



## Department of Energy

Washington, DC 20585

March 18, 2010

Mr. Robert C. Smith  
Federal Acquisition Service  
General Services Administration  
2200 Crystal Drive, Suite 300  
Arlington, VA 20406

Dear Mr. Smith:

The Department of Energy (DOE) will participate as an authorized user of the second generation General Services Administration (GSA) Blanket Purchase Agreement (BPA) Number **GS-33F-BQV08** for Express and Ground Domestic Delivery Services (DDS2) in the continental United States, Alaska, Hawaii, and Puerto Rico.

All existing United Parcel Service (UPS) accounts under DOE will participate; all field offices (including Headquarters) will be responsible for the issuance of individual funding documents for billing purposes. These funding documents may include task orders as well as the government purchase card for payment. All management and operating contractors will issue their own funding instrument to UPS for billing purposes.

The total estimated annual spend for express and ground shipments for DOE is \$7.5 million. We also understand that funding the services we order remains our responsibility.

The Senior Level Official who will lead the DOE toward maximizing the long-term benefits of the DDS2 Federal Strategic Sourcing Initiative is:

Name: Edward R. Simpson  
Title: Senior Procurement Executive  
Mailing Address: Office of Procurement and  
Assistance Management, MA-60  
U.S. Department of Energy  
OPAM, MA-60  
1000 Independence Ave., SW  
Washington, DC 20585  
Telephone Number: 202-287-1310  
E-mail Address: Edward.Simpson@hq.doe.gov



The principal point of contact for the DOE implementation of DDS2 is:

**Name:** Beth Tomasoni

**Title:** Director, Operations Division B, MA-642

**Mailing Address:** U.S. Department of Energy  
OPAM, MA-60  
1000 Independence Ave., SW  
Washington, DC 20585

**Telephone Number:** 202-287-1536

**E-mail Address:** Beth.Tomasoni@hq.doe.gov

I understand that the terms of the BPA require UPS to provide detailed shipping data to the GSA so that it can manage the program effectively.

I hereby assert that I have the authority to authorize the DOE's participation in GSA's BPA Number **GS-33F-BQV08** and its underlying task order that GSA will issue on behalf of participating agencies. DOE personnel will obligate funding and issue funding documents to UPS via email to [scooperman@ups.com](mailto:scooperman@ups.com) or by fax to (202) 675-4255.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Simpson", with a long horizontal flourish extending to the right.

Edward R. Simpson  
Senior Procurement Executive  
Department of Energy