

Ultra-Deepwater Advisory Committee (UDAC)

April 19, 2011

Sixteenth Meeting

Conference Call Minutes

Ultra-Deepwater Advisory Committee

I hereby certify that this transcript constitutes an accurate record of the Ultra-Deepwater Advisory Committee meeting held on April 19, 2011.



Dan Daulton
Dan Daulton, Chair
Ultra-Deepwater Advisory Committee

Oct. 14, 2011

Date

**Ultra-Deepwater Advisory Committee (UDAC) Meeting
Teleconference, April 19, 2011**

At 11:00 a.m., the Committee Chair, Daniel Daulton, called the meeting to order and welcomed all the members and thanked them for their participation. Ms. Elena Melchert, who was appointed Acting Designated Federal Officer (DFO) (Attachment 1), called the roll of the members. Committee members in attendance were: George Cooper, Daniel Daulton, Quenton Dokken, Hartley Downs, Douglas Foster, Luc Ikelle, James Litton, William New, Stephen Pye, Nagan Srinivasan, and Mary Jane Wilson. Absent from the meeting were: Elmer Danenberger, Lars Havardsholm, and Lesli Wood. Eleven members were present, exceeding the minimum of eight members required for a quorum.

Attending the meeting in Washington, D.C. was: Elena Melchert, Acting DFO and Rob Matey of IBM, meeting recorder. There were no members of the public in attendance. The DFO stated that quorum had been achieved and the meeting could proceed with full voting rights of the Committee.

The purpose of the meeting was for the Committee to vote on the approval of the Committee's final report as prepared by the Editing Subcommittee before being delivered as final to the Secretary of Energy. The DFO took the liberty to discuss several small grammatical and punctuation changes with the Committee that were discovered since the last full Committee meeting, but explained that they did not change the context of the report recommendations. The Chair called on the Committee to offer any comments on the changes that were discussed. None were presented.

The Chair called for a vote to accept the document as modified and it passed unanimously. Mr. Daulton asked the Committee if any further discussion was needed. There was no further discussion on the report. The Chair thanked everyone for their hard work in producing the report.

Following the vote, the Chair provided a few additional comments to the Committee. Mr. Daulton first reminded everyone that the current week marked the anniversary of a very sad day in U.S. history. He asked the Committee members to partake in a moment of silence to remember the lives lost and the damage done to the environment due to the explosion of the Macondo well in the Gulf of Mexico in 2010. Next, the Chair asked the DFO to shed some light on how the Committee members were to deal with any press inquiries dealing with the UDAC recommendations. The DFO reminded the members that their scope as a Committee is to advise the Secretary of Energy only. They are not to speak to the press on behalf of the UDAC and any inquiries from the press should be directed to DOE. They may represent their own personal opinions at any time. Providing comments representative of the UDAC by an individual would be a violation of Committee ethics. The DFO will provide her contact information so any questions from the press can be directed to the Department of Energy. Finally, the Chair briefly discussed the new subcommittee that was voted for approval at the last meeting. The Risk

Assessment Subcommittee will report to the UDAC and is expected to form this summer. The Chair will provide more information as it becomes available.

After a very brief discussion by several members on the first meeting of the Department of the Interior's Ocean Energy Safety Advisory Committee (OESC) on April 18th, the Chair wrapped up the meeting by thanking Secretary Chu and Deputy Assistant Secretary Chris Smith for their valued participation in the first two meetings. Mr. Daulton also thanked the Committee members and support staff for their hard work.

The meeting adjourned at 11:20 a.m.

The approved agenda for the meeting is attached (Attachment 2).


Attachment 1



Department of Energy
Washington, DC 20585

MEMORANDUM FOR FILE

TO: ULTRA-DEEPWATER ADVISORY COMMITTEE

FROM: CHRISTOPHER A. SMITH 
DESIGNATED FEDERAL OFFICER
ULTRA-DEEPWATER ADVISORY COMMITTEE

SUBJECT: **Acting Designated Federal Officer**

I hereby designate Elena Melchert, Petroleum Engineer/Program Manager for Oil and Gas Production Research, and Ultra-Deepwater Advisory Committee Manager, to serve as the Acting Designated Federal Officer for the 16th Meeting of the Ultra-Deepwater Advisory Committee on April 19, 2011, in Washington, DC.

Attachment 2

16th Meeting Ultra-Deepwater Advisory Committee April 19, 2011 Conference Call

Time: 11:00 a.m. EDT
Date: Tuesday, April 19, 2011

Purpose: During this meeting, the Committee will vote to accept the final report of comments and recommendations discussed at the meeting of April 6-7, 2011, and assembled by the Editing Subcommittee.

Instructions: **Please call-in before 11:00 am EASTERN.** The conference call-in line will be open as of 10:30 am. If you experience any problems connecting to the conference call, please contact Rob Matey at 240-305-7199.

Toll Free Number	888-426-6840
Passcode	4432831

PUBLIC ACCESS: IBM, 955 L'Enfant Plaza North, SW, Suite 1500 Washington, DC

AGENDA

10:30 a.m. EASTERN Registration; Begin Member call in

11:00 a.m. Roll Call;
Opening Remarks by the Committee Chair;
Remarks by Designated Federal Officer;
Report by the Editing Subcommittee;
Member discussion regarding final report;
Vote of Approval of Committee final report.
Member discussion regarding next steps

1:00 p.m. Adjourn

APPROVED: _____


Christopher Smith, Designated Federal Officer

_____ Date