



Department of Energy

Washington, DC 20585

September 10, 2021

Michael Ravnitzky

Via email:

RE: HQ-2021-00012-F

Dear Mr. Ravnitzky:

This is the final response to the request for information that you sent to the Department of Energy (DOE) under the Freedom of Information Act (FOIA), 5 U.S.C. § 552. You requested the following:

A copy of each completed analysis and each report provided to the DOE Office of Fossil Energy by contractor Accelerated Development & Support Corporation, between 2016 and present, under Task Order DEDT0009283 of parent contract.

Your request was assigned to DOE's Office of Fossil Energy (FE) to conduct a search of its files for responsive documents. DOE started its search on November 17, 2020, which is the cut-off date for responsive documents. DOE has completed its search and identified twenty-six (26) documents responsive to your request. The documents are being released to you as described in the accompanying index.

Upon review, DOE has determined that certain information should be withheld from the documents pursuant to Exemptions 3 and 6 of the FOIA, 5 U.S.C. § 552 (b)(3) and (b)(6).

Exemption 3 protects from disclosure information "specifically exempted from disclosure by statute (other than section 552 (b) of this title), if that statute—(A)(i) requires that the matters be withheld from the public in such a manner as to leave no discretion on the issue; or (ii) establishes particular criteria for withholding or refers to particular types of matters to be withheld[.]" 5 U.S.C. § 552(b)(3). The Internal Revenue Code (the "Code"), 26 U.S.C. § 6103 (2006), is one such statute that falls within the coverage of Exemption 3. See, *e.g.*, *Church of Scientology v. IRS*, 484 U.S. 9, 15(1987) ("§ 6103 of the Internal Revenue Code is the sort of statute referred to by the FOIA in 5 U.S.C. § 552(b)(3)").

The Code states that return information shall be confidential, 26 U.S.C. § 6103(a). The information withheld under Exemption 3 consists of certain return information, namely a taxpayer's identification number, the disclosure of which is prohibited by the Code.

Exemption 6 is generally referred to as the "personal privacy" exemption; it provides that the disclosure requirements of FOIA do not apply to "personnel and medical files and similar files the disclosure of which would constitute a clearly unwarranted invasion of personal privacy."



5 U.S.C. § 552(b)(6). In applying Exemption 6, the DOE considered: 1) whether a significant privacy interest would be invaded; 2) whether the release of the information would further the public interest by shedding light on the operations or activities of the Government; and 3) whether in balancing the privacy interests against the public interest, disclosure would constitute a clearly unwarranted invasion of privacy.

The information withheld under Exemption 6 consists of a bank account number and swift code; employee identification numbers and the number of hours worked by certain individuals. This information qualifies as “similar files” because it is information in which an individual has a privacy interest. Moreover, releasing the information could subject the individuals to unwarranted or unsolicited communications. Since no public interest would be served by disclosing this information, and since there is a viable privacy interest that would be threatened by such disclosure, Exemption 6 authorizes withholding the information. Therefore, we have determined that the public interest in the information’s release does not outweigh the overriding privacy interests in keeping it confidential.

This satisfies the standard set forth at 5 U.S.C. § 552(a)(8)(A) that agencies shall withhold information under FOIA “only if (I) the agency reasonably foresees that disclosure would harm an interest protected by an exemption...; or (II) disclosure is prohibited by law...” 5 U.S.C. § 552(a)(8)(A) also provides that whenever full disclosure of a record is not possible, agencies shall “consider whether partial disclosure of information is possible...and (II) take reasonable steps necessary to segregate and release nonexempt information.” Therefore, we have determined that, in certain instances, a partial disclosure is proper.

Pursuant to 10 C.F.R. § 1004.7(b)(2), I am the individual responsible for the determination to withhold the information described above. The FOIA requires that “any reasonably segregable portion of a record shall be provided to any person requesting such record after deletion of the portions which are exempt.” 5 U.S.C. § 552(b). As a result, a redacted version of the documents is being released to you in accordance with 10 C.F.R. § 1004.7(b)(3).

This determination, as well as the adequacy of the search, may be appealed within 90 calendar days from your receipt of this letter pursuant to 10 C.F.R. § 1004.8. Appeals should be addressed to Director, Office of Hearings and Appeals, HG-1, L’Enfant Plaza, U.S. Department of Energy, 1000 Independence Avenue, S.W., Washington, D.C. 20585-1615. The written appeal, including the envelope, must clearly indicate that a FOIA appeal is being made. You may also submit your appeal to OHA.filings@hq.doe.gov, including the phrase “Freedom of Information Appeal” in the subject line (this is the preferred method by the Office of Hearings and Appeals). The appeal must contain all of the elements required by 10 C.F.R. § 1004.8, including a copy of the determination letter. Thereafter, judicial review will be available to you in the Federal District Court either: 1) in the district where you reside; 2) where you have your principal place of business; 3) where DOE’s records are situated; or 4) in the District of Columbia.

You may contact DOE’s FOIA Public Liaison, Alexander Morris, FOIA Officer, Office of Public Information, at 202-586-5955, or by mail at MA-46/Forrestal Building, 1000 Independence Avenue, S.W., Washington, D.C. 20585, for any further assistance and to discuss any aspect of your request. Additionally, you may contact the Office of Government Information

Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

The FOIA provides for the assessment of fees for the processing of requests. *See* 5 U.S.C. § 552(a)(4)(A)(i); *see also* 10 C.F.R. § 1004.9(a). In our November 9, 2020 letter, you were advised that your request was placed in the “other” category for fee purposes. Requesters in this category are entitled to two (2) free hours of search time and are provided 100 pages at no cost. DOE’s processing costs did not exceed \$15.00, the minimum amount at which DOE assesses fees. Thus, no fees will be charged for processing your request.

If you have any questions about the processing of the request or this letter, you may contact Ms. Veronica Jones, or me, at:

MA-46/ Forrestal Building
1000 Independence Avenue, S.W.
Washington, D.C. 20585
(202) 287-6733.

I appreciate the opportunity to assist you with this matter.

Sincerely,

Alexander C. Morris
Digitally signed by
Alexander C. Morris
Date: 2021.09.10
16:08:05 -04'00'

Alexander C. Morris
FOIA Officer
Office of Public Information

Enclosures

INDEX Request #: HQ-2021-00012-F

Final response to the request from Mr. Michael Ravnitzky for:

“A copy of each completed analysis and each report provided to the DOE Office of Fossil Energy by contractor Accelerated Development & Support Corporation, between 2016 and present, under Task Order DEDT0009283 of parent contract.”

DOE’s Office of Fossil Energy (FE) has completed its search and identified twenty-six (26) documents responsive to your request.

- Seventeen (17) documents *are being released in their entirety.*
- Nine (9) document *are being released in part pursuant to exemptions 3 and 6 (b)(3) and (b)(6).*

BILLING #: 000004

PAGE: 01
BILLING DATE: 12/31/15

TO: DIVISION MA-642.1
1000 INDEPENDENCE AVE, SW
WASHINGTON, DC 20585-1615

FROM: ADS Corporation
901 N. Stuart Street, STE 908
Arlington, VA 22203

ACCOUNT NUMBER: 2204-010

BILLING PD FROM: 12/01/15
TO: 12/31/15

CURRENT
BILLING

CUMULATIVE
BILLED

	CURRENT BILLING	CUMULATIVE BILLED
Direct Labor	562.50	5,625.00
OVERHEAD 51.90%	291.94	2,919.38
GENERAL & ADMIN 16.10%	137.57	1,375.65
SUBTOTAL	992.01	9,920.03
FEE AT 4.00%	39.68	359.88
TOTAL	1,031.69	10,279.91

BILLING #: 000004

PAGE: 01
BILLING DATE: 12/31/15

TO: DIVISION MA-642.1
1000 INDEPENDENCE AVE, SW
WASHINGTON, DC 20585-1615

FROM: ADS Corporation
901 N. Stuart Street, STE 908
Arlington, VA 22203

ACCOUNT NUMBER: 2204-020

BILLING PD FROM: 12/01/15
TO: 12/31/15

	CURRENT BILLING	CUMULATIVE BILLED
Other Direct Cost	0.00	795.00
GENERAL & ADMIN 16.10%	0.00	128.00
SUBTOTAL	0.00	923.00
FEE AT 0.00%	0.00	0.00
TOTAL	0.00	923.00

BILLING #: 000005

PAGE: 01
BILLING DATE: 01/31/16

TO: DIVISION MA-642.1
1000 INDEPENDENCE AVE, SW
WASHINGTON, DC 20585-1615

FROM: ADS Corporation
901 N. Stuart Street, STE 908
Arlington, VA 22203

ACCOUNT NUMBER: 2204-010

BILLING PD FROM:		CURRENT	CUMULATIVE
TO:		BILLING	BILLED
	01/01/16		
	01/31/16		
Direct Labor		250.00	5,875.00
OVERHEAD	51.52%	128.80	3,048.18
GENERAL & ADMIN	15.80%	59.85	1,435.50
SUBTOTAL		438.65	10,358.68
FEE AT 4.00%		17.55	377.43
TOTAL		456.20	10,736.11

Standard Form 1034 Revised October 1987 Department of the Treasury TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL				VOUCHER NO. 4
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION DIVISION MA-642.1 1000 INDEPENDENCE AVE, SW WASHINGTON, DC 20585-1615			DATE VOUCHER PREPARED 2-Feb-16		SCHEDULE NO.	
			CONTRACT NUMBER AND DATE DE-DT0009283		PAID BY	
			REQUISITION NUMBER AND DATE 15FE003081 7/1/2015			
PAYEE'S NAME AND ADDRESS			ADS CORPORATION 901 N. STUART STREET SUITE 908 ARLINGTON, VA 22203		DATE INVOICE RECEIVED	
					DISCOUNT TERMS	
					PAYEE'S ACCOUNT NUMBER 2204-010	
SHIPPED FROM		TO	WEIGHT		GOVERNMENT B/L NUMBER	
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES <i>(Enter description, item number of contract of Federal supply schedule, and other information deemed necessary)</i>	QUANTITY	UNIT PRICE		AMOUNT (1)
				COST	PER	
	1-Nov-15 TO 31-Dec-15	DOE FE TASK 4 BASE LABOR Current billed costs	1			\$1,031.69
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below)					TOTAL	\$1,031.69
PAYMENT: <input type="checkbox"/> PROVISIONAL <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/> PROGRESS <input type="checkbox"/> ADVANCE		APPROVED FOR \$900,261.70	EXCHANGE RATE = \$1.00	DIFFERENCES		
		BY (2)		Amount verified; correct for		
		TITLE		(Signature or initials)		
Pursuant to the authority vested in me, I certify that this voucher is correct and proper for payment.						
_____ <i>(Date)</i>		_____ <i>(Authorized Certifying Officer) (2)</i>			_____ <i>(Title)</i>	
ACCOUNTING CLASSIFICATION						
CONTRACTOR IS APPROVED FOR DIRECT BILLING						
PAID BY	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER	ON (Name of bank)	
	CASH	DATE		PAYEE (3)		
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person one signature only is necessary; otherwise the approving officer will sign in the space provided over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer,;" as the case may be.				PER		
				TITLE		

Previous edition usable.

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of dispersing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

TIMESHEET HISTORY REPORT BY ACCOUNT

FROM 2204-010-39 TO 2204-010-39

FROM 11/01/2015 TO 12/31/2015

EMPLOYEE NAME/ID	TIMESHEET DATE	LINE TYPE	TRADE NUM	JOB CODE	DEPT	CAT	PAY TYPE	FICA W/H	DIV/SFX	CORRECT DATE	SCA USED	ENTRY I D	PAY FRQ	POSTED PD/FY	HOURS	LABOR COST
(b) (6) DOE FE TASK 4																
Fassbender, Alexander G.	11/15/15	R	3	00	3A	R	Y	01	39		N	ET	S	11/15	(b) (6)	(b) (6)
(0056)	11/30/15	R	2	00	3A	R	Y	01	39		N	ET	S	11/15		
	12/15/15	R	3	00	3A	R	Y	01	39		N	ET	S	12/15		
EMPLOYEE TOTAL																
JOB CATEGORY TOTAL																
ACCOUNT TOTAL															(b) (6)	562.50

Standard Form 1034 Revised October 1987 Department of the Treasury TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL				VOUCHER NO. 4
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION DIVISION MA-642.1 1000 INDEPENDENCE AVE, SW WASHINGTON, DC 20585-1615			DATE VOUCHER PREPARED 2-Feb-16		SCHEDULE NO.	
			CONTRACT NUMBER AND DATE DE-DT0009283		PAID BY	
			REQUISITION NUMBER AND DATE 15FE003081 7/1/2015			
PAYEE'S NAME AND ADDRESS ADS CORPORATION 901 N. STUART STREET SUITE 908 ARLINGTON, VA 22203					DATE INVOICE RECEIVED	
					DISCOUNT TERMS	
					PAYEE'S ACCOUNT NUMBER 2204-010	
SHIPPED FROM			TO		WEIGHT	
					GOVERNMENT B/L NUMBER	
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES <i>(Enter description, item number of contract of Federal supply schedule, and other information deemed necessary)</i>	QUANTITY	UNIT PRICE		AMOUNT (1)
				COST	PER	
	1-Nov-15 TO 31-Dec-15	DOE FE TASK 4 BASE LABOR Current billed costs	1			\$1,031.69
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below)					TOTAL	\$1,031.69
PAYMENT:		APPROVED FOR	EXCHANGE RATE	DIFFERENCES		
<input type="checkbox"/> PROVISIONAL		\$900,261.70	= \$1.00			
<input type="checkbox"/> COMPLETE		BY (2)				
<input type="checkbox"/> PARTIAL						
<input type="checkbox"/> FINAL						
<input type="checkbox"/> PROGRESS				Amount verified; correct for		
<input type="checkbox"/> ADVANCE		TITLE		(Signature or initials)		
Pursuant to the authority vested in me, I certify that this voucher is correct and proper for payment.						
(Date)		(Authorized Certifying Officer) (2)			(Title)	
ACCOUNTING CLASSIFICATION						
CONTRACTOR IS APPROVED FOR DIRECT BILLING						
PAID BY	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER	ON (Name of bank)	
	CASH	DATE		PAYEE (3)		
1. When stated in foreign currency, insert name of currency.				PER		
2. If the ability to certify and authority to approve are combined in one person one signature only is necessary; otherwise the approving officer will sign in the space provided over his official title.				TITLE		
3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer,": as the case may be.						

Previous edition usable.

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of dispersing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

TIMESHEET HISTORY REPORT BY ACCOUNT

FROM 2204-010-39 TO 2204-010-39

FROM 11/01/2015 TO 12/31/2015

EMPLOYEE NAME/ID	TIMESHEET DATE	LINE TYPE	TRADE NUM	JOB CODE	PAY DEPT	FICA CAT	W/H	DIV/SFX	CORRECT DATE	SCA USED	ENTRY I D	PAY POSTED FRQ PD/FY	HOURS	LABOR COST
(b) (6) DOE FE TASK 4														
Fassbender, Alexander G.	11/15/15	R	3	00	3A	R	Y	01 39		N	ET	S 11/15	(b) (6)	(b) (6)
(0056)	11/30/15	R	2	00	3A	R	Y	01 39		N	ET	S 11/15		
	12/15/15	R	3	00	3A	R	Y	01 39		N	ET	S 12/15		
EMPLOYEE TOTAL														
JOB CATEGORY TOTAL														
ACCOUNT TOTAL													(b) (6)	562.50

REPORT DATE: 02/18/16 14:44
 PERIOD ENDING: 01/31/16

ACCELERATED DEVELOPMENT

PAGE 0003

CLIENT: DOE OFF FOSSIL ENERGY
 CONTRACT NAME: DOE FE TASK 4
 CONTRACT NUMBER: 2204-010
 DIVISION NUMBER: 1
 PROJ MGR: ALEX FASSBENDER

JOB STATUS REPORT
 LABOR DETAIL BY EMPLOYEE REPORT
 AS OF 01/31/16

CONTRACT VALUE: 884,895.70
 START DATE: 07/02/15
 END DATE: 09/15/16
 JOB TYPE: CPFF-LOE
 RATE TYPE: TARGETED

JOB CATEGORY	EMPLOYEE NAME	CURRENT PERIOD		YEAR - TO - DATE		TOTAL CONTRACT	
		HOURS	DOLLARS	HOURS	DOLLARS	HOURS	DOLLARS
39 Direct Labor							
3A PROJECT MANAGER	Fassbender, Alexander G.						
		(b) (6)					
DIRECT LABOR TOTAL							
CONSL 'TS/SUB'S TOTAL							
CONTRACT TOTAL		(b) (6)	250.00	(b) (6)	250.00	(b) (6)	5875.00

TIMESHEET HISTORY REPORT BY ACCOUNT

ALL ACCOUNTS

FROM 01/01/2016 TO 01/31/2016

EMPLOYEE NAME/ID	TIMESHEET DATE	LINE TYPE	TRADE NUM	JOB CODE	PAY DEPT	FICA CAT	W/H	DIV/SFX	CORRECT DATE	SCA USED	ENTRY I D	PAY POSTED FRQ PD/FY	HOURS	LABOR COST
------------------	----------------	-----------	-----------	----------	----------	----------	-----	---------	--------------	----------	-----------	----------------------	-------	------------

(b) (6) DOE FE TASK 4														
Fassbender, Alexander G.	01/15/16	R	3	00	3A	R	Y	01 39		N	ET	S 01/16		
(0056)	01/31/16	R	2	00	3A	R	Y	01 39		N	ET	S 01/16		

(b) (6)

EMPLOYEE TOTAL

JOB CATEGORY TOTAL

ACCOUNT TOTAL

(b) (6)	250.00
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BILLING #: 000008

PAGE: 01
BILLING DATE: 04/30/16

TO: DIVISION MA-642.1
1000 INDEPENDENCE AVE, SW
WASHINGTON, DC 20585-1615

FROM: ADS Corporation
901 N. Stuart Street, STE 908
Arlington, VA 22203

ACCOUNT NUMBER: 2204

BILLING PD FROM: 04/01/16
TO: 04/30/16

	CURRENT BILLING	CUMULATIVE BILLED
Direct Labor	312.50	12,500.96
Other Direct Cost	0.00	795.00
OVERHEAD	161.00	6,882.05
GENERAL & ADMIN	74.82	3,094.44
	51.52%	
	15.80%	
SUBTOTAL	548.32	23,272.45
FEE AT 4.00%	21.93	894.38
TOTAL	570.25	24,166.83

BILLING #: 000008

PAGE: 01
BILLING DATE: 04/30/16

TO: DIVISION MA-642.1
1000 INDEPENDENCE AVE, SW
WASHINGTON, DC 20585-1615

FROM: ADS Corporation
901 N. Stuart Street, STE 908
Arlington, VA 22203

ACCOUNT NUMBER: 2204-010

BILLING PD FROM:		CURRENT	CUMULATIVE
TO:		BILLING	BILLED
		-----	-----
Direct Labor		312.50	12,500.96
OVERHEAD	51.52%	161.00	6,882.05
GENERAL & ADMIN	15.80%	74.82	2,976.46
		-----	-----
SUBTOTAL		548.32	22,359.47
FEE AT	4.00%	21.93	894.38
		-----	-----
TOTAL		570.25	23,253.85
		=====	=====

BILLING #: 000008

PAGE: 01
BILLING DATE: 04/30/16

TO: DIVISION MA-642.1
1000 INDEPENDENCE AVE, SW
WASHINGTON, DC 20585-1615

FROM: ADS Corporation
901 N. Stuart Street, STE 908
Arlington, VA 22203

ACCOUNT NUMBER: 2204-020

BILLING PD FROM: 04/01/16 TO: 04/30/16	CURRENT BILLING	CUMULATIVE BILLED
Other Direct Cost	0.00	795.00
GENERAL & ADMIN 15.80%	0.00	117.98
SUBTOTAL	0.00	912.98
FEE AT 0.00%	0.00	0.00
TOTAL	0.00	912.98

21 17 MAY 16

Standard Form 1034 Revised October 1987 Department of the Treasury TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL				VOUCHER NO. 8
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION DIVISION MA-642.1 1000 INDEPENDENCE AVE, SW WASHINGTON, DC 20585-1615			DATE VOUCHER PREPARED 11-May-16		SCHEDULE NO.	
PAYEE'S NAME AND ADDRESS ADS CORPORATION 901 N. STUART STREET SUITE 908 ARLINGTON, VA 22203			CONTRACT NUMBER AND DATE DE-FE0024114		PAID BY	
			REQUISITION NUMBER AND DATE DT0009283 7/1/2015			
			DATE INVOICE RECEIVED			
			DISCOUNT TERMS			
PAYEE'S ACCOUNT NUMBER 2204-010			GOVERNMENT B/L NUMBER			
SHIPPED FROM		TO	WEIGHT			
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES <i>(Enter description, item number of contract of Federal supply schedule, and other information deemed necessary)</i>	QUANTITY	UNIT PRICE		AMOUNT (1)
				COST	PER	
	1-Apr-16 TO 30-Apr-16	DOE FE TASK 4 BASE LABOR Current billed costs	1			\$570.25
(Use continuation sheet(s) if necessary)		(Payee must NOT use the space below)			TOTAL	\$570.25
PAYMENT: <input type="checkbox"/> PROVISIONAL <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/> PROGRESS <input type="checkbox"/> ADVANCE		APPROVED FOR	EXCHANGE RATE = \$1.00	DIFFERENCES		
		BY (2)		Amount verified; correct for		
		TITLE	(Signature or initials)			
Pursuant to the authority vested in me, I certify that this voucher is correct and proper for payment.						
(Date)		(Authorized Certifying Officer) (2)		(Title)		
ACCOUNTING CLASSIFICATION						
CONTRACTOR IS APPROVED FOR DIRECT BILLING						
PAID BY	CHECK NUMBER		ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER ON (Name of bank)	
	CASH		DATE		PAYEE (3)	
1. When stated in foreign currency, insert name of currency.					PER	
2. If the ability to certify and authority to approve are combined in one person one signature only is necessary; otherwise the approving officer will sign in the space provided over his official title.					TITLE	
3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer, as the case may be.						

Previous edition usable.

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of dispersing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

REPORT DATE: 05/17/16 10:04
PERIOD ENDING: 04/30/16

ACCELERATED DEVELOPMENT

CLIENT: DOE OFF FOSSIL ENERGY
CONTRACT NAME: DOE FE TASK 4
CONTRACT NUMBER: 2204
DIVISION NUMBER: 1
PROJ MGR: ALEX FASSBENDER

JOB STATUS REPORT
LABOR DETAIL BY EMPLOYEE REPORT
AS OF 04/30/16

CONTRACT VALUE: 900,261.70
START DATE: 07/02/15
END DATE: 09/15/16
JOB TYPE: CPFF-LOE
RATE TYPE: TARGETED

JOB CATEGORY	EMPLOYEE NAME	CURRENT PERIOD		YEAR - TO - DATE		TOTAL CONTRACT	
		HOURS	DOLLARS	HOURS	DOLLARS	HOURS	DOLLARS
39	Direct Labor						
3A	PROJECT MANAGER						
3B	SR. MGMT ANALYST						
	Fassbender, Alexander G.						
	Marion, Kenneth R.						
DIRECT LABOR TOTAL		(b) (6)		(b) (6)			
CONSL'TS/SUB'S TOTAL							
CONTRACT TOTAL		(b) (6)	312.50	(b) (6)	6875.96	(b) (6)	12500.96

BILLING #: 000009

PAGE: 01
BILLING DATE: 05/31/16

TO: DIVISION MA-642.1
1000 INDEPENDENCE AVE, SW
WASHINGTON, DC 20585-1615

FROM: ADS CORPORATION
901 NORTH STUART STREET
ARLINGTON, VA 22203

ACCOUNT NUMBER: 2204

BILLING PD FROM: 05/01/16
TO: 05/31/16

	CURRENT BILLING	CUMULATIVE BILLED
Direct Labor	500.00	13,000.96
Other Direct Cost	0.00	795.00
OVERHEAD	51.52%	7,139.65
GENERAL & ADMIN	15.80%	3,214.14
SUBTOTAL	877.30	24,149.75
FEE AT 4.00%	35.09	929.47
TOTAL	912.39	25,079.22

BILLING #: 000009

PAGE: 01
BILLING DATE: 05/31/16

TO: DIVISION MA-642.1
1000 INDEPENDENCE AVE, SW
WASHINGTON, DC 20585-1615

FROM: ADS CORPORATION
901 NORTH STUART STREET
ARLINGTON, VA 22203

ACCOUNT NUMBER: 2204-010

BILLING PD FROM: 05/01/16
TO: 05/31/16

	CURRENT BILLING	CUMULATIVE BILLED
Direct Labor	500.00	13,000.96
OVERHEAD 51.52%	257.60	7,139.65
GENERAL & ADMIN 15.80%	119.70	3,096.16
SUBTOTAL	877.30	23,236.77
FEE AT 4.00%	35.09	929.47
TOTAL	912.39	24,166.24

BILLING #: 000009

PAGE: 01
BILLING DATE: 05/31/16

TO: DIVISION MA-642.1
1000 INDEPENDENCE AVE, SW
WASHINGTON, DC 20585-1615

FROM: ADS CORPORATION
901 NORTH STUART STREET
ARLINGTON, VA 22203

ACCOUNT NUMBER: 2204-020

BILLING PD FROM: 05/01/16
TO: 05/31/16

	CURRENT BILLING	CUMULATIVE BILLED
	-----	-----
Other Direct Cost	0.00	795.00
GENERAL & ADMIN 15.80%	0.00	117.98
	-----	-----
SUBTOTAL	0.00	912.98
FEE AT 0.00%	0.00	0.00
	-----	-----
TOTAL	0.00	912.98
	=====	=====

REPORT DATE: 06/16/16 12:46
PERIOD ENDING: 05/31/16

ACCELERATED DEVELOPMENT

CLIENT: DOE OFF FOSSIL ENERGY
CONTRACT NAME: DOE FE TASK 4
CONTRACT NUMBER: 2204
DIVISION NUMBER: 1
PROJ MGR: ALEX FASSBENDER

JOB STATUS REPORT
LABOR DETAIL BY EMPLOYEE REPORT
AS OF 05/31/16

CONTRACT VALUE: 900,261.70
START DATE: 07/02/15
END DATE: 09/15/16
JOB TYPE: CPFF-LOE
RATE TYPE: TARGETED

JOB CATEGORY	EMPLOYEE NAME	CURRENT PERIOD		YEAR - TO - DATE		TOTAL CONTRACT	
		HOURS	DOLLARS	HOURS	DOLLARS	HOURS	DOLLARS
39 Direct Labor							
3A PROJECT MANAGER	Fassbender, Alexander G.						
3B SR. MGMT ANALYST	Marion, Kenneth R.						
DIRECT LABOR TOTAL							
CONSL'TS/SUB'S TOTAL							
CONTRACT TOTAL		(b) (6)	500.00	(b) (6)	7375.96	(b) (6)	13000.96

17 16 Jun 16

Standard Form 1034 Revised October 1987 Department of the Treasury TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL				VOUCHER NO. 9
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION DIVISION MA-642.1 1000 INDEPENDENCE AVE, SW WASHINGTON, DC 20585-1615			DATE VOUCHER PREPARED 15-Jun-16		SCHEDULE NO.	
			CONTRACT NUMBER AND DATE DE-FE0024114		PAID BY	
			REQUISITION NUMBER AND DATE DT0009283 7/1/2015			
PAYEE'S NAME AND ADDRESS ADS CORPORATION 901 N. STUART STREET SUITE 908 ARLINGTON, VA 22203			DATE INVOICE RECEIVED			
			DISCOUNT TERMS			
			PAYEE'S ACCOUNT NUMBER 2204-010			
			GOVERNMENT B/L NUMBER			
SHIPPED FROM		TO		WEIGHT		
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES <i>(Enter description, item number of contract of Federal supply schedule, and other information deemed necessary)</i>	QUANTITY	UNIT PRICE COST PER		
	1-May-16 TO 31-May-16	DOE FE TASK 4 BASE LABOR Current billed costs	1		\$912.39	
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below)					TOTAL	
					\$912.39	
PAYMENT: <input type="checkbox"/> PROVISIONAL <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/> PROGRESS <input type="checkbox"/> ADVANCE		APPROVED FOR	EXCHANGE RATE = \$1.00	DIFFERENCES		
		BY (2)				
		TITLE	Amount verified; correct for <i>(Signature or initials)</i>			
Pursuant to the authority vested in me, I certify that this voucher is correct and proper for payment.						
_____ <i>(Date)</i>		_____ <i>(Authorized Certifying Officer) (2)</i>		_____ <i>(Title)</i>		
ACCOUNTING CLASSIFICATION						
CONTRACTOR IS APPROVED FOR DIRECT BILLING						
PAID BY	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER	ON <i>(Name of bank)</i>	
	CASH	DATE		PAYEE (3)		
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person one signature only is necessary; otherwise the approving officer will sign in the space provided over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer," as the case may be.				PER		
				TITLE		

Previous edition usable.

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of dispersing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

**Technical and Management Support Services
For the US Department of Energy Office of Fossil Energy**

Task Orders 1, 2, 3, 4, 5, 7 and 8 Monthly Report

January 13, 2017

US Department of Energy (DOE) Office of Fossil Energy (FE)

Contract No. DE-FE0024114

Performance Period – December 1 - 31, 2016

Submitted by



Accelerated Development and Support Corporation

901 North Stuart Street, Suite 908
Arlington, Virginia 22203

Points of Contact: Jeff Franklin, Vice President- Operations
Phone: 703-294-6235 ext. 102
Email: Jeffrey.Franklin@adscorp.biz

Chuck Roy, Program Manager
Phone: (202) 586-3146
Email: chuck.roy@adscorp.biz

**Technical and Management Support Services
For the US Department of Energy Office of Fossil Energy**

**MONTHLY REPORT DE-FE0024114/DE-DT0008347
Task Order 1 - Transition Task**

Reporting Period: December 1 - 31, 2016

1. Work Accomplished:

Activities:

ADS Corporation

No Activity to Report

Leonardo Technologies, Inc.

No Activity to Report

**Technical and Management Support Services
For the US Department of Energy Office of Fossil Energy**

**MONTHLY REPORT DE-FE0024114/DE-DT0008823
Task Order 2 – Office of Environment, Security, Safety and Health Support**

Reporting Period: December 1 - 31, 2016

1. Work Accomplished:

Activities:

ADS Corporation

No Activity to Report

2. Work to be Performed Next Period

ADS Corporation

No Activity to Report

3. Financial Report (attached)

Problem Areas

ADS Corporation

None

Significant Travel

None

**Technical and Management Support Services
For the US Department of Energy Office of Fossil Energy**

**MONTHLY REPORT DE-FE0024114/DE-DT0008823
Task Order 3 – Office of Oil and Natural Gas Support**

Reporting Period: December 1 - 31, 2016

1. Work Accomplished:

Activities:

ADS Corporation

- Continued to develop and distribute Bloomberg BNA's Daily Report for Executives newsletter for FE-30. (Wood)
- Edited the Oil and Gas Shale Research and Development webpage, reflecting changes provided by FE-30. (Wood)
- Provided analytical and technical support to the Docket Room Manager for FE-34. (Wood)
- Assisted in reviewing and analyzing each application and submission by companies seeking authorization to import or export natural gas to determine whether it is complete and consistent with policy and procedures before being given to the manager for case management assignment. (Wood)
- Generated 30, 60, 90 Day Order Expiration Reports; notifying sixteen companies of the impending expiration of their authorizations. (Wood)
- Changed nine authorizations in FERGAS database from 'Active' to 'Expired'. (Wood)
- Researched, analyzed, and performed database queries for renewal applications to ensure applicants are in compliance with their current import/export authority. (Wood)
- Provided staff, public, and applicants or their representatives with information on the location of applications, verification of receipt of various legal documents and supporting materials, access to records, and referrals to other offices for additional services as appropriate.(Wood)
- Assisted with responses to internal and external inquiries regarding Office policies, procedures, and application processes. (Wood)
- Communicated orally and in writing with applicants regarding deficiencies in filings and advised them on any corrective measures required. (Wood)
- Assisted in monitoring the FERGAS database email inbox for various docket submissions. Disseminating all information received to individual parties within FE and GC. (Wood)
- Continued to use Drupal content management software to update, edit and develop new web pages within the Fossil Energy Natural Gas Regulatory website. (Wood)
- Reviewed, edited and updated the Natural Gas Regulatory Activities website with an updated version of the Long-Term LNG Export Concise Summary, making edits when necessary. (Wood)
- Reviewed, edited and updated docket webpage for Freeport LNG Expansion, LLC; Magnolia; and Southern LNG. (Wood)
- Publically released three long-term, multi-contract authorization to the company and parties to the proceeding. Authorization publically released belong to Freeport LNG Expansion, LLC; Magnolia; and Southern LNG. (Wood)

- Provided analytical, administrative and other assistance related to long-term FTA and non-FTA LNG export applications and related tasks. (Wood)
- Continued to maintain a notification system to alert FE/GC of important due dates for individual docket cases. (Wood)
- Assigned as the program co-lead for LNG commercial contract management and LNG commercial registration management. This task involves critical review and organization of supplementary materials filed by entities authorized to export LNG, public records management, and responding to requests from the public regarding commercial contracts and registrations. Continually adding contracts when they are received. (Wood)
- Participated in several meetings regarding the rebranding and new templates of the Fossil Energy webpage on energy.gov. (Wood)
- Scheduled internal meetings, set up conference calls and reserved meeting rooms with or without specified technical capabilities as requested for the Office of Upstream Research Division.(Yank)
- Coordinated, scheduled, and staffed briefings and meetings as requested, providing technical support for scheduling and executing WebEx-based meetings and presentations for the Upstream Research Division. Among the WebEx presentations, conference calls and meetings scheduled during this month's timeframe: (Yank)
 - Discussion with NETL on status of Utica Field Observatory
 - TransCanada Crude Oil Steering Committee meeting
 - High Performance Computing presentation with LANL leadership
 - Brainstorming session on Stakeholder Engagement
 - Natural Gas Study – Well Integrity
- Collected information for incorporation to consolidated weekly update report of accomplishments and planned activities for the Upstream Division. (Yank)
- Coordinated consolidation of top 20 high profile activities undertaken by FE-30 in the past decade for use as a transition discussion document. (Yank)
- Researched voice-to-text capabilities of iPhone and the conversion to text messages and email, and instructed senior staff on the technical use of this feature. (Yank)
- Researched technical capabilities of conducting a three or four-way in person meeting with the possibility of recording the discussion using voice-to-text software and timely conversion of the content into a word document without transcription. (Yank)
- Edited and proofread prepared text for Oil Spill Prevention Technology Research for DOE Webpage. (Yank)
- Handled all controlled correspondence actions and correspondence from Gregory Nolan for O&NG. (Hicks)
- Submitted weekly O&NG Open Item Status report to the FE ES office. (Hicks)
- Continued to assist colleagues with preparing/submitted TA's, foreign travel, local travel and vouchers. (Hicks)
- Served as the reviewer for all travel actions in Concur. (Hicks)
- Created and process funding memo's as needed. (Hicks)
- Continued to serve as the back-up for front desk/admin duties. (Hick)
- Continued to create requisitions in Stripes for subscriptions and purchases. (Hicks)
- Tracked funding by account codes in FACS and updated FY17 tracking spreadsheet. (Hicks)
- Prepared new acting DAS for their role in FE by coordinating and submitting the proper IT and moving orders. (Frye)
- Provided Daily DAS support. (Frye)

- Assessed needed changes and collected available information for the O&G website update. (Frye)
- Met with four candidates to discuss potential employment for a financial analyst position in the Office of Oil & Gas. (Roy).
- Prepared a draft response to a request of the Office of Oil and Natural Gas to update the explanation of unobligated funding that is due on a monthly basis. (Roy).
- Met with the COR and other clients to discuss resumes for a financial analyst position. (Roy).
- Worked with the DOE/FE accounting managers to reconcile the ADS contract funding status. (Roy).
- Prepared and reviewed the monthly November ADS report to the DOE client. (Roy).
- Received access to the Payroll Modeling Application database in order to run Program Direction reports for FE-30 and other FE organization accounts. (Roy).
- Met with the Director, Division of Natural Gas Regulation to discuss new manpower requirements. (Roy)
- Prepared and processed documentation to onboard a new data analyst to the Office of Oil and Gas Import/Export organization. (Roy).
- Met with employees from the FE Office of Budget and Financial management to discuss current year funding availability. (Roy).
- Met with the Contracting Officer Representative to discuss funding for Task Order 7. (Roy).
- Coordinated the update of task orders under the ADS contract for accuracy and completeness. (Roy).
- Tracked several modifications to the ADS contract for FE. (Roy).
- Provided the FE-30 client with a revised update of available funds based on the current Continuing resolution and including carryover prepositioned funds. (Roy).
- Attended a brownbag lunch with Dr. Lynn Orr to discuss future activities for DOE and FE.(Roy)
- Prepared a sole source justification and submitted a Statement of Work for a subscription renewal for a Platts publication on LNG Daily.(Roy)
- Prepared a sole source justification and submitted a Statement of Work for a subscription renewal for a Bloomberg publication.(Roy)
- Submitted a proposal to the Director, Upstream Oil & Gas Research Division on water projects that require report consolidation.(Roy)
- Worked with the Office of Human Resources to provide building access to a new contractor employee.(Roy)

IBM Corporation

Work complete, contract ended, no activity.

Enegis Corporation

- Continued training Vasilios Galanis in DOE procedures, processes, and monthly responsibilities. (Turner)
- Processed the 21 months of revisions for respondent that confused Exports as being counted both as a part of the company's In Transit reports as well as standalone Export reports. (Turner and Galanis)
- Monitored NGReports Inbox of incoming natural gas monthly reports and verified previously submitted reports for processing accuracy. (Turner and Galanis)

- Performed FERGAS data entry of NG and LNG import and export volumes. (Thurner and Galanis)
- Assembled and published the October 2016 LNG Monthly on DOE's Web site. (Thurner and Galanis)
- Submitted EIA File to the EIA. (Thurner and Galanis)
- Finished Data Check for October 2016 Reports. (Thurner and Galanis)
- Assembled the monthly LNG and NG AWOL Lists and processed the monthly report responses submitted late by company respondents. (Thurner and Galanis)
- Assembled the NEB Comparison spreadsheet as a way to verify accuracy of U.S. natural gas data with the Canadian National Energy Board numbers. (Thurner)
- Completed the Authorization Volume Tracker (AVT) for the October 2016 reporting cycle showing export / import license holders who have exceeded (or are close to exceeding) their authorized volume levels. (Thurner and Galanis)

2. Work to be Performed Next Period

ADS Corporation

- Continue to develop and distribute Bloomberg BNA's Daily Report for Executives newsletter for FE-30. (Wood)
- Continue to serve as Website Content Manager for FE-30.(Wood)
- Continue to add contract information to the appropriate spreadsheets and webpages. (Wood)
- Continue to assist applicants with filing applications to Import/Export Natural Gas. (Wood)
- Continue to generate Order Expiration Report; while disseminating to the appropriate company contact. (Wood)
- Continue to monitor the FERGAS email inbox for new submissions and other important documentation. (Wood)
- Continue to review each application before processing and submitting to FE-34 Managers.(Wood)
- Working with Shawn Herrera to update a stakeholder engagement survey for OTT. (Frye)
- Assisting in re-formatting the oil & natural gas website with OTT. (Frye)
- Continue to develop and distribute Bloomberg BNA's Daily Report for Executives newsletter for FE-30. (Wood)
- Continue to serve as Website Content Manager for FE-30. (Wood)
- Continue to add contract information to the appropriate spreadsheets and webpages. (Wood)
- Continue to assist applicants with filing applications to Import/Export Natural Gas. (Wood)
- Continue to generate Order Expiration Report; while disseminating to the appropriate company contact. (Wood)
- Continue to monitor the FERGAS email inbox for new submissions and other important documentation. (Wood)
- Continue to review each application before processing and submitting to FE-34 Managers. (Wood)
- Meeting with the COTR to discuss additional support activities that affect the transition to the new administration. (Roy)

Enegis Corporation

- Continue training Vasilios Galanis in DOE procedures, processes, and monthly responsibilities.
- Monitor NGReports Inbox of incoming natural gas monthly reports and verified previously submitted reports for processing accuracy. (Thurner and Galanis)
- Perform FERGAS data entry of NG and LNG import and export volumes (Thurner and Galanis)
- Publication of the November 2016 LNG Monthly. (Thurner and Galanis)
- Submit EIA File to the EIA. (Thurner and Galanis)
- Perform Data Check to verify accuracy of FERGAS monthly data entry. (Thurner and Galanis)
- Assemble the LNG and NG AWOL Lists of natural gas monthly reports late respondents. (Thurner and Galanis)
- Assemble the NEB Comparison. (Thurner and Galanis)
- Complete the Authorized Volume Tracker (AVT). (Thurner and Galanis)

3. Financial Report (attached)

Problem Areas

ADS Corporation

None

Enegis Corporation

- DOE stopped allowing use of all private sector issued gmail and non-DOE webservice email accounts on Tuesday 13 December 2016. This means all ADS and Enegis contractors are all locked out of their contractor company-issued email accounts on DOE computers.
- Chuck Roy is continuing to work with all the relevant DOE officials to try to resolve this email work stoppage issue.

Significant Travel

None

**Technical and Management Support Services
For the US Department of Energy Office of Fossil Energy**

**MONTHLY REPORT DE-FE0024114/DE-DT0009283
Task Order 4 – Office of Strategic Engagements Support**

Reporting Period: December 1 - 31, 2016

1. Work Accomplished:

Activities:

ADS Corporation

- Met with representatives from the Coal office to discuss two new proposed studies on Comparisons between Nonconventional CO₂-EOR Focused on ROZs and Conventional CO₂ –EOR. (Roy)
- Met with representatives from Enegis Corporation to discuss a new proposal for Brine Extraction Storage Test (BEST) Projects Opportunity Analysis in anticipation of project funding. (Roy).
- Coordinated the update of task orders under the ADS contract for accuracy and completeness. (Roy)
- Met with representatives from Enegis Corporation to discuss a new proposal for Brine Extraction Storage Test (BEST) Projects Opportunity Analysis being forwarded to the Office of Coal. (Roy)

2. Work to be Performed Next Period

ADS Corporation

None

3. Financial Report (attached)

Problem Areas

ADS Corporation

None

Significant Travel

None

**Technical and Management Support Services
For the US Department of Energy Office of Fossil Energy**

**MONTHLY REPORT DE-FE0024114/ DE-DT0009221
Task Order 5 – Office of Clean Coal and Carbon Management Support**

Reporting Period: December 1 - 31, 2016

1. Work Accomplished:

Activities:

ADS Corporation

- Provided an update on funding requirements for the Coal exhibit task order 5 to the task order manager based on new requirements. (Roy)
- Reviewed and processed several invoices for Task Order 5. (Roy).
- Coordinated the update of task orders under the ADS contract for accuracy and completeness. (Roy).

ADW Corporation

- Provided exhibiting services for the EOR Carbon Management Week event in Midland, TX. Services included: exhibit transportation, set up/dismantle, and storage, as well as booth furnishings, and supervision.
- Provided exhibiting services for the PowerGen event in Orlando, FL. Services included: exhibit transportation, set up/dismantle, and storage, as well as booth furnishings, and supervision.
- Communicated with Tracey Elliot of EUEC to discuss exhibiting at the annual conference.
- Communicated with Shemika Spencer of NASEO to discuss exhibiting at the Energy Outlook Meeting.
- Communicated with Michelle Malloy of NARUC to discuss exhibiting at the Winter Meetings.
- Researched new handouts to be distributed at events.
- Completed printing and production of handouts.
- Communicated with Joseph Giove (Director of Coal Business Operations) to discuss upcoming events and future plans/goals of the exhibit.

2. Work to be Performed Next Period

ADS Corporation

- Continue to provide oversight. (Roy)

ADW Corporation

- Logistical Planning for EUEC
- Logistical Planning for NARUC
- Logistical Planning for NASEO

3. Financial Report (attached)

Problem Areas

ADS Corporation
None

ADW Corporation
None

Significant Travel
None

**Technical and Management Support Services
For the US Department of Energy Office of Fossil Energy**

**MONTHLY REPORT DE-FE0024114/DE-DT0009223
Task Order 7 – Office of Budget and Financial Management Support**

Reporting Period: December 1 - 31, 2016

1. Work Accomplished:

Activities:

ADS Corporation

- Met with employees from the FE Office of Budget and Financial management to discuss current year funding availability. (Roy).
- Met with the Contracting Officer Representative to discuss funding for Task Order 7. (Roy).
- Reviewed the Fossil Energy FY 2016 Reserve funding report and provided comments to FE-3 on that report. (Roy).
- Provided direct support for Assistant Secretary Smith, including coordinating and scheduling speaking engagements and coordinating with senior DOE officials, and advisors, Point of contact for all scheduling requests that come in to the front office and other direct support. (Desouza)
- Performed numerous administrative tasks for the FE-1 office documenting travel preparations; processing visas, booking flights and coordinating agendas for Assistant Secretary and advisors, including creating Concur authorizations and vouchers; working with POC's to ensure fund sites are created for transportation and interpreters, developing and maintaining an itinerary and travel book and all associated background documents for the Assistant Secretary and teams use. (Desouza)
- Reviewed and documented correspondence actions for Assistant Secretary's signature. (Desouza)
- Processed required authorizations for foreign visitors, including circulating memoranda for approval, counterintelligence consultation memo's for sensitive country visitors, and processing closeout information in the Foreign Access Central Tracking System (FACTS). (Desouza)
- Prepared weekly briefing book for Assistant Secretary to include all briefing memos and logistics for preparation for all weekly meetings. (Desouza)
- Lead Weekly Front Office Meeting's and attend all travel pre-brief's with Assistant Secretary and staff. (Desouza)
- Lead weekly Admin meetings with all DAS's Assistants. (Desouza)
- Provided weekly input for principal for the travel tracker for the cabinet affairs at the White House. (Desouza)
- Provided support and prepared briefing books for Assistant Secretary and team for travel to Houston and Louisiana. (Desouza)
- Planned FE holiday gathering and FE front office open house. (Desouza)

2. Work to be Performed Next Period

ADS Corporation

- Processing required authorizations for foreign visitors, as needed. (Desouza)

- Providing support for Assistant Secretary and team including managing calendar schedules, preparing documentation for meetings, word processing/data collection, document assembly, and creating and editing presentation materials. (Desouza)
- Processing domestic and foreign travel authorization's and voucher documents using Concur. (Desouza)
- Preparing weekly briefing book for Assistant Secretary to include all briefing memos and logistics for preparation for all weekly meetings. (Desouza)
- Providing support for Domestic and International travel for ASFE and team. (Desouza)

3. Financial Report (attached)

Problem Areas

ADS Corporation

None

Significant Travel

None

REPORT DATE: 04/11/17 11:11
 PERIOD ENDING: 03/31/17

ACCELERATED DEVELOPMENT

PAGE 0002

CLIENT: DOE OFF FOSSIL ENERGY
 CONTRACT NAME: DOE FE TASK 4
 CONTRACT NUMBER: 2204
 DIVISION NUMBER: 1
 PROJ MGR: Chuck Roy

JOB STATUS REPORT
 LABOR DETAIL BY EMPLOYEE REPORT
 AS OF 03/31/17

CONTRACT VALUE: 48,103.28
 START DATE: 09/16/16
 END DATE: 09/15/17
 JOB TYPE: CPFF-LOE
 RATE TYPE: TARGETED

JOB CATEGORY	EMPLOYEE NAME	CURRENT PERIOD		YEAR - TO - DATE		TOTAL CONTRACT	
		HOURS	DOLLARS	HOURS	DOLLARS	HOURS	DOLLARS
39 Direct Labor							
3A PROJECT MANAGER	Roy, Charles J.						
DIRECT LABOR TOTAL							
CONSL'TS/SUB'S TOTAL							
CONTRACT TOTAL		(b) (6)	131.60	(b) (6)	421.51	(b) (6)	819.76

SUMMARY INVOICE

91545
 14
 DT0009283
 3/1/2017 3/31/2017
 4/20/2017 3:54:02 PM
 PROMPT NET 30

FROM:
 ACCELERATED DEVELOPMENT & SUPPORT
 901 N STUART ST
 STE 908
 ARLINGTON, VA 22203-1821
 Sandra Schmied
 7032956235

BILL TO:
 DEPARTMENT OF ENERGY
 OAK RIDGE FINANCIAL SERVICE CENTER
 200 ADMINISTRATION ROAD
 OAK RIDGE, TN 37830

DESCRIPTION	AMOUNT
For services rendered for 3/01/2017 to 3/31/2017	\$246.99
	\$0.00
	\$246.99
	Dollars

TAX ID	DUNS	Bank/Swift/BIC	Account/IBAN	Authorized Signature
(b)(3)	172219052	(b) (6)	(b) (6)	sandra.schmied@adscorp.biz

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of distributing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

For Official Use Only

REPORT DATE: 04/11/17 11:11
 PERIOD ENDING: 03/31/17

ACCELERATED DEVELOPMENT

PAGE 0001

CLIENT: DOE OFF FOSSIL ENERGY
 PRIME CONTRACT ID: DE-FE0024114
 CONTRACT NUMBER: 2204
 CONTRACT NAME: DOE FE TASK 4 ODC/TRAVEL
 PERIOD OF PERFORMANCE: 09/16/16 TO 09/15/17

JOB SUMMARY REPORT
 AS OF 03/31/17

PROJECT MGR: Chuck Roy
 DIVISION #: # 1
 EST TOT VAL: 48,103.28
 FUNDED VALUE: 20,354.00
 JOB TYPE: CPFF-LOE
 RATE TYPE: TARGET
 STATUS: VARIOUS

	INCURRED			TOTAL CONTRACT			COMMITMENTS
	PRIOR YEARS	CURRENT PERIOD	YEAR-TO-DATE	BUDGETED	INCURRED	BACKLOG	
Direct Labor	398.25	131.60	421.51	0.00	819.76	-819.76	
TOTAL LABOR COST	398.25	131.60	421.51	0.00	819.76	-819.76	
TOTAL OTHER DIR. COST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OVERHEAD 55.17	205.14	72.60	232.55	0.00	437.69	-437.69	0.00
UNALLOWABLE 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUB MAT & HAND 3.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GENERAL & ADMI 16.30	95.09	33.28	106.61	0.00	201.70	-201.70	0.00
TOTAL INDIRECT EXP.	300.23	105.88	339.16	0.00	639.39	-639.39	0.00
TOTAL CONTRACT COSTS	698.48	237.48	760.67	0.00	1,459.15	-1,459.15	0.00
FEE COMPUTED 0.00	27.94	9.51	30.43	0.00	58.37	-58.37	
CONTRACT REVENUE	726.42	246.99	791.10	0.00	1,517.52	-1,517.52	
TOTAL LABOR HOURS	(b) (6)	(b) (6)	(b) (6)	0.0	(b) (6)	(b) (6)	
AVERAGE LABOR RATE	(b) (6)	(b) (6)	(b) (6)	0.00	(b) (6)	(b) (6)	
PROFIT PERCENTAGE	4.00%	4.00%	4.00%	0.00%	4.00%	4.00%	
PERCENT OF BUDGETED COSTS:					0.00%		
PERCENT OF FUNDED VALUE:					7.46%		
PERCENT OF TIME ELAPSED:					53.85%		

NOTE3--"FEE COMPUTED" MAY NOT BE PRODUCT OF THE "RATE" TIMES "TOTAL CONTRACT COSTS". DEPENDING UPON THE TASK REVENUE REQUIREMENTS FEE IS COMPUTED ON THE TASK LEVEL AND "ROLLED-UP" FOR THE TOTAL CONTRACT.

BILLING #: 000014

PAGE: 01
BILLING DATE: 04/11/17

TO: DIVISION MA-642.1
1000 INDEPENDENCE AVE, SW
WASHINGTON, DC 20585-1615

FROM: ADS CORPORATION
901 NORTH STUART STREET
ARLINGTON, VA 22203

ACCOUNT NUMBER: 2204-110

BILLING PD ENDED: 03/31/17

		CURRENT BILLING	CUMULATIVE BILLED
		-----	-----
Direct Labor		131.60	819.76
OVERHEAD	55.17%	72.61	437.73
GENERAL & ADMIN	16.30%	33.28	201.95
		-----	-----
SUBTOTAL		237.49	1,459.44
FEE AT 4.00%		9.50	58.38
		-----	-----
TOTAL		246.99	1,517.82
		=====	=====

Standard Form 1034 Revised October 1987 Department of the Treasury TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL				VOUCHER NO. 14
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION DIVISION MA-642.1 1000 INDEPENDENCE AVE, SW WASHINGTON, DC 20585-1615			DATE VOUCHER PREPARED 17-Apr-17		SCHEDULE NO.	
PAYEE'S NAME ADS CORPORATION AND 901 N. STUART STREET SUITE 908 ADDRESS ARLINGTON, VA 22203			CONTRACT NUMBER AND DATE DE-FE0024114		PAID BY	
			REQUISITION NUMBER AND DATE DT0009283			
			DATE INVOICE RECEIVED			
			DISCOUNT TERMS			
SHIPPED FROM		TO	WEIGHT	PAYEE'S ACCOUNT NUMBER 2204		
GOVERNMENT B/L NUMBER						
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES <small>(Enter description, item number of contract of Federal supply schedule, and other information deemed necessary)</small>	QUANTITY	UNIT PRICE		AMOUNT (1)
				COST	PER	
	1-Mar-17 TO 31-Mar-17	DOE FE TASK 4 BASE LABOR Current billed costs	1			\$246.99
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below)						TOTAL
						\$246.99
PAYMENT: <input type="checkbox"/> PROVISIONAL <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/> PROGRESS <input type="checkbox"/> ADVANCE		APPROVED FOR	EXCHANGE RATE	DIFFERENCES		
		BY (2)	= \$1.00			
		TITLE	(Signature or initials)			
Pursuant to the authority vested in me, I certify that this voucher is correct and proper for payment.						
		(Date)	(Authorized Certifying Officer) (2)	(Title)		
ACCOUNTING CLASSIFICATION						
CONTRACTOR IS APPROVED FOR DIRECT BILLING						
PAID BY	CHECK NUMBER	ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER	ON (Name of bank)	
	CASH	DATE		PAYEE (3)		
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person one signature only is necessary; otherwise the approving officer will sign in the space provided over his official title. 3. When a voucher is received in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer," as the case may be.				PER		
				TITLE		

Previous edition usable.

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of dispersing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.

Standard Form 1034 Revised October 1987 Department of the Treasury TFM 4-2000		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL				VOUCHER NO. 5
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION DIVISION MA-642.1 1000 INDEPENDENCE AVE, SW WASHINGTON, DC 20585-1615			DATE VOUCHER PREPARED 19-Feb-16		SCHEDULE NO.	
PAYEE'S NAME ADS CORPORATION AND 901 N. STUART STREET SUITE 908 ADDRESS ARLINGTON, VA 22203			CONTRACT NUMBER AND DATE DE-FE0024114		PAID BY	
			REQUISITION NUMBER AND DATE DT0009283 7/1/2015			
			DATE INVOICE RECEIVED			
			DISCOUNT TERMS			
PAYEE'S ACCOUNT NUMBER 2204-010		GOVERNMENT B/L NUMBER				
SHIPPED FROM		TO		WEIGHT		
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES <small>(Enter description, item number of contract of Federal supply schedule, and other information deemed necessary)</small>	QUANTITY	UNIT PRICE		AMOUNT (1)
				COST	PER	
	1-Jan-16 TO 31-Jan-16	DOE FE TASK 4 BASE LABOR Current billed costs	1			\$456.20
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below)						TOTAL \$456.20
PAYMENT: <input type="checkbox"/> PROVISIONAL <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/> PROGRESS <input type="checkbox"/> ADVANCE		APPROVED FOR \$900,261.70	EXCHANGE RATE = \$1.00	DIFFERENCES		
		BY (2)	Amount verified; correct for			
		TITLE	(Signature or initials)			
Pursuant to the authority vested in me, I certify that this voucher is correct and proper for payment.						
_____ (Date)		_____ (Authorized Certifying Officer) (2)			_____ (Title)	
ACCOUNTING CLASSIFICATION						
CONTRACTOR IS APPROVED FOR DIRECT BILLING						
PAID BY	CHECK NUMBER		ON ACCOUNT OF U.S. TREASURY		CHECK NUMBER ON (Name of bank)	
	CASH		DATE		PAYEE (3)	
1. When stated in foreign currency, insert name of currency. 2. If the ability to certify and authority to approve are combined in one person one signature only is necessary; otherwise the approving officer will sign in the space provided over his official title. 3. When a voucher is receipted in the name of a company or corporation, the name of the person writing the company corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer,;" as the case may be.					PER	TITLE

Previous edition usable.

NSN 7540-00-900-2234

PRIVACY ACT STATEMENT

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