

United States Government

Department of Energy

memorandum

DATE: November 16, 1989

REPLY TO
ATTN OF: EM-2 (P. Grimm, FTS 896-7709)

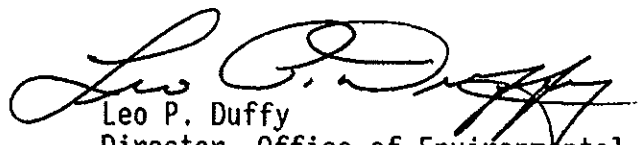
SUBJECT: Headquarters Notification of Operational and Policy Issues

TO: Manager, Albuquerque Operations Office
Manager, Chicago Operations Office
Manager, Idaho Operations Office
Manager, Nevada Operations Office
Manager, Oak Ridge Operations Office
Manager, Richland Operations Office
Manager, San Francisco Operations Office
Manager, Savannah River Operations Office
Manager, Rocky Flats Area Office

Admiral Watkins has approved and issued today SEN-13-89, ESTABLISHMENT OF THE OFFICE OF ENVIRONMENTAL RESTORATION AND WASTE MANAGEMENT (copy attached), transferring the responsibility for directing the Department's environmental restoration and waste management programs from the Offices of Defense Programs, Nuclear Energy, and Energy Research to this new Headquarters organization.

Effectively immediately, please notify me of any operational or policy issue for those programs and activities under my cognizance. Recognizing the sensitivity and reporting requirements to State and local officials with regard to environmental and waste management activities and the resultant media attention, please ensure that these issues are brought to my attention promptly. This notification requirement is in addition to notifying other Program Secretarial Officers who may have a shared programmatic interest or to the Emergency Operations Center.

The responsibility to contact me by telephone -- and to follow-up our telephone discussion promptly with documentation by facsimile to me and to the cognizant program Associate Director(s) -- is in addition to the weekly telephone conferences we have initiated to discuss more routine programmatic and operational issues.


Leo P. Duffy
Director, Office of Environmental
Restoration and Waste Management

Attachment:
As stated

cc w/o attachment:
Acting Assistant Secretary for Defense Programs
Acting Assistant Secretary for Nuclear Energy
Acting Director, Office of Energy Research
Acting Assistant Secretary for Environment, Safety and Health

U.S. Department of Energy
Washington, D.C.



Secretary of Energy
NOTICE

SEN-13-89

**SUBJECT: ESTABLISHMENT OF THE OFFICE OF ENVIRONMENTAL
RESTORATION AND WASTE MANAGEMENT**

DATE: 11-9-89

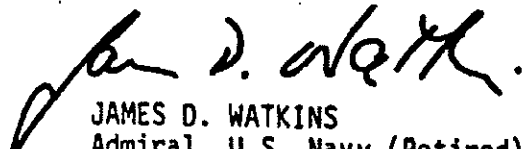
On October 4, 1989, I approved the establishment of the Office of Environmental Restoration and Waste Management (EM). The implementation date for EM is November 1, 1989. I will be recommending legislation to Congress to create an Assistant Secretary for Environmental Restoration and Waste Management. I am designating Mr. Leo P. Duffy as the Office Director for this organization. He will also continue his current role as Special Assistant to the Secretary for Coordination of DOE Waste Management pending appointment of the Director of the Office of Civilian Radioactive Waste Management.

The EM Office consolidates environmental cleanup, compliance and waste management activities identified in the Five-Year Plan. EM will provide centralized management and planning and focused headquarters' control and validation of cost, schedule and priority of environmental restoration and waste management projects at DOE facilities not actively used for production. A Memorandum of Agreement has been executed between EM and other DOE offices to clarify their respective roles and responsibilities. The Office will also administer an aggressive Environmental Restoration and Waste Management applied research and technology development program.

DOE Operations Offices will continue to be responsible for the execution of projects at their sites and will appropriately propose realigning their organizations to implement the Five-Year Plan. Each DOE Operations Office will recommend those facilities which will be under the cognizance of EM. Any realignment of Operations Offices functions determined necessary to effectively manage the facilities will be submitted as a proposed organization change in consultation with affected Program Assistant Secretaries and the Assistant Secretary, Management and Administration. Approval of changes will be made by the Secretary.

Final implementation procedures, which include the transfer of environmental cleanup, compliance, and waste management activities that were previously assigned to the Offices of Defense Programs, Nuclear Energy and Energy Research are underway and will be completed within the coming weeks.

The attached organization chart (Attachment A) reflects the structure of the organization. Attachment B designates Acting Officials to be effective on the date of this Notice.

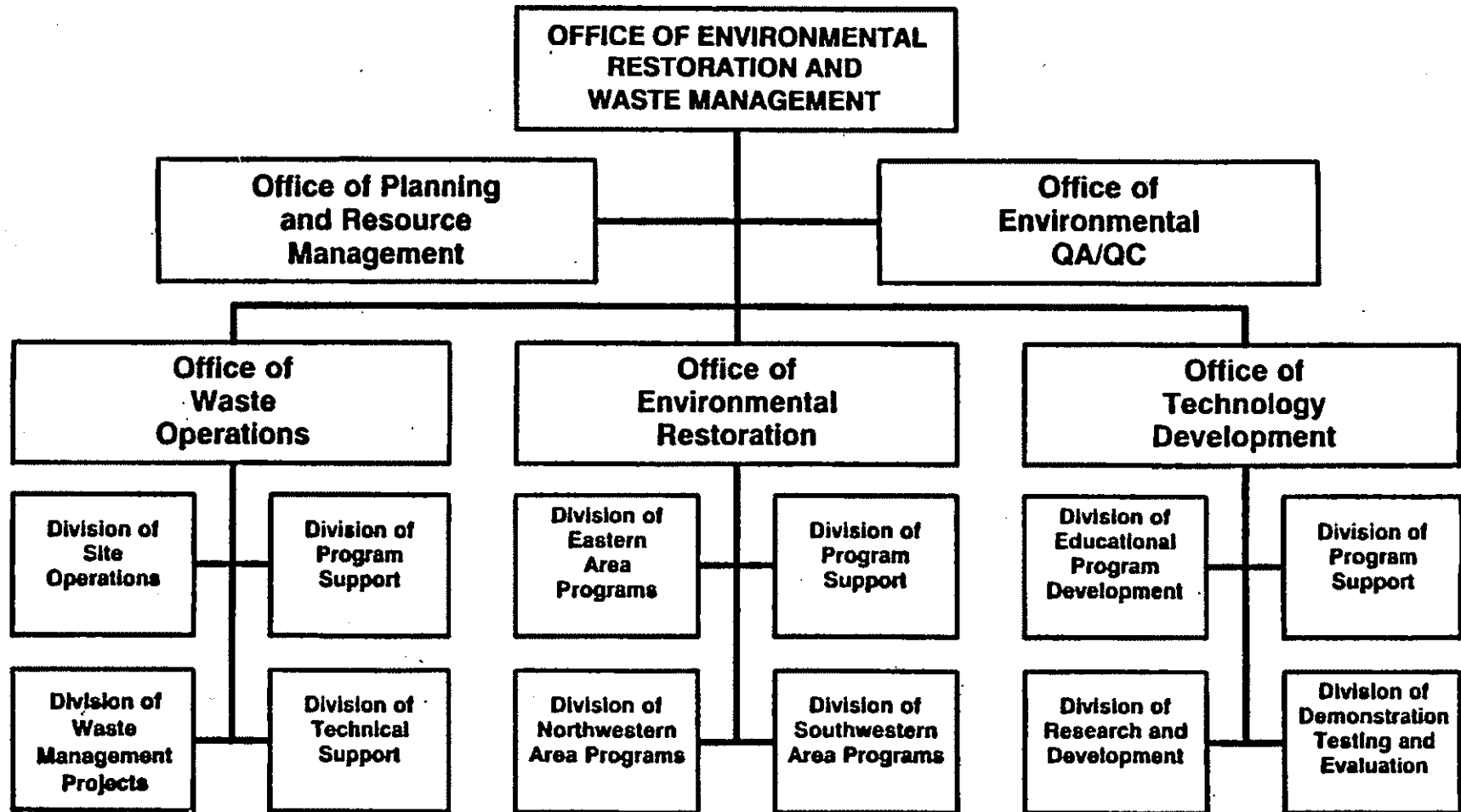

JAMES D. WATKINS
Admiral, U.S. Navy (Retired)

DISTRIBUTION:
ALL DEPARTMENTAL PERSONNEL

INITIATED BY:
OFFICE OF THE SECRETARY

OFFICE OF ENVIRONMENTAL RESTORATION AND WASTE MANAGEMENT

SEN-13-89
11-9-89



ATTACHMENT A

Designation of Office of Environmental Restoration
and Waste Management (EM) Officials as Acting

On October 4, 1989, the Secretary approved the establishment of the Office of Environmental Restoration and Waste Management. This memorandum designates the acting officials of EM as follows:

Paul Grimm
Acting Deputy Director, Office of Environmental Restoration
and Waste Management

Carl W. Guidice
Acting Associate Director, Office of Planning and Resource Management

Paul Grimm
Acting Associate Director, Office of Quality Assurance and Quality
Control

Jill E. Lytle
Acting Associate Director, Office of Waste Operations

R. P. Whitfield
Acting Associate Director, Office of Environmental Restoration

Leo P. Duffy
Acting Associate Director, Office of Technology Development

This action is effective immediately.