

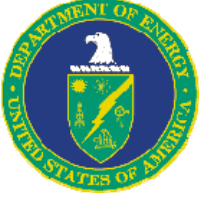
Application Requirements:

- ✓ Must be a small business;
- ✓ Must be in business a minimum of two (2) years;
- ✓ Must already have a Department of Energy (DOE) Mentor and DOE contract number to be used on agreement before submitting for review/approval;
- ✓ Application must be completed in its entirety;
- ✓ Must meet all other DOE Mentor-Protégé Program requirements found at www.smallbusiness.energy.gov.

DOE Protégé Application

Office of Small and Disadvantaged Business
Utilization

Mentor-Protégé Program Application (Continuation)



**U.S. DEPARTMENT OF ENERGY
MENTOR-PROTÉGÉ PROGRAM
APPLICATION FOR PROTÉGÉS**

DATE OF APPLICATION _____

→ MENTOR COMPANY (REQUIRED):

→ DEPARTMENT OF ENERGY (DOE) CONTRACT NUMBER UNDER MPP AGREEMENT (REQUIRED):

→ **PLEASE NOTE: APPLICATIONS WILL ONLY BE CONSIDERED IF THE MENTOR COMPANY AND DOE CONTRACT NUMBER UNDER THE MENTOR-PROTÉGÉ AGREEMENT ARE IDENTIFIED (ABOVE). INCOMPLETE APPLICATIONS WILL BE RETURNED TO SENDER AND WILL NOT BE RETAINED FOR FUTURE REFERENCE OR USE.**

1. COMPANY INFORMATION

COMPANY NAME	DATE BUSINESS WAS ESTABLISHED
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COMPANY ADDRESS (ADDRESS, CITY, STATE, ZIP CODE)

OTHER COMPANY OFFICES/ADDRESSES

TELEPHONE/EXTENSION NUMBER	FAX NUMBER
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DUNS NUMBER	EMAIL ADDRESS
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PARENT DUNS NUMBER	HOMEPAGE URL
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PRIMARY POINT OF CONTACT	NAME	TELEPHONE NUMBER	E-MAIL ADDRESS
NAMES OF OFFICERS, OWNERS, AND/OR PARTNERS	PRESIDENT		VICE PRESIDENT
	SECRETARY		TREASURER
	PARTNERS		OWNERS

2. BUSINESS PROFILE

BUSINESS STATUS

Sole Proprietorship Corporation Partnership Joint Venture Other _____

SOCIOECONOMIC STATUS (CHECK ALL THAT APPLY)

- | | |
|---|--|
| <input type="checkbox"/> Small Business | <input type="checkbox"/> Woman-Owned Small Business |
| <input type="checkbox"/> Certified Small Disadvantaged Business (SDB) | <input type="checkbox"/> Veteran-Owned Small Business |
| <input type="checkbox"/> Certified HUBZone Business | <input type="checkbox"/> Service-Disabled Veteran-Owned Small Business |
| <input type="checkbox"/> 8(a) Small Business | <input type="checkbox"/> HBCU/MEI |

3. NORTH AMERICAN INDUSTRIAL CLASSIFICATION CODES SYSTEM (NAICS)

TYPE	CODE	TITLE	TYPE	CODE	TITLE
PRIMARY NAICS			ADDITIONAL NAICS		
ADDITIONAL NAICS					

Mentor-Protégé Program Application (Continuation)

4. CORE COMPETENCY

PROVIDE A SUFFICIENT NARRATIVE CONCERNING YOUR COMPANY'S CORE COMPETENCIES. THIS INFORMATION MAY BE PROVIDED AS A SEPARATE ATTACHMENT LIMITED TO TWO PAGES.

5. BENEFITS TO THE PROTÉGÉ

PROVIDE A TWO PAGE NARRATIVE OF YOUR BUSINESS EXPERIENCE INCLUDING SHORT AND LONG TERM GOALS, AND YOUR EXPECTED BENEFIT FROM THE MENTOR-PROTÉGÉ RELATIONSHIP.

6. DEVELOPMENTAL ASSISTANCE

DESCRIBE THE DEVELOPMENTAL REQUIREMENTS WHICH YOU FEEL WILL BENEFIT YOUR COMPANY AS A PROTÉGÉ OF THE PROGRAM. SPECIFY THE TYPES OF ASSISTANCE NEEDED. SUGGESTED TYPES OF DEVELOPMENTAL ASSISTANCE A PROTÉGÉ MAY REQUIRE ARE LISTED BELOW:

Management Guidance (including but not limited to):

- Financial Management
- Organizational Management
- Overall Business Management Planning
- Business Development
- Marketing Assistance
- Engineering and Other Technical Assistance

Please note the Mentor and/or the OSDBU reserves the right to conduct a need assessment as a result of the information provided in this section.

7. BENEFITS TO THE MENTOR

Describe benefits that your company may provide to the Mentor as a result of entering into a Mentor Protégé relationship.

8. GOVERNMENT CONTRACT(S)

Provide information on previous federal government prime and/or subcontracts with any agency within the last 1-3 years. **(Include agency, type of service or products provided, type of contract and contract award value)**

9. FOREIGN OWNERSHIP CONTROL OR INFLUENCE (FOCI)

ARE YOU A FOREIGN OWNED COMPANY?

YES NO

DO YOU HAVE AN APPROVED FOCI DETERMINATION?

YES NO

IF SO, DATE IT WAS COMPLETED

10. OTHER MENTOR PROTÉGÉ PROGRAMS

HAVE YOU EVER OR ARE YOU CURRENTLY PARTICIPATING IN ANY OTHER MENTOR PROTÉGÉ PROGRAMS (e.g. DOD, DOE, SBA).

YES

PLEASE NOTE: IF YOU ARE CURRENTLY PARTICIPATING IN ANOTHER FEDERAL GOVERNMENT MENTOR PROTÉGÉ PROGRAM AT THIS TIME, YOU ARE NOT ELIGIBLE TO PARTICIPATE IN THE DOE PROGRAM BECAUSE PROTÉGÉS ARE ONLY ALLOWED ONE MENTOR AT A TIME.

NO

11. FINANCIAL DATA

ANNUAL GROSS REVENUE OF COMPANY

- 2012:
- 2013:
- 2014:

11. ADDITIONAL INFORMATION

Provide any additional information that you feel would support your selection.

Mentor-Protégé Program Application (Continuation)

12. ACKNOWLEDGEMENT STATEMENT

*By submitting this application, I understand that participation in the DOE Mentor-Protégé Program is voluntary and that participation in the DOE Mentor-Protégé Program is neither a guarantee for a contract opportunity nor a promise of business. I further understand that the Program's intent is to foster positive long-term business relationships, learning and growth experiences. I agree to report on the progress made relative to the Mentor-Protégé Agreement in accordance with the reporting requirements in the agreement. **Failure to comply with the reporting requirements under the Agreement will result in termination of the Agreement and subcontracts awarded under the Agreement by the Office of Small and Disadvantaged Business Utilization.***

The Mentor-Protégé Program is a two-year commitment with three one year options. Protégés are required to attend all regularly scheduled meetings and make every reasonable effort to implement the business decisions that the meetings produce. Protégés are required to work with the Mentor and, if applicable, available resource partners. The Protégé must complete up-to-date business information, including business and action plans, cash flow, and work in progress.

Signature:

Printed Name:

Title:

Date:

In an effort to ensure, the accuracy of the information provided all applications must be typed. Handwritten applications will not be considered for admission into the Program. Your application will be retained by the OSDBU and made available to potential Mentors. Applications will expire one year after submission.

Please submit application and direct questions to LaTonya Poole, DOE Mentor-Protégé Program Manager electronically to:

latonya.poole@hq.doe.gov