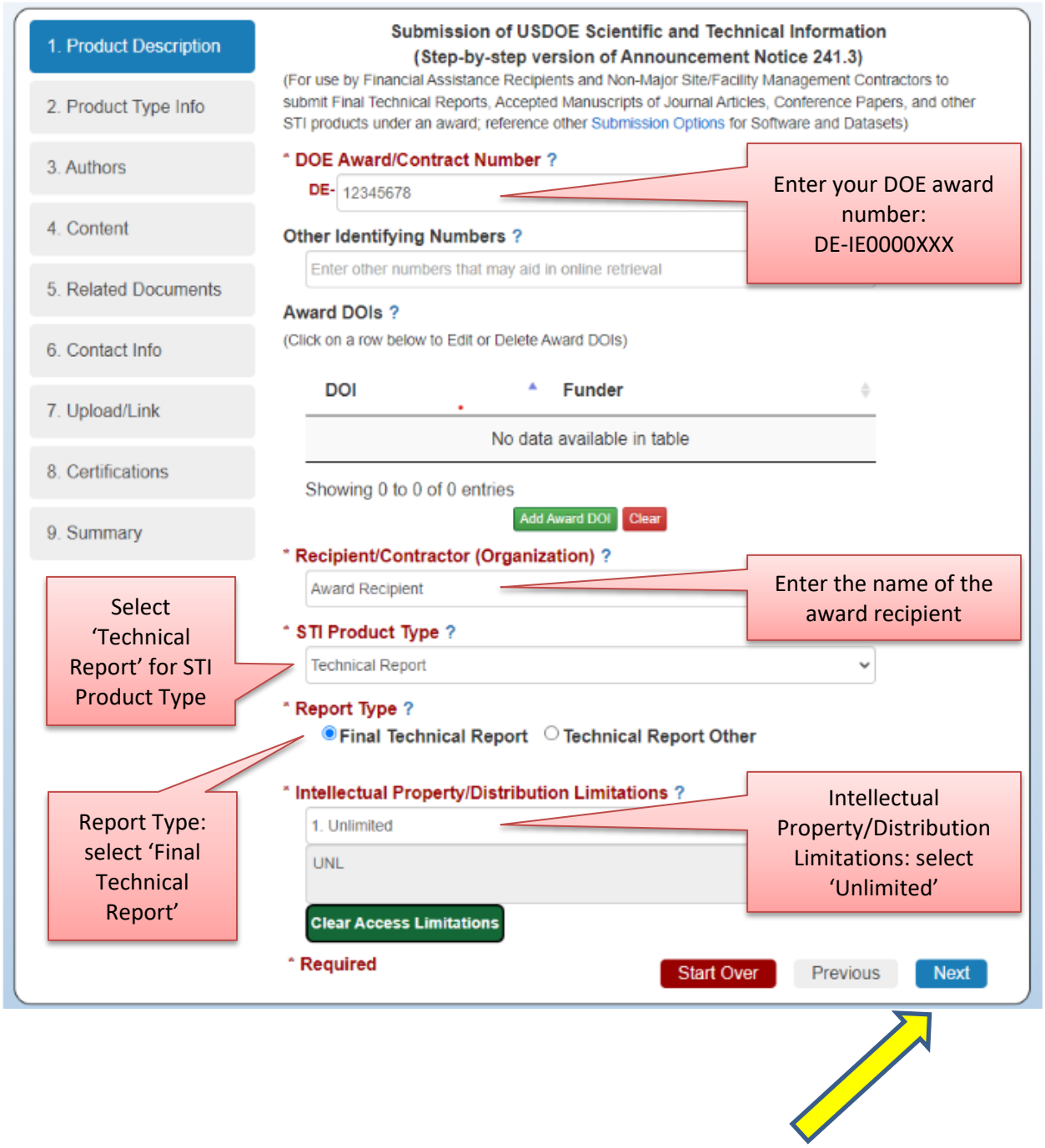
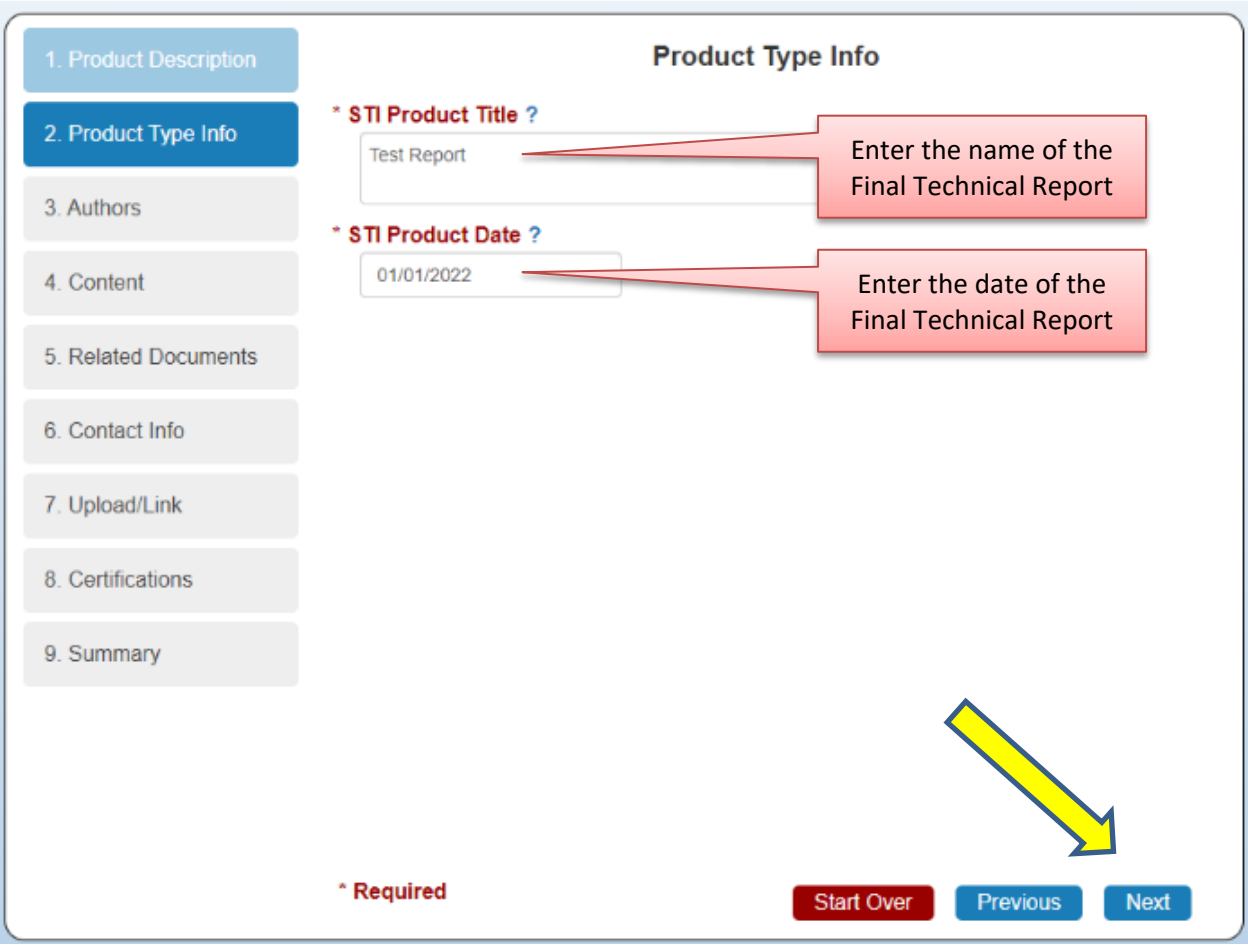
How To Submit Your Final Technical Report to OSTI Via E-Link

To submit your Final Technical Report to the Office of Scientific and Technical Information (OSTI), go to the OSTI E-Link submission page at https://www.osti.gov/elink/2413-submission.jsp. There you will see the following webpage, where you will need to complete each required field (* Required) to submit your Final Technical Report.

Tips for completing this online form and uploading your report:

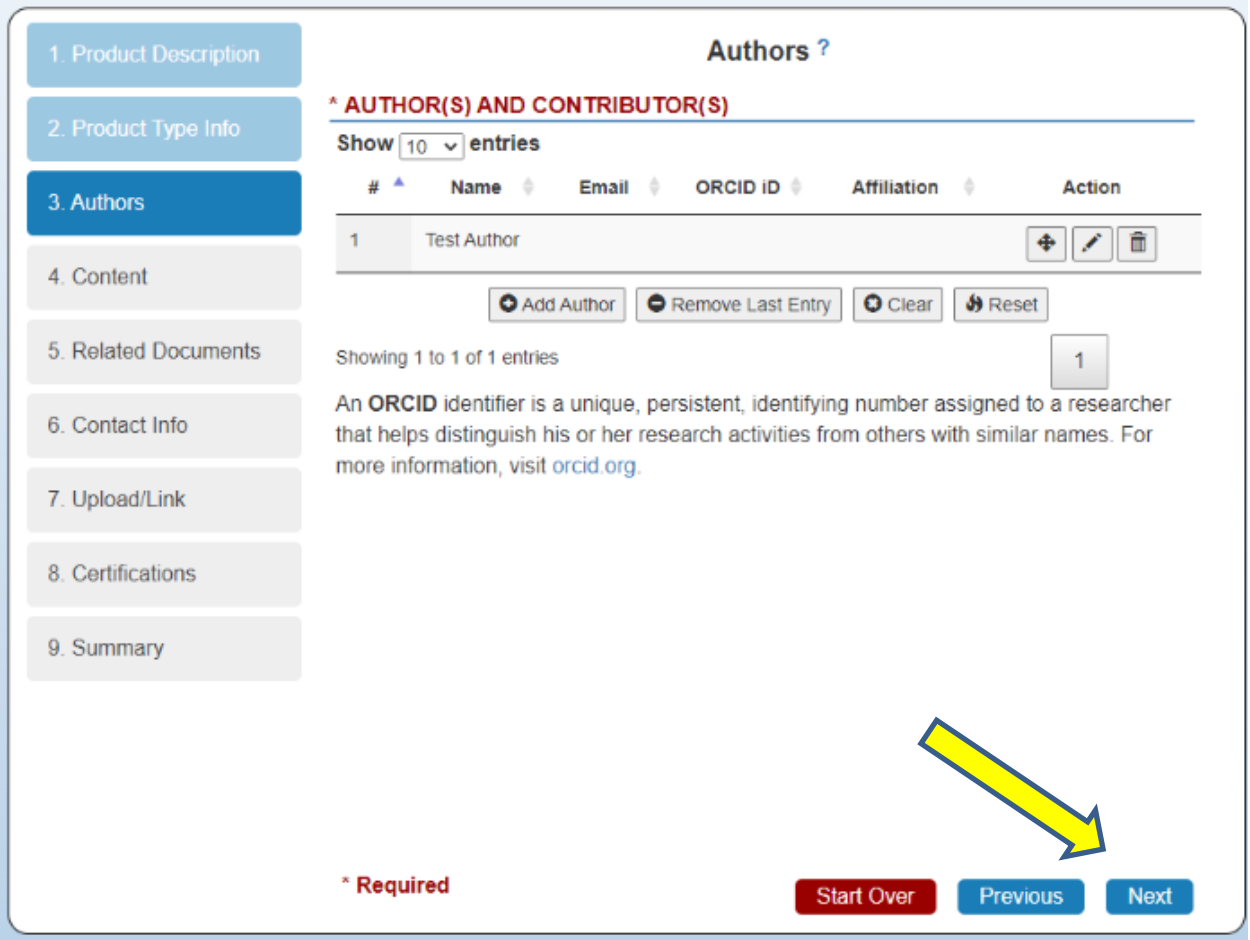
- Hover the cursor over, or click on, the question marks above each data field to get additional detailed instructions.
- Convert your report to a single PDF document prior to uploading it.
- Once you have successfully uploaded your report, please notify your Project Officer and Project Monitor via email.
- If you take more than 30 minutes to fill out the form, you will receive a timeout message. If this happens, use the "Back" arrow or button on your browser to refill the form.

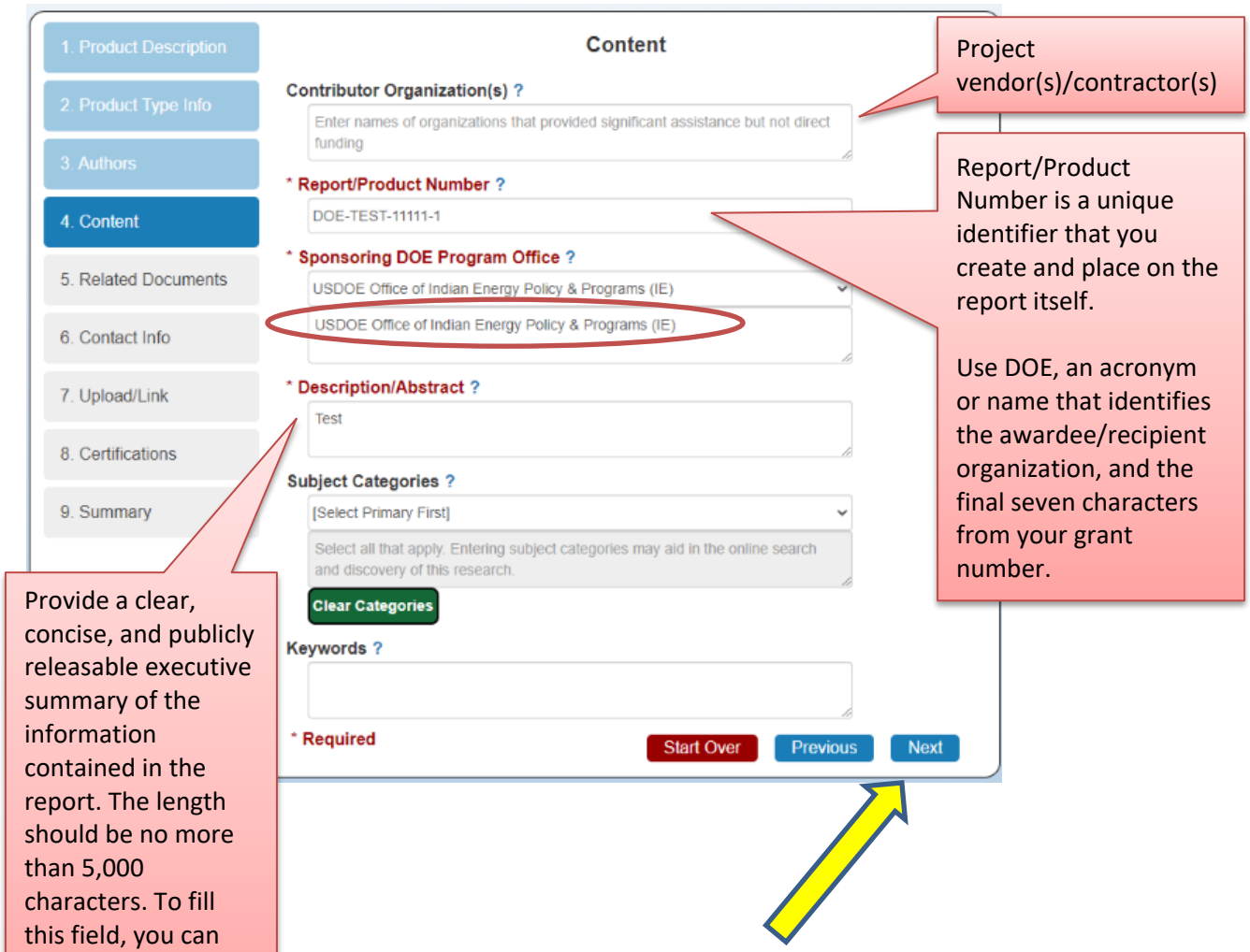

1. Product Description
2. Product Type Info
3. Authors
4. Content
5. Related Documents
6. Contact Info
7. Upload/Link
8. Certifications
9. Summary
Submission of USDOE Scientific and Technical Information
(Step-by-step version of Announcement Notice 241.3)
(For use by Financial Assistance Recipients and Non-Major Site/Facility Management Contractors to submit Final Technical Reports, Accepted Manuscripts of Journal Articles, Conference Papers, and other STI products under an award; reference other Submission Options for Software and Datasets)
* DOE Award/Contract Number ?
DE- 12345678
Other Identifying Numbers ?
Enter other numbers that may aid in online retrieval
Award DOIs ?
(Click on a row below to Edit or Delete Award DOIs)
DOI
Funder
No data available in table
Showing 0 to 0 of 0 entries
Add Award DOI
Clear
* Recipient/Contractor (Organization) ?
Award Recipient
* STI Product Type ?
Technical Report
* Report Type ?
Final Technical Report
Technical Report Other
* Intellectual Property/Distribution Limitations ?
1. Unlimited
UNL
Clear Access Limitations
* Required
Start Over
Previous
Next
Enter your DOE award number: DE-IE0000XXX
Enter the name of the award recipient
Select 'Technical Report' for STI Product Type
Report Type: select 'Final Technical Report'
Intellectual Property/Distribution Limitations: select 'Unlimited'


1. Product Description
2. Product Type Info
3. Authors
4. Content
5. Related Documents
6. Contact Info
7. Upload/Link
8. Certifications
9. Summary
Product Type Info
* STI Product Title ?
Test Report
Enter the name of the Final Technical Report
* STI Product Date ?
01/01/2022
Enter the date of the Final Technical Report
* Required
Start Over
Previous
Next

Enter the name of the primary author of the Final Technical Report**.** Click 'Add New Author' to include any additional authors, as needed.
Email: enter the primary author's email address.
ORCID ID: optional; not applicable.
Affiliation: this is typically the award recipient and may include the position title of the author(s).

Note *that organization names or names of collaborations should not be entered into the author fields. Collaboration names and names of contributing organizations are entered into the Contributor Organization(s) field on the next screen*





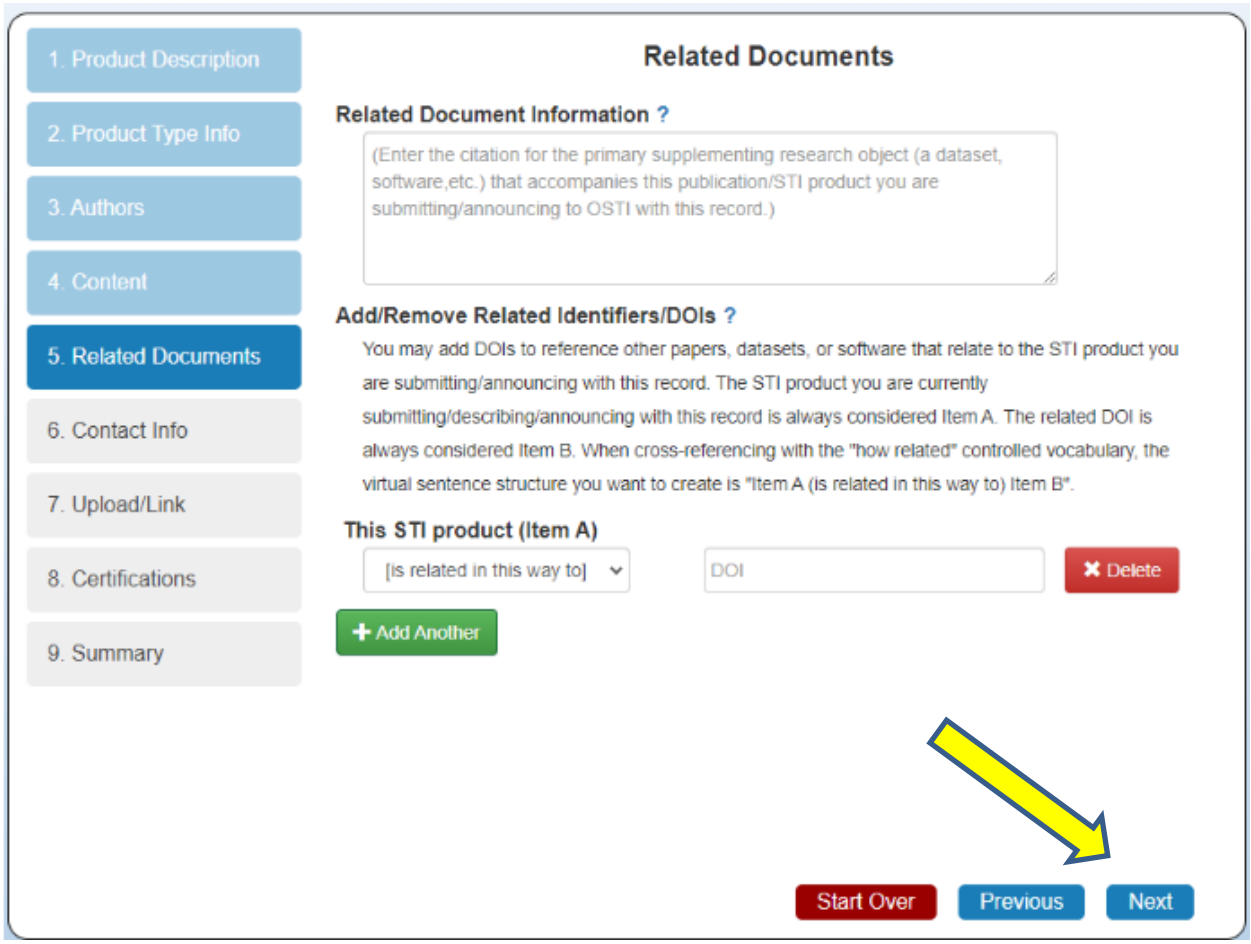
Project vendor(s)/contractor(s)

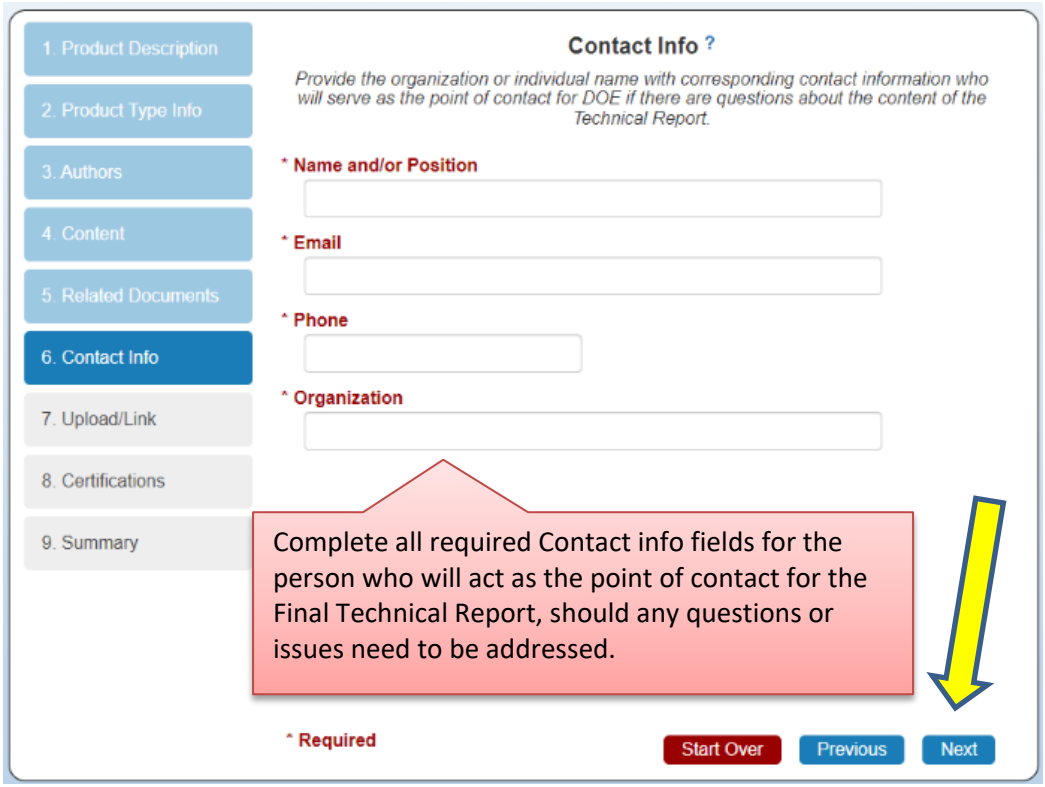
Report/Product Number is a unique identifier that you create and place on the report itself.

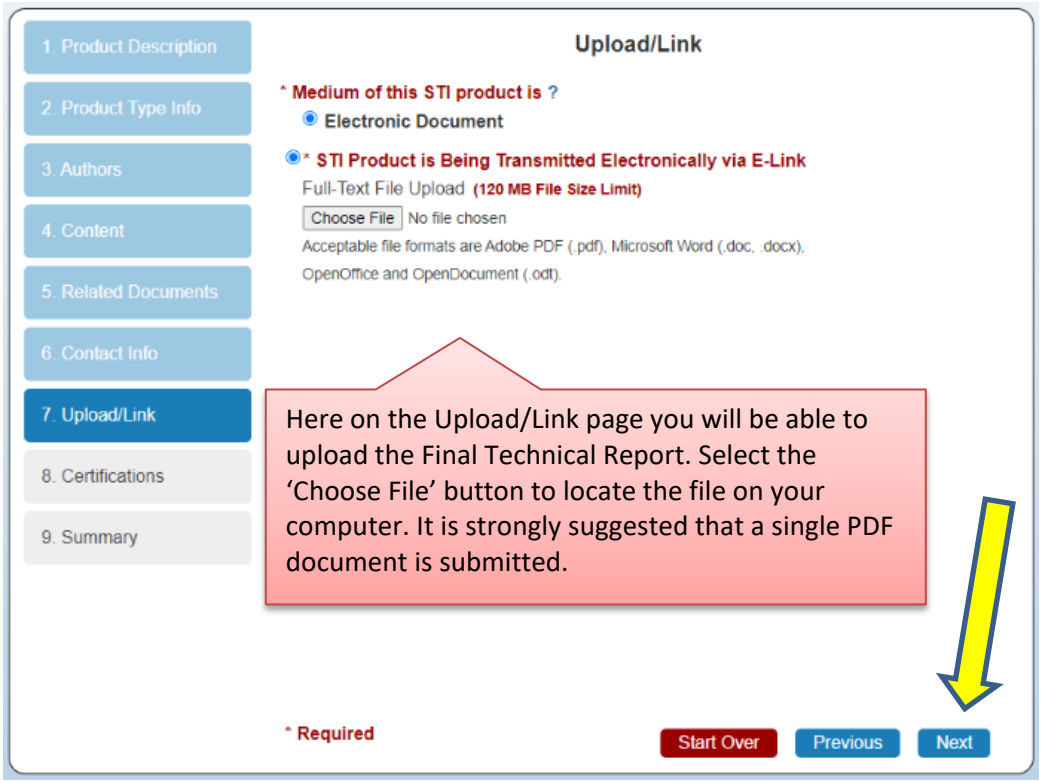
Use DOE, an acronym or name that identifies the awardee/recipient organization, and the final seven characters from your grant number.

Provide a clear, concise, and publicly releasable executive summary of the information contained in the report. The length should be no more than 5,000 characters. To fill this field, you can cut and paste from any word processing file.

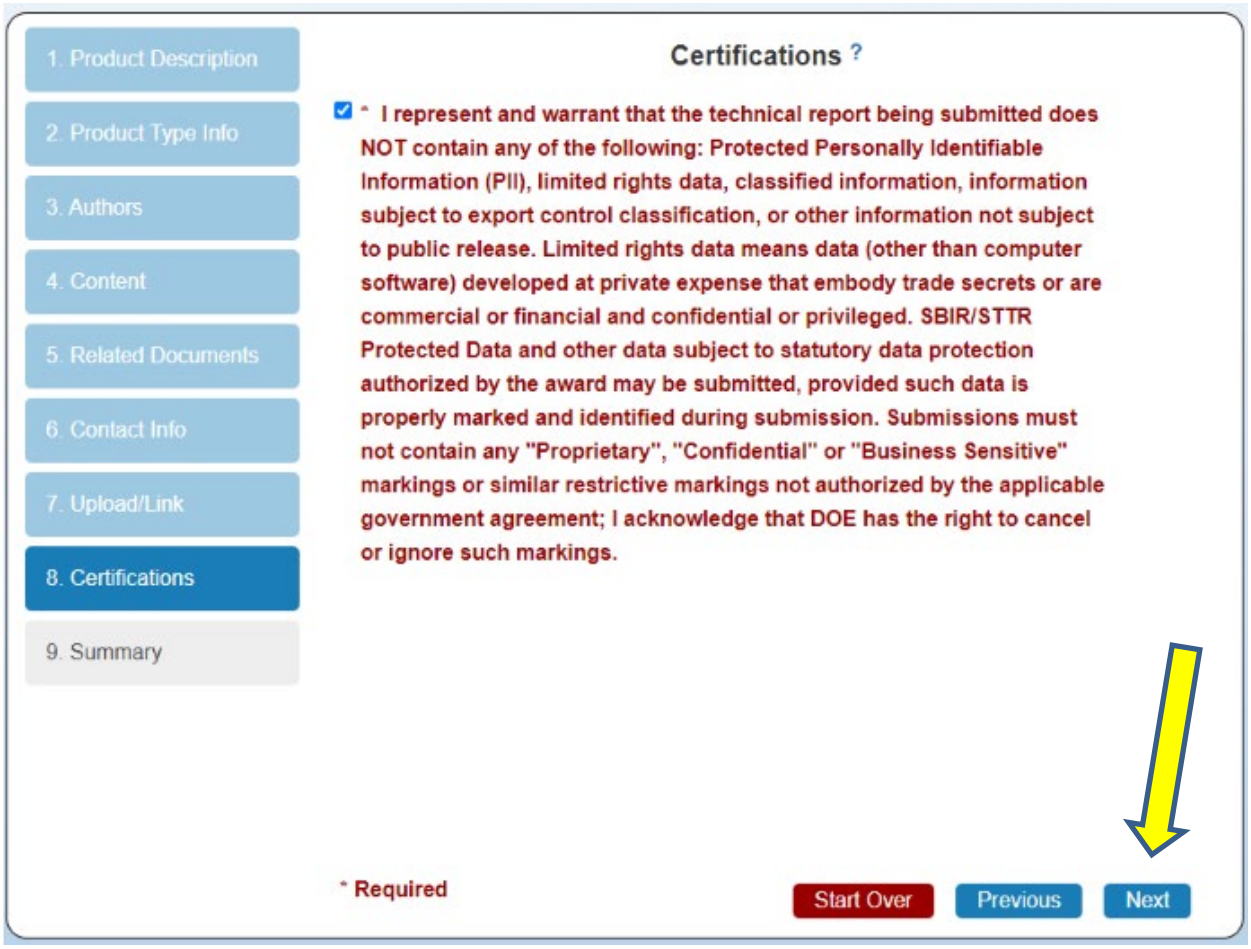
All fields in the Related Documents section are optional and are typically not applicable to Final Technical Reports affiliated with DOE Office of Indian Energy awards. However, you may complete any of the Related Documents fields as you see necessary and applicable to your Final Technical Report.

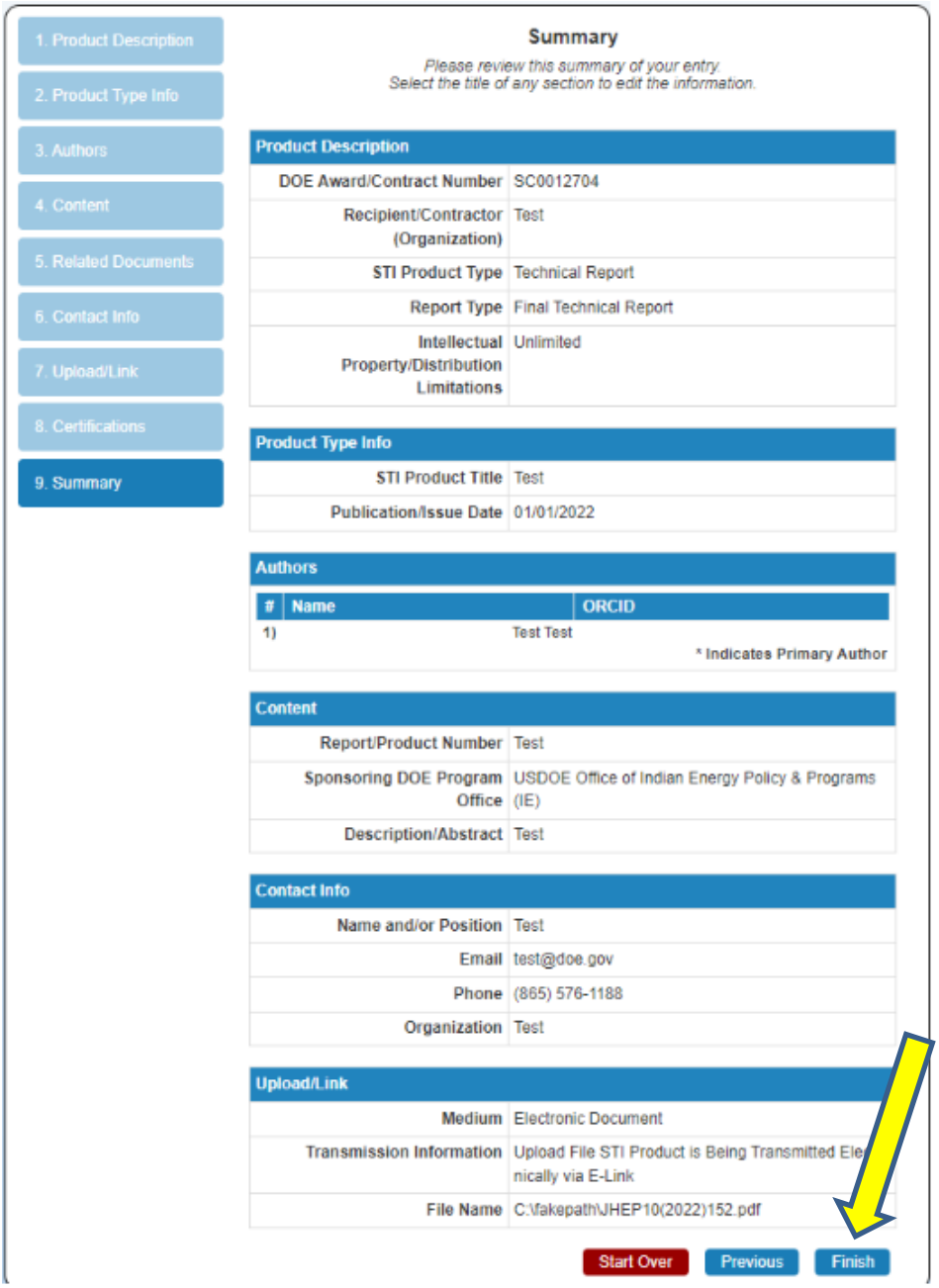



1. Product Description
2. Product Type Info
3. Authors
4. Content
5. Related Documents
6. Contact Info
7. Upload/Link
8. Certifications
9. Summary
Contact Info ?
Provide the organization or individual name with corresponding contact information who will serve as the point of contact for DOE if there are questions about the content of the Technical Report.
* Name and/or Position
* Email
* Phone
* Organization
Complete all required Contact info fields for the person who will act as the point of contact for the Final Technical Report, should any questions or issues need to be addressed.
* Required
Start Over
Previous
Next


1. Product Description
2. Product Type Info
3. Authors
4. Content
5. Related Documents
6. Contact Info
7. Upload/Link
8. Certifications
9. Summary
Upload/Link
* Medium of this STI product is ?
Electronic Document
* STI Product is Being Transmitted Electronically via E-Link
Full-Text File Upload (120 MB File Size Limit)
Choose File
No file chosen
Acceptable file formats are Adobe PDF (.pdf), Microsoft Word (.doc, .docx), OpenOffice and OpenDocument (.odt).
Here on the Upload/Link page you will be able to upload the Final Technical Report. Select the 'Choose File' button to locate the file on your computer. It is strongly suggested that a single PDF document is submitted.
* Required
Start Over
Previous
Next

In the Certifications section, certify by clicking the check box, as shown, that the Final Technical Report does not contain: limited rights data (proprietary data), classified information, protected PII, information subject to export control classification, or other information not subject to release. Click Next to move on to the Summary page, where you can complete your submission.



The Summary page, shown below, is where you complete your submission. Please carefully review the details to ensure accuracy and print a copy for your records. When ready, click 'Finish' to complete your submission.

Reminder: *please notify your Office of Indian Energy Project Officer and Project Monitor, via email, that you have completed the submission of your Final Technical Report to OSTI.*