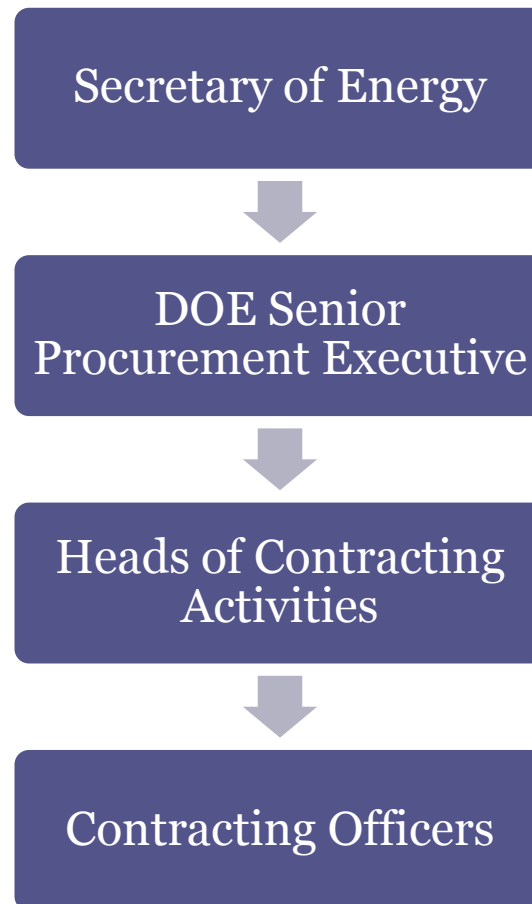


Overview of the DOE Procurement Process

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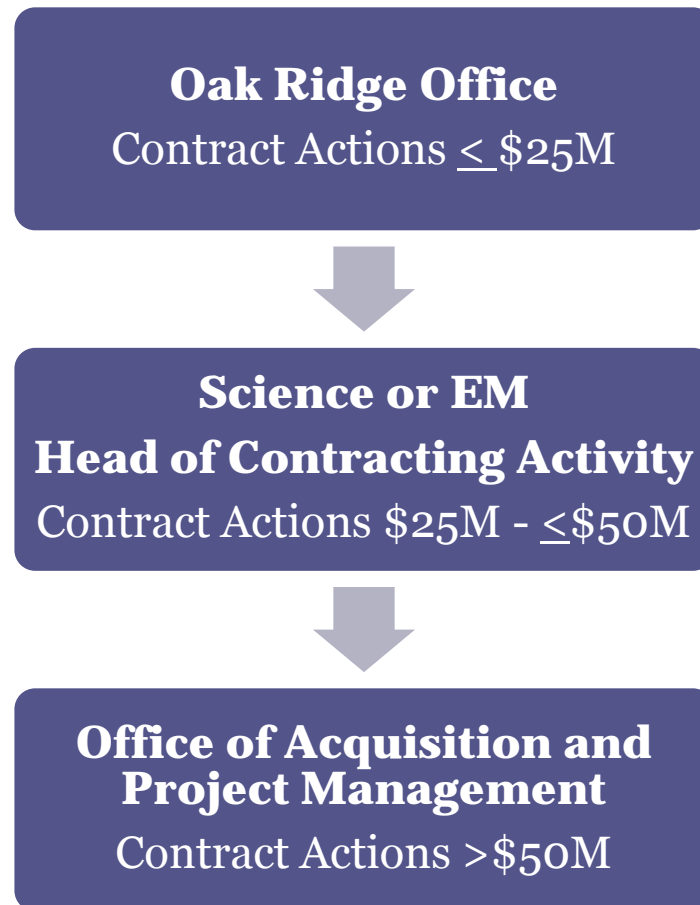
DOE Flow Down of Contracting Authority



DOE Procurement Rules and Regulations

- Federal Acquisition Regulations (FAR)
- Department of Energy Acquisition Regulations (DEAR)
- DOE Acquisition Guide

Procurement Authority



Small Business Participation

It is the policy of the Government to provide maximum practicable opportunities to small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns

DOE Procurement Process

- Identify Requirements
- Define Requirements
- Conduct Market Research
- Acquisition Planning
- Request for Proposals
- Evaluate Proposals
- Award Contract

Identify Requirements

- Three-Year Procurement Forecast
- Updated Annually

Define Requirements

- Draft Statement of Work
- Independent Government Estimate
- Draft Evaluation Criteria
- Funding
- Draft Acquisition Plan

Conduct Market Research

Results are used to determine if:

- Capable sources exist, including small business participation
- Commercial items are available

Types of market research may include:

- Publishing formal requests for information
- Querying Government-wide databases
- Reviewing catalogs and other generally available product literature
- Conducting interchange meetings or holding presolicitation conferences

Acquisition Planning

Addresses the technical, business, management, and other significant considerations, such as:

- Applicable conditions and restraints
- Cost and Delivery or performance period requirements
- Risks
- Acquisition streamlining
- Competition (and a justification if non-competitive)
- Contract type
- Benefits of contractor versus government performance
- Security considerations

Request for Proposals

- Includes the proposed contract, instructions for proposals, and evaluation criteria
- Proposals may be solicited from one or more companies based on the results of market research

Evaluate Proposals

Proposals are evaluated in accordance with the defined criteria included in the Request for Proposals. At a minimum, the following must be evaluated:

- Cost
- Past performance
- Quality
- Participation of small disadvantaged business concerns (in unrestricted acquisitions)

It may also include:

- Evaluation of key personnel
- Evaluation of company experience
- Evaluation of technical approach

Award Contract

A contract is awarded based upon the Government's evaluation of the proposal in accordance with the Request for Proposals. This can be based on:

- Best Value
- Lowest Price, Technically Acceptable



Questions?